



SARIYA COLLEGE, SURIYA

Estd. : 1984

Internal Quality Assurance Cell (I.Q.A.C.) Estd. : 2017

(Permanent Affiliated to V.B.U Hazaribag)

Reg. U/S 2(f) & 12(B) of U.G.C. Act, 1956, New Delhi

Reg. Under Societies Registration Act 21, 1860

NAAC accredited

ISO 9001 : 2015 Certified

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Ref. No. :

Date : 18-12-2025

Meeting No. 35

DATE: - 18th Dec., 2025

TIME: -12:30 p.m

VENUE: -

I.Q.A.C. organised a meeting on 18th Dec., 2025 (Thursday) at 12:30 p.m. at the conference room. The meeting was presided by the Chairman-cum-principal of Sariya College, Suriya and the meeting was convened by the coordinator, I.Q.A.C. The following members gathered to discuss the following agenda and to take the decision.

/
Chairman
I.Q.A.C.

Members :-

1. Dr. Ganganand Singh
(Educationist Member)
2. Sri Dhananjay kr. Ram
(S.D.P.O., Bagodar-Suriya) Administrative Memeber
3. Dr. Rajesh Kumar Singh
M.B.B.S., M.S. (Local Society Member)
4. Sri Rajesh Kumar Jain
(Management Member)
5. Sri Pankaj Kr. Agarwal
(Industrialist Member)
6. Sri Kartik Prasad Yadav
History Dep. (Teacher Member)
7. Sri R. K. Mishra
English Dep. (Teacher Member)
8. Dr. Pramod Kumar
Hindi Dep. (Teacher Member)
9. Dr. Sweta
Sociology Dep. (Teacher Member)
10. Sri Anand Prasad Yadav
Sr. Clerk (Non-Teaching Member)
11. Sri Ranjit Kr. Mandal
(Alumni Member)
12. Ms. Prerna Kumari
(Student Member)
13. Sri Asit Diwakar
(Coordinator, I.Q.A.C.)

Add. - Rly. Station - Hazaribagh Road, P.O. - Suriya, Dist. - Giridih, Pin - 825320 (Jharkhand)

Agenda

1. Confirmation of last meeting.
2. Preparation of ATR of the last meeting.
3. Discussion on Post-Sanctioning of Teachers and policy regarding seventh semester of Bachelor Degree Honours.
4. Review of Autonomous College tasks.
5. Discussion on policy regarding better academic achievements.
6. Discussion on quarterly performance appraisal.
7. Others.

Discussion: -

The I.Q.A.C. coordinator welcomed all the members for the discussion of the agenda. The following points were discussed in the meeting: -

Agenda no. 1:

The proceeding of the last meeting (meeting no. 34) was read by the I.Q.A.C. coordinator and confirmed by all the members with the following suggestions: -

- All IQAC nodal officers were instructed to submit the data of their respective cells for AQAR 2024-25 to the IQAC Coordinator by 24.12.2025.
- The nodal officers concerned with the Annual Future Plan were recommended to prepare the Annual Future Plan by keeping it aligned with the IDP.
- The Research Committee was instructed to conduct a meeting by the first week of January 2026, in which the working methodology for research development in the institute will be discussed and shared.

Agenda no. 2:

After confirmation of the last meeting (meeting no. 34), A rough ATR has been presented in today's I.Q.A.C. meeting and finalised with the above suggestions.

Agenda no. 3:

In this meeting, a discussion was held regarding the post sanctioning of teachers, during which it was informed that at present the state government is not taking any action regarding post sanctioning. As a result, students of Semester 7 are facing problems related to admission in Bachelor's Degree (Honours with Research course). Despite the matter being raised in the Legislative Assembly by the Honb'le M.L.A. (Bagodar) -cum- Chairman of our present Governing Body, Shri Nagendra Mahto on 11/12/2025. No attention has been paid to this issue by the state government. The management of our institute was requested to give due and serious attention to the problems related to this matter.

Agenda no. 4:

The IQAC has instructed the Nodal Officer of the Autonomous Committee, Sri R.K. Mishra, along with the committee members Dr. Pramod Kumar and Dr. Sweta, to convene a meeting at the earliest and to review the progress.

Agenda no. 5:

For better academic achievement, it was decided that the names and photographs of rank holders and alumni of this college who are serving in Civil Services or in Gazetted Officer positions should be displayed on boards at various places in the campus buildings, so that students may feel motivated by seeing them.

It was also decided that in the next meeting, all teachers will be asked to present their respective opinions and suggestions for better academic achievement.

Agenda no. 6:

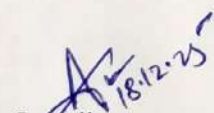
In this meeting, it was decided that quarterly performance appraisals of all college staff will be prepared from now onwards. For this purpose, the concerned nodal officer, Shri R. K. Mishra, was recommended to prepare a fresh performance appraisal format, in which both quantitative as well as qualitative evaluations can be carried out.

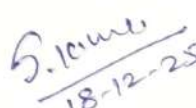
On the suggestion of Shri Rajesh Kumar Jain, Management Member of the IQAC, it was decided that just as staff members are penalized when their performance in the performance appraisal is not satisfactory, those with the best performance will also be rewarded.

Agenda no. 7:

As per the instructions of Dr. Santosh Kumar Lal, Chairman of the IQAC, it was decided that separate introductory sessions will be organised for the nodal officers of each allotted cell on a month-wise basis, in order to provide information about the assigned tasks under the ten NAAC criteria.

Criterion: 1 Curriculum	Dr. Sweta	Second week of January
Criterion: 2 Faculty Resource	Sri Ragunandan Hazam	Last week of January
Criterion: 3 Learning and Teaching	Sri K.P. Yadav & Dr. Shilesh Mohan	First week of February
Criterion: 4 Research and Innovation	Sri Arun Kumar (Dept. of Eco.)	Second week of February
Criterion: 5 Extracurricular (EC) and Co-Curricular (CC) Activities	Miss Alka Rani Jojo	Third week of February
Criterion: 6 Community Engagement	Dr. Ashish Kumar Singh	Last week of February
Criterion: 7 Green Initiatives	Dr. Pramod Kumar	First week of March
Criterion: 8 Governance and Administration	Sri R. K. Mishra	Second week of March
Criterion: 9 Infrastructure Development	Sri Jitendra Kumar	Third week of March
Criterion: 10 Financial Resources and Management	Dr. Arun Kumar (Dept. of Pol. Sc.)	Last week of March


Coordinator
I.Q.A.C.


Chairman
I.Q.A.C.