



# SARIYA COLLEGE, SURIYA

Estd. : 1984

**Internal Quality Assurance Cell (I.Q.A.C.)** Estd. : 2017

**( Permanent Affiliated to V.B.U Hazaribag )**

Reg. U/S 2(f) & 12(B) of U.G.C. Act, 1956, New Delhi

Reg. Under Societies Registration Act 21, 1860

NAAC accredited

ISO 9001 : 2015 Certified

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Ref. No. : .....

Date : .....

## Meeting No. 29

Date: 27<sup>th</sup> June 2024

Time : 02:00 P.M.

Venue- Principal Chamber

I.Q.A.C. organised a meeting on 27<sup>th</sup> June, 2024. The meeting was presided by the Chairman-cum-Principal and the meeting was convened by the Co-ordinator, I.Q.A.C. Following members gathered to discuss on the following agenda and take the decision.

**The Following members were present as under: -**

1. Prof. (Dr.) M. K. Singh  
(Educationist Member)
2. Sri Dhananjay Kumar Ram, S.D.P.O.  
(Administrative Member)
3. Dr. Rajesh Kumar Singh, M.B.B.S., M.S.  
(member from Local Society)
4. Sri. Rajesh Kumar Jain,  
(Member from the G.B.)
5. Sri. Pankaj Kumar Agarwal,  
(Industrialist Member)
6. Sri. Sourav Agarwal, C.A.  
(Member from Alumni)
7. Sri Arun Kumar (Dept. of Eco.)  
(Teacher Member)
8. Sri Arun Kumar (Dept. of Political Sc.)  
(Teacher Member)
9. Sri Pramod Kumar (Dept. of Hindi)  
(Teacher Member)
10. Sri Baijnath Mistry  
(Non-teaching member)
11. Mr. Rajiv Kumar Singh  
(Student member)
12. Sri Rabindra Kumar Mishra,  
(Co-ordinator, I.Q.A.C.)

**Add. - Rly. Station - Hazaribagh Road, P.O. - Suriya, Dist. - Giridih, Pin - 825320 (Jharkhand)**

## Agenda

1. Confirmation of last meeting.
2. Preparation of ATR.
3. Review of preparation for NAAC Peer Team Visit.
4. Compiling data from each cell with conclusion and suggestions.
5. Re-constitution of Criterion -01: Transfer from Sri R. Hazam to Dr. Sweta
6. Re-constitution of Criterion-02: Transfer from Sri K.P. Yadav to Dr. Shilesh Mohan.
7. Annual Report.
8. Others.

**Discussion:** The Co-ordinator, IQAC welcomed all members and read the proceedings of last meeting. It was confirmed by all members. It was discussed to prepare ATR. With this, Agenda no. 1 and no. 2 are covered.

**Agenda No. 03- Review of preparation for NAAC Peer Team-** On this agenda, it was discussed in detail on file compiling, six spiral binding of SSR, arranging vehicle from Ranchi Airport to Hazaribag Hotel and to the college, beautification initiatives, cultural programmes preparation, PPT preparation etc. Details of each was discussed by all members to finalize properly.

**Agenda No. 04- Compiling data from each cell with conclusions and suggestion:** Under this agenda, it was discussed to arrange files of all cells under each criterion. Each cell has to write the index, conclusion and suggestions. Nodal officers have to submit files including all those required.

**Agenda No. 05- Re-constitution of Cells under Criterion-01 (Cells) – transferred from Sri R. Hazam to Dr. Sweta.** Under this agenda almost all cells under criterion-01 were transferred to Dr. Sweta. She has to update all cell registers for NAAC Peer Team.

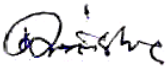
**Agenda No. 06- Re-constitution of Criterion- 02: (Some cells are to be transferred from K.P. Yadav to Dr. Shilesh Mohan)-** Under this agenda, some of the cells are transferred from K.P. Yadav to Dr. Shilesh Mohan.

**Agenda No. 07-Annual Report-** Under this agenda, it was discussed to prepare an annual report for record keeping.

**Agenda No. 08-Other:** It was discussed that as NAAC Peer Team visit is an important event, hence, we have to focus on making it very successful.

The meeting was ended with vote-of-thanks.

S. K. Lal.  
27-06-2024  
(Principal)

  
27/06/2024  
IQAC Co-ordinator