Academic & Administrative Audit Report (AAA)

Year 2023

Sariya College, Suriya
(Affiliated to Vinoba Bhave University, Hazaribag)

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Academic & Administrative Audit Report

External Experts

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   Former Vice-Chancellor, Binod Bihari Mahto Koyalanchal University, Dhanbad
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   Former, Principal, PKRM College, Dhanbad
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   Principal, SSLNT College, Dhanbad

Duration: Date of Visit 11/12/2023 to 12/12/2023

Programme schedule

(Tentative & to be discussed with the Principal & IQAC/NAAC coordinator of the college)

Day	Programme/Activity	Time
11/12/2023	Pre visit meeting and discussions	
12/12/2023	Arrival of the AAA team and pre meeting discussion	10:00+
	Principal's Presentation	10:30 am – 11:00am
	IQAC Coordinator Presentation	11:00 am -11:15am
	Visit to Administration & Accounts Department	11:15am – 11:30
	Any five departments presentation duration 05 minutes each	11:30 am - 12:00 Noon
	Visit to Classrooms/Laboratory/Library/Common rooms for Boys and Girls and facilities available in it	12:00 Noon – 01:00 pm
	Meeting with NAAC coordinator	1:00 pm – 1:10 pm
	NAAC first cycle report and its implementation	
	Discussion on Lunch	
	Presentation to team – IDP/Vison Document etc.	
	New Programme/Course implemented in the last five years	
	Preparation /Implementation of NEP 2020	
	Discussion on SSR/DVV/AQAR/AISHE/INFLIBNET	1:10pm – 1:20 pm
	Academic ambience/Clubs/Wall journals/cultural societies	
	Academic activities	
	Student Support system	

	Lunch Break	1:30pm – 2:00pm
	Visit to ICT Infrastructure	2:00pm – 2:30pm
	Visit to Sports facilities	
	Best Practices	
	Institutional Social Responsibility	
	Green Campus/ Clean campus/ Rainwater harvesting	
	Academic Results	
	Different cells of the college	
	NSS /NCC activities	
	Admission procedure	
	Skill development programmes	
	Awards/Accolades	
	Report Preparing and sharing with Principal and management.	4:30pm – 5:00pm
	Report submission & Exit	5:15pm

Report

Important features and Milestones of the college:

1. Established in the year 1984
2. Permanent affiliation in the year 2011
3. Vocational programme introduced – BCA
4. Undergraduate Science programme introduced from 2022-2023

Background and Basic information about the college

Sariya College, Suriya, a rural college placed in the lap of lush green forest of the Giridih District of Jharkhand. It was established in the year 1984 by local philanthropist and is run by Sariya Mahavidiyalaya Shikshan Samiti. The college is a co-education institute and got temporary affiliation from Vinoba Bhave University (VBU), Hazaribag in the year 1984. Subsequently the college got permanent affiliation from the session 2011 -2014. The college follows the course curriculum of VBU and imparts teaching up to UG level in Commerce, Social Science, Humanities and Science. The Sariya college is registered under the Society Registration Act 1860 and is registered under UGC section 2(f) and 12(B). The college is surrounded with forest in its three sides and gives a good ambience for higher education. It has a sprawling 11.43 acres of land out of which 6875.86 sq. mt. is built up area. Currently the college has 795 number of students enrolled in the academic session (2022-2023). The college has a permanent Principal and ten faculty members. There are eight supportive staff to run the college efficiently.

The college is preparing for second cycle of accreditation by the NAAC, Bangalore. It has completed IIQA for the NAAC. In the first cycle (2019) it had obtained grade C with 1.96 CGPA. The AAA team inquired about the recommendations of the last Peer Team Visit report. It was observed that out of ten suggestions made, a few of them have been implemented by the college viz. registration of alumni association, establishment of language laboratory and use of ICT in teaching pedagogy etc.

From session 2023-27, Academic Bank of Credit (ABC) has been introduced by the parent university and all admitted students of the college are having registration in ABC. The student's credit is based upon their performance in the examination. College has Common Service Centre (CSC) that helps students to create their ABC number.

Infrastructure:

The college has good infrastructure but has scope to improve the facilities of classrooms. Total built up area is about 6875.86 sqm. There are two buildings of the college with 29 rooms out of which five rooms are dedicated to administration and rest are classrooms. There are separate washrooms for boys (04), girls (8) and for staff (04). There are two common rooms for staff. Ample area is available for parking of the vehicles in the college campus. College has a good playground for football and a court for Volleyball.

Differently abled supportive infrastructure: The college has ramps at few places but requires improvement. Wheel chairs are available in the college for the differently challenged students

Observations

SN	Subject/Area	Remarks
1	College Vision and mission	To be focussed, crisp and clear and looking towards future
2	College logo –	Explanation required
3	The college has AISHE registration and is up to date is uploading data of the college in AISHE DC portal.	College has applied for NIRF ranking in 2023.
4	New courses/ programmes introduced	In the last five years only Science faculty has been started.
5	Vocational Courses	There are a few Vocational Courses namely – BCA and two certificate courses – Tally and Yoga. The college requires more vocational and skill oriented courses in the light of implementation of NEP2020.
6	Skill development Programme	To be introduced. Local Artisans and skills to be included in the training programmes.

Recommendations and Suggestions:

Teaching - Learning

The college follows CBCS from 2015-18 session as its affiliating university VBU introduced CBCS in the UG programme. The state Government and the parent University

implemented NEP-2020 from the academic session 2022-26. The college envisions to transform itself into a holistic multidisciplinary/interdisciplinary institution with the implementation of NEP 2020.

College follows the regulations of the VBU for the implementation of ABC in view of NEP-2020. Joint degrees and credit transfers are the domain of the VBU and the college follows the system and instructions as and when implemented and directed by the parent university. The team perused the master routine and departmental routines of the college.

Admission Process:

The college follows the rules and regulations of the Jharkhand Government and provides reservations in admission accordingly. Admissions are done by a Chancellor Portal (State sponsored centralised admission portal). Therefore, the admission is transparent. There is a gap in demand and provision of seats in admission. Seats are not full.

Course Curriculum is learning outcome based. Instructional pedagogy and modern tools (ICT) are used by the teachers. **Team suggests more training and orientation of the faculty members for use of ICT in transaction and dissemination of knowledge for better learning outcomes of the curriculum. The college management is suggested to organise regularly training programmes for teaching and non-teaching staff of the college on ICT.**

Result: Evaluation of the programmes and courses run by the college are conducted by the parent affiliating university. But the college is engaged in evaluating its students continuously through internal examinations. Pass percentage of the students is good.

Student support system:

The college student support system is required to be revisited in the light of modern technology.

Availability of internet and Wi Fi in the campus: > 50 mbps internet with WiFi is available in the college.

Research

Number of faculty members holding / registered for PhD degree requires to be encouraged as at present only one out of 12 faculty members are holding PhD degree. IQAC should make a roadmap and take steps to mobilize faculty and others to do quality research.

No faculty has been engaged in research projects. No fund has been mobilized to carry research projects other than Ph. D.

Suggestions

1. It is suggested that the faculty members shall pool resources and experts for training to prepare research projects and carry out small research projects that do not involve much fund, which can be of local nature.
2. It is also suggested that the faculty members shall apply for research projects from CMPDI, CCL, Forest Department. They can collaborate with other institutions.
3. Create a research cell/council (Headed by the Principal) of the college for development of the research programmes in the college under the guidance of the experts.

Laboratories:

College has introduced science teaching from the current academic session. Therefore, it is required that the college should develop basic infrastructure for the laboratory. The science laboratories of the college requires to be established and the affiliating university shall take care that the laboratories are of the standard for science teaching up to degree level.

Vocational or skill development programmes:

Presently the college has only one vocational course – Bachelor in computer application (BCA). In view of implementation of NEP 2020 in the parent university (VBU) it is suggested that the college should start a few more pragmatic and need based vocational courses while considering the feasibility and requirement of the local area.

MoU with other organisations: The college setup is in rural area, it has to strive hard to get MoU with institution and industry in its vicinity.

Suggestions

The team suggests that the college should explore possibilities with local forest department and industry for the MoU for the betterment of the local students. This can be for –

1. Training programme in production of minor forest produce, its collection, processing and marketing by the forest department.
2. Explore at Hazaribag – CCL & other institutions to provide training in computers/information technology to its students.
3. Organise lectures (on regular basis) of eminent personalities of different fields to motivate students.

Computer Laboratory:

There are 20 nodes (Seating capacity of 40) with LAN/Wi Fi internet connectivity in the computer laboratory of the college.

Suggestions:

1. Services are required to be improved. Display board for instructor is required in the computer laboratory.
2. More computers are required in the computer laboratory. ICT facilities to be improved.

College Library:

1. Library has good working hours (10:30 to 300pm on all working days.) It is equipped with Computer and the software installed is SOUL. It manages the books on SOUL
2. No of books: The college library has more than 5000 books of different disciplines
3. No. of Titles: College should segregate the number of titles which presently not available
4. Reading room (Seating capacity of 80) and an e-library (capacity of 20) equipped with computers, high speed Internet (>50mbps) with Wi Fi and reprographic facilities are available with the library.
5. No of Journals subscribed – hard copy /electronic version – Library has access to electronic journals through INFLIBNET (NLIST). Besides this the library subscribe to magazines and newspapers for the students

6. Footfall in the library – (Student/ Faculty) Footfall count is required with the use of N-LIST

Suggestion: During visit it was observed that there is poor record of the footfall of the students in the library. The team suggests that the college should make aware its students for the library facilities and encourage them to utilise the resources available in the premises.

Induction programmes for the new students during start of the course is to be introduced with structured programmes like:
1. Introduction to code of conduct,
2. About the programmes and courses
3. Counselling facilities (Career counselling and psychological counselling)
4. Available facilities of the college

Faculty development programme and support for faculty development by the college:

a) Refresher courses of HRDC, Training Programmes, Publications of the faculty members

b) **Number of faculty members holding / registered for PhD degree - is very few and requires to encourage teachers to get themselves registered and do PhD.** Further it is also suggested **that the faculty members pool resources and experts for training for preparation of research projects and carrying out small researches that can be of local nature.**

College IQAC is active and takes care of the quality of teaching at college. There is regular meeting of the IQAC. IQAC fixes its target and tries to achieve it. Action taken reports are required to be uploaded on the college website in the public domain.

College has different committees and cells to address variety of problems of its students and staff – Anti-ragging cell, Women Grievance cell (Gender sensitisation programme shave been organised), Grievance redressal cell (exams) etc. The college ensures participation of students in different committees of the college

College organises department -wise Parent teacher meet to resolve the problems of the students and keep the parents abreast with the progress of the students.

Cultural activities:
College has the record of organising intercollege competitions – *Yuva Mahotsav*

Availability of funds:
As the college is run by the trust and sparingly the college gets funds from the government (HRD), college has fund crunch.

Sport infrastructure:
The college requires to improve its sports infrastructure. College has Good piece of land which can be developed into sports complex with the help of local MLA and MP and can contribute in the development of sports person of national repute from this rural setup. Indoor games equipment are available.

Suggestion: College should organise sports competition of local level of neighbouring villages and if possible identify and train local youths in different sports.

Alumni Association support:

College alumni association is registered and the alumni hardly contribute to their *alma mater*. The team suggests that the alumni association and even the villagers may be motivated to participate in the progression and development of the college while contributing meagre amount of Rs one.

Overall Suggestions

1. All department must have clear vision and mission not duplication of the college vision and mission.
2. All department should be ready with a five minutes power point presentation highlighting their department's achievement/s.
3. All departments shall have their own perspective plan
4. Institutional development plan is required.
5. Vision document to be developed.
6. IQAC shall work for the quality enhancement and improvement in overall performance of the college, hence the role of IQAC coordinator is very important.
7. Wall journals to be published by the students.
8. College extracurricular activities are required to be programmed and accordingly a calendar to be published.
9. More Classrooms to be made smart Classrooms. Interactive panels to be introduced in the classrooms.
10. Provision for dual degree for students
11. Emphasis on faculty development programme. Training of faculty members for using ICT tools in teaching.
12. Research activities to be improved
13. Water harvesting pools /rainwater harvesting system etc. to be introduced
14. Waste management system to be developed and reutilisation of biowastes
15. Welfare schemes for teaching and non-teaching staff to be introduced
16. Mobilisation of Funds are required – approach local MLA/MP/Institutions like CCL/CMPDIL/Forest Department etc.
17. Annual Energy audit/ Green audit and Academic administrative Audits are suggested.

Best practices

1. The college promotes women education by providing free ship to the students commuting from more than 20 km from the college.
2. Creation of Good number of e-content for the students and available in You tube channel of the college.
3. College has started six months certificate course in Tally and GST
4. Pollution free green campus
5. College organises educational trips for exposure of the students to the external world.

6. The college programmes and activities are in consonance with the vision and mission of the college for which it has been established.