SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SARIYA COLLEGE, SURIYA

SARIYA COLLEGE, SURIYA RLY STATION-HAZARIBAG ROAD P.O.-SURIYA,
P.S- SURIYA DIST- GIRIDIH , JHARKHAND- 825320
825320
www.sariyacollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sariya College, Suriya is a premier institution for Co- education at Sariya, Giridih District in the State of Jharkhand. It is a permanently affiliated College of Vinoba Bhave University, Hazaribag. It was founded in the year 1984 with an aim to impart higher education to the rural students. The dreams of the poor students who are deprived of higher education have been translated into reality by this glorious institution. Our College caters to the academic and professional needs of boys & girls not only from Sariya but also from adjoining rural areas and nearby states.

The college initially started functioning with only 14 students in the Arts and Commerce Stream and had few teaching staffs. The State Govt. and the university provided temporary affiliation in Arts, and Commerce faculties from the session 1984-85. From the session 2011-14 the State Govt. and University provided Permanent Affiliation to the college in the faculty of Arts (General), and Commerce up to honours level. Sariya College is registered under society registration act- and is also registered under section 2(F) and 12(b) of UGC of Govt. of India.

The college has earned the reputation of being one of the leading multi disciplinary institutions in the state in a very short span of time. Preparing the Self Study Report has been an activity of great learning and challenges. It is teamwork and the college is fortunate to have such a talented and hard working steering committee. Everyone has contributed sincerely in various forms to complete the assignment.

Vision

Sariya College was inaugurated with a clear vision that it would pursue excellence and provide higher education to the people of this rural and economically deprived section. The college sensitizes its students on gender and environmental issues through its curriculum celebrating national and international days organizing awareness/ through seminars, symposium, drama, quiz competition etc. The visions of this institution are as follows:

- To be recognized as a premier institute that practises quality education, providing a vibrant environment for the holistic development of students.
- Enriching the capacity of Students to learn and lead with integrity and wisdom
- Installing human values and a sense of responsibility towards the society
- To cater to the educational needs of the area and mould the students into responsible citizens of the country
- To modernize the society through education
- To promote synthesis of knowledge with special emphasis on unity of scientific and spiritual pursuits to revitalize our country's rich heritage.

Mission

- To build the nation by creating a class of moral, intellectual and committed citizens

- To strengthen the human resources
- To provide Indian knowledge and values along with modern knowledge and values
- To inculcate academic excellence. social responsibility, moral uprightness and team spirit
- To train students physically, intellectually socially, morally, emotionally, vocationally to attain a wholesale personality
- To contribute to society through the pursuit of education, learning at the highest levels of excellence
- To provide quality education though academic, cultural and physical activities and prepare the students as responsible and useful citizens

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The college is equipped with total land area of 11.43 Acres Sq meters and having a built- up area of 2040 Sq meters.
2. The college maintains strict discipline.
3. Ragging-free good atmosphere in the college.
4. Choice based credit system (CBCS) is followed in all programmes.
5. The college has been organizing a series of invited talks by experts at regular interval.
6. The College is a leader in extra – curricular activities like Cultural Activities, NSS, and Youth Festival.
7. The college provides Remedial Coaching classes for student belonging to ST/SC/OBC category
8. Various functioning Cells include Career Counseling Cell, Grievance Cell,

ST/SC/OBC Cell etc.

1. The college has an active cell of NSS cadre to serve the institution and the society.
2. Our students have been University top ten in varied departments in the recent years.
3. The faculty members of the college have been participating regularly in Faculty development Programme
4. The College has a dedicated teaching & non–teaching staff managing the Institution against all odds.
5. The Principal personally interacts with the students of each department regularly to get their problems solved and also seek advice from students regarding betterment of teaching and learning quality.

Institutional Weakness

1. Lack of modern classroom facilities.
2. Limited flexibility and opportunity in the curriculum design and development.
3. Teacher- Student ratio is high.
4. Student-Computer ratio is high.
5. Per teacher is no award.
6. Shortage of teaching and non-teaching staff.
7. No separate departmental rooms.
8. Only 2 staff having Ph. D.
9. Teachers are still paid in 5th pay commission due to financial crisis for the institution

Institutional Opportunity

1. Sariya College, Suriya the only Co-educational College at Bagodar-Suriya Sub-Division and Bagodar Legislative that caters to the academic and professional needs of girls & boys not only from Sariya but also from adjoining rural areas and nearby states.
2. Strategic priorities and initiatives to enhance faculty excellence.
3. Students have big opportunity to go for P.G after completing their graduation with honours.
4. Institution with potential for Excellence.
5. Ample Scope for Academic Development
6. Involvement in social Extension Services.
7. Taking the pass percentage to the maximum across all courses especially in commerce.

Institutional Challenge

- Increase the demand ratio for Arts & Commerce at U.G. level.
- Promoting creative & Initiative spirit among students and faculty.
- Improving communication skill among students.
- Student progress in terms of higher education & employment.
- Research funding.
- E-governance.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our college imparts students through both traditional and modern method including lecture method, group discussion, problem solving, narration-cum-discussion method, explanation along with power-point presentation. Curriculum delivery is done through planned lessons, suitable methods of teaching and supplementary. Teaching-Learning materials, Tutorial classes and remedial classes are organized for slow learner and the students who were absent during normal class room teaching learning. Bright students are encouraged to study reference books. Extra classes are taken when syllabus is not completed within fixed time. Choice based credit system (CBCS) is followed in all programme. Total number of enrolled students in certificate diploma/Add-on programme is nil. Our college imparts Honours and General programmes in Arts and Commerce integrating gender, environment, sustainability, human values and professional ethics in the curriculum. College provides honours programme in Hindi, English, Sanskrit, Urdu, History, Political Science, Economics, Sociology and Commerce. Gender related issues, traditions and their effects are discussed by department of Sociology, Hindi, English, History and Political Science. Environment and sustainability are discussed in departments like-Economics, English, Hindi. Human values moral and spiritual values are discussed by the departments' like-Hindi, English, Sociology, Political Science and History. Issues connected to professional ethics are discussed in departments like Commerce, Economics, and Political Science.

Teaching-learning and Evaluation

The college organizes special programmes for both advanced learners and slow learners. Debate, seminar, field-trip, Essay writing, Painting, and co-curricular activities are organized. Advanced study including newspaper,

Magazine, reference books, e-books are available for them. For slow learners and absentee students in regular classes, remedial class and Tutorial class are provided. Different students-centric methods of teaching are adopted. Drawing, Painting, Poem/Essay/Slogan writing, extempore, surprise test, Talent hunt are organized. Wall magazine and college magazine are published. Continuous internal evaluation system is followed. Important days are celebrated. Examination related grievances are well tackled. Grievances related to external examination are forwarded to university and grievances related to internal examination are solved by college examination section and concerned department. Academic calendar of the college is followed with rare modification. College arranges internal exams and surprise test, oral test, essay writing and others. Programme outcomes are displayed in college website including result of examination, mission, vision, placement of pass out students and good behavior.

Research, Innovations and Extension

Our college provides 3 years bachelor degree programme in B.A. & B. Com. course. B.A. & B. Com. courses are base for post graduation studies with research activity. As per CBCS syllabus prescribed by university, students of Commerce and Sociology have to pursue project work and prepare project reports. Extension activities are there in different forms like survey N.S.S. camping, one day programme at village, awareness rally at market, study tour to different places and cleanliness programme at different places under Swacch Bharat Summer Internship programme. Many social issue like-Dowry System, Child marriage, which system, communal feeling, casteism, gender disparity, attitude towards physically and mentally challenged, sensibility towards older members of the family and sensibility towards environmental problems of our country are discussed as a case study. For holistic development of Society, a positive attitude towards different members of society is developed among students. Students are sensitized to gender issue, caste, class, religion and other issues. Issue of social harmony, human values and moral values are dealt among students. They develop a sound personality with healthy body, sound mind, socially conscious and responsible, morally strong and vocationally aware of job prospects and self-employment. Students develop feeling of awareness of ecological problems, National unity, Peace education, Language and culture related tolerances.

Infrastructure and Learning Resources

Our college has eleven courses like- Commerce (Hon.), Commerce (Gen.), Hindi, English, Sanskrit, Urdu, History, Political Science, Economics, Sociology and B.A. (General). Each department has its own office and classroom. Each classroom has blackboard and a lecture desk. We have a smart class room. College has facilities for sports and games and cultural activities. We have a playground for badminton, cricket, kabaddi, volleyball. College has one classroom with LCD facilities. Numbers of classroom with wi-fi facilities is-11. Out of total expenditure, a fixed amount is spent for infrastructure. Library has books as well as e-books. All classrooms have Wi-Fi facility. Cultural activities are organized including song, folk dance. For both in-door and outdoor competition, we have room and playground. Year of establishment of playground is 2017. We have carpet and small sound system for yoga class. Physical, academic and support services are provided, maintained and repaired when get damaged and updated. Governing body calls meeting from time to time. IQAC arranges meetings frequently. All these meetings focus on how to provide better teaching-learning facilities to our students. Accordingly, new facilities are installed. All these facilities are updated. The college is equipped with free Wi-Fi in every floor.

Student Support and Progression

Alumni Association was informally working in the college. But on 24th July 2018, an alumni committee was formed with a name 'Alumni Association of Sariya College'. The association has many contributions. It advises local people to send their daughters and sons to the college for admission. It persuades them to attend classes regularly. It guides the current students to follow rules and regulations of the college. It teaches them to transmit the tradition in the institution. It co-operates the college in smooth organization of college student's union election.

Within the financial constraints of the college, college provides student support services in different forms. To enhance learning of students, curricular activities as well as co-curricular activities are organized. State Government provides scholarship to SC, ST and OBC students and college helps with proper counseling to get benefit from stipend scheme of State Government. Library and reading room facilities are available. Canteen facilities are open for students, parents and college employees. College campus is green and clean. It is ragging-free and sexual harassment-free campus. It is plastic-free. Student Grievance cell solves the problem of the students. College magazine is published. Various cultural and sports activities are organized. Female students are safe in the campus. For any improper brhaviour, particular student is well counseled and guidance is provided. Career counseling activities are arranged for students of different session and semester. All cells are working actively. Most of the cells/committees aim at providing support services to students.

Governance, Leadership and Management

Mission & Vision of the college guides the governance of the college. Mission of the college is bringing all round development of personality and preparing students as responsible and useful citizens. Accordingly, college arranges Curricular and co-curricular activities. College is managed by a Governing Body appointed by University. Teacher Representative (T.R.) is a member of G.B. Different cells and committees take many decisions for smooth functioning of the college. Any activity undertaken follows the procedure. Administrative set up is democratic. Various bodies function following the rules of G.B., University, and State Government. Recruitment and Service rules are made by G.B. Internal Grievances and Student grievances are redressed properly by various Committees. All cells/Committees/Bodies maintain register. Decisions taken through the meetings are implemented. Resolutions taken are adopted accordingly. College provides recruitment facility to the near ones of a staff who dies accidentally during in service period. Medical leave and earned leave are provided. Performance of the teaching and non-teaching staffs is evaluated by principal and secretary. The college conducts audits regularly. The college mobilizes funds for utilization of resources. Existing resources are utilized for the institution. IQAC is an active body to provide quality assurance. It communicates to all cells/committees and G.B. is active in providing guidance to maintain quality in education. It adopts new systems to enhance quality. It takes strategy to adopt modern ways in teaching-learning. IQAC reviews teaching-learning process, learning outcomes to bring reform in academic atmosphere of the college.

Institutional Values and Best Practices

Our College shows gender sensitivity to female teachers, non-teaching staff and female students. College atmosphere provides safety and security. It is a sexual harassment free campus. A lady peon works for security of female students. All students are counseled to behave properly. They are taught to respect each other. Guidance and counseling is provided to all students. College has a ragging free campus, friendly to all junior as well as senior students. There is a separate common room for female students and male students. Sexual harassment cell and N.S.S. organizes gender equality initiatives. Some activities are organized to develop positive feeling and respect towards female students. The college has taken steps for solid and liquid waste

management. It has burning compost. Dust bins are available in each floor and arranged the building inside the campus. Our college campus is clean and green. Most of the electronic gadgets are new. E-waste is not so important problem in our institute. Rain water harvesting mechanism is available in our campus. Most of the local students come on foot from the village and market. Some of them use bicycle to come to college. Distant students use bus to reach the college. College has pedestrian friendly roads. It has a plastic free campus. Our college office is mostly manual but it is marching towards paperless office. College atmosphere is clean and green. College organizes national festival like 15th August, 26th January and 2nd October. Birth and death anniversaries of great Indian personalities are observed. College conducts audit each year.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SARIYA COLLEGE, SURIYA
Address	Sariya College, Suriya RLY Station-Hazaribag Road P.O.-Suriya, P.S- Suriya Dist- Giridih , Jharkhand-825320
City	SURIYA
State	Jharkhand
Pin	825320
Website	www.sariyacollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Santosh Kumar Lal	06557-235851	9430192478	-	sariyacollege1984 @gmail.com
IQAC / CIQA coordinator	Rabindra Kumar Mishra	-	7903699095	-	drsantoshkumarlal @gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	

Date of establishment of the college	27-09-1984

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Jharkhand	Vinoba Bhave University	No File Found

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	15-02-2017	View Document
12B of UGC	15-02-2017	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus					
Campus Type	**Address**	**Location***		**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Sariya College, Suriya RLY Station-Hazaribag Road P.O.-Suriya, P.S- Suriya Dist- Giridih , Jharkhand- 825320	Rural		11.43	6875.86

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Hindi,	36	Intermediate	English + Hindi	240	179
UG	BA,English,	36	Intermediate	English + Hindi	80	67
UG	BA,Political Science,	36	Intermediate	English + Hindi	160	136
UG	BA,Sociology,	36	Intermediate	English + Hindi	160	126
UG	BA,Economics,	36	Intermediate	English + Hindi	160	32
UG	BA,History,	36	Intermediate	English + Hindi	240	223
UG	BA,Sanskrit,	36	Intermediate	English + Hindi	80	0
UG	BA,Urdu,	36	Intermediate	English + Hindi	80	0
UG	BA,B A General,	36	Intermediate	English + Hindi	80	40
UG	BCom,B Com Hons,	36	Intermediate	English + Hindi	80	34
UG	BCom,B Com General,	36	Intermediate	English + Hindi	80	7

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				31			
Recruited	0	0	0	0	0	0	0	0	9	1	0	10
Yet to Recruit	0				0				21			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				30
Recruited	8	0	0	8
Yet to Recruit				22
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	0	0	8
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	921	8	0	0	929
	Female	857	5	0	0	862
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	53	41	42	67
	Female	27	33	32	39
	Others	0	0	0	0
ST	Male	1	4	2	9
	Female	2	3	2	3
	Others	0	0	0	0
OBC	Male	321	441	322	620
	Female	369	415	225	524
	Others	0	0	0	0
General	Male	40	63	42	89
	Female	31	54	48	87
	Others	0	0	0	0
Others	Male	0	0	1	1
	Female	0	0	0	1
	Others	0	0	0	0
Total		844	1054	716	1440

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 212

File Description	Document
Institutional Data in Prescribed Format	View Document

1.2

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	11	11	11	11

2 Students

2.1

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1791	1654	1716	1445	1031

File Description	Document
Institutional Data in Prescribed Format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
720	720	720	720	720

File Description	Document
Institutional Data in Prescribed Format	View Document

2.3

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
386	647	437	478	95

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	14	9	11

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

3.2

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	32	32

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 11

4.2

Number of computers

Response: 24

4.3

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
106.31	87.61	113.11	88.04	39.159

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The faculty analyses the needs of the students before the beginning of every semester and plan the curriculum as prescribed by the university in such a way that it includes activities and sub activities related to the prescribed syllabus. As Sariya College, suriya is affiliated to Vinoba Bhave University; Hazaribag the curriculum is enriched wherever possible within the limitation of the university norms. The effective delivery of the curriculum includes a wide variety of things from the recruitment of skilled faculty, work culture, supervision and revision through periodic meetings with the principal, faculty and student committee meetings. Our college imparts students through different methods of teaching including traditional as well as modern which includes group discussion, lecture method, narration method, narration – cum-discussion method, problem solving, brain storming, seminar, power-point –presentation, field trip and workshop.

Just before the outset of the academic session, college prepares an academic calendar. Accordingly, activities both curricular and co-curricular are organized with slight modification as needed. Teachers prepare Lesson plan, they prepare themselves physically, mentally and emotionally with required Teaching-Learning materials including chart, picture, model, map, globe, pictorial presentation through power-point, and audio-visual teaching learning materials.

Curriculum delivery is done through planned lessons, suitable methods of teaching and supplementary teaching-learning materials. The following are the attempts of the college towards curriculum planning and development.

1. Tutorial Classes and remedial classes are organized for slow learners and for students who were absent during normal classroom teaching-learning.
2. CBCS model as per the University norms is put in place.
3. Preparing a planned work schedule keeping in the mind the weightage given for each paper and the number of hours allotted as per the university norms.
4. Providing internet facility to both the staff and students in the library.
5. Updating the library with books of changed syllabi every year.
6. Bright students are encouraged for reading reference books. They participate in co-curricular activities actively which motivate average and slow Learners toward advanced learning.
7. The Time-Table committee prepares master Time-table whereas departmental Time-Table is

prepared as per suggestion from departmental teachers. This Time-Table is displayed in college Notice board, departmental Notice board and website of the college.

8. As per regular schedule of classes, when course or syllabus is not completed within stipulated time, extra classes are taken by teachers.
9. Teachers are provided with sufficient freedom to supplement the content given by the University.
10. Skill Development course are being offered to enhance the capabilities of the students.
11. IQAC collects feedback from students and parents. Teachers give their valuable suggestions. Accordingly, college decides own strategy of work.
12. IQAC guides teachers in connection to lesson planning and Teaching-learning material (TLM) Preparation and acquisition.

1.1.2

Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)

1.1.3

Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 9.26

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	[View Document](#)

1.2.2

Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 11

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)

1.2.3

Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Our College Provides Honours Programs in Hindi, English, Sanskrit, Urdu, History, Political Science, Economics, Sociology, and Accountancy. Department of Sociology organizes Lectures on Problems of Dowry System, Early Marriage, Witch System, Problems of widow, beggar, tortured sections of society, Untouchable, domestic violence, negligence to girl child.

Department of Economics organizes Lecture, Quiz, Debate and essay writing competition on Economical Problems, Hazards of Unemployment recession, Sustainable Development, long term planning for Development

Department of English organizes Talks, discussion, Stories on moral lesson depicting human values, spiritual values social values and moral values, gender disparity, and feminism.

Department of Hindi organizes Story Writing competition on moral lesson and gender disparity, changing scenario of women status in society, women empowerment, cultural diversity and value-based behavior.

Department of History organizes talks and discussion on ethics of rulers during ancient, medieval and modern India. Seminar and discussion focus on good administration of previous rulers.

Department of Political Science provides programmes like Politics and Morality, ethics of a Citizen/ a voter and a leader, Human rights, International organizations etc.

Department of Commerce arranges activities on entrepreneurship, customer satisfaction, attitude and behavior towards customers, management, communication, Seminar on GST, Swachh Bharat

System, Demonetization, Field trip to Madhuvan (Parasnath Hills), Faculty development programmes on Computer Literacy, and Personality Development programmes for students . In field trips, the students divide themselves in groups and employ themselves in various tasks like education of the women, children and the senior citizen, marketing system, transporting system, funding system, tourism system etc to read and to write in periodic visits to develop their interpersonal skills and socio economic and environmental sustainability.

The college also has various cells such as anti-ragging cell, student counseling and career guidance cell, anti-sexual harassment cell of which both the students as well as the senior faculty are members. The subject is supported by the practical exposure through cells and ensures that the students shape their own self individually.

Sariya College has a very active NSS unit; it has adopted a local village named Birhortanda to develop it into an ideal village. The volunteers of the NSS Unit take up various awareness programs in that village. The result has been quite encouraging. The committees for cultural, sports and literary activities are also very active. The college participated in youth festival and quiz competition at university level.

1.3.2

Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 2

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3

Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

Response: 00

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1

Structured feedback received from

1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

Response: A.Any 4 of the above

File Description	Document	
URL for stakeholder feedback report	[View Document](#)	

1.4.2

Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document	
URL for feedback report	[View Document](#)	

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average percentage of students from other States and Countries during the last five years

Response: 0.61

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	09	09	18	4

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.1.2

Average Enrollment percentage

(Average of last five years)

Response: 70.63

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
844	1054	716	1440	1031

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1440	1440	1440	1440	1440

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.3

Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 97.39

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
720	720	626	720	720

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college admission committee makes a summary of the students based on the academic background, medium of education, economic status, curricular and extra-curricular activities of the student while taking the admission. Our institution organizes special programmes for both advanced learners and slow learners. For advanced learners, college organizes activities like debate, extempore, seminar, and, co-curricular activities inside the college campus. All these activities make the advanced learners more active, intelligent, sharp and successful. These activities help them to exalt their personality, develop their potentiality and help them in utilizing the leisure intelligently and effectively.

Students with fast learning pace are more active in participation. Again; college provides news paper, magazine, reference books, encyclopedia, reading room, text book, e-book and smart class facilities for them.

Tutorial classes and remedial classes are organized for slow learners. Those students are given extra attention to achieve more and adjust the learning hampered during regular

classes when they were absent in the class.

Departmental activities include quiz, debate, speech, seminar, workshop, extempore, surprise test, class test, internal assessment, assignment, group discussion, important day celebration, inter-departmental competitions for maximum learning of students.

Again Talent Hunt Programmes including – Rangoli, Painting, Singing, Dance, Poem writing, Poem recitation, Speech, Best out of waste and drama provide wide range of platform to expose the hidden talent, to nourish for all round development of personality.

During cultural, Sports, literary and other programmer, it is generally seen that fast learners come forward to participate actively and our teachers encourage the slow learners and average learners for more participation and better achievement.

Advanced learners are persuaded to pursue self study. They are advised to go through distance learning where they can get a distance course along with a regular course. Multi-media courses are open for them. College organizes many enrichment activities and academic competitions. Alternative curricular approaches are adopted besides regular classes.

Slow learners are motivated to come to classes regularly, participate in different curricular and co-curricular activities. Some of them are individually considered as individually paid attraction is more beneficial for them. To develop and restore self-confidence in them personally such students are suggested to expose their problem lonely to the teacher and solution is arranged and implemented.

Remedial classes and tutorial classes are arranged for slow learners and for those who were absent during regular classes, sufficient teaching-learning materials and methods are utilized to make their learning easy. They are advised to practice regularly and attend frequent evaluation process. To generate social interest skill and confidence, college provides friendly atmosphere.

2.2.2

Student - Full time teacher ratio

Response: 84.4

2.2.3

Percentage of differently abled students (Divyangjan) on rolls

Response: 0.5

2.2.3.1 Number of differently abled students on rolls

Response: 9

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The faculty members are in general aware of the student's need in terms of knowledge and skills due to their previous experience in teaching similar students over the years. Student centric method of teaching is the most approved pedagogy followed by all the faculties of the institution. The institution takes several measures to help students to make fast development in their syllabus and also improve their general academic knowledge and skills. Normally the faculty members of the college choose methods of teaching according to nature of topic, available teaching-learning materials and Time-Labour aspects. To enhance learning experiences, teachers use following learner-centric methods.

- Co-operative methods
- Brain storming
- Participative learning
- Problem Solving
- Small group teaching
- Debate
- Demonstration
- Role Play
- Discussion
- Workshop

Teachers get oriented to weaknesses of traditional methods of teaching which are teacher-centered. They understand the importance of modern and student-centric methods. Co-operative method is quite opposite to traditional lecture method. It is arranged with co-operation of teacher and students. Preparation of Teaching-Learning Materials (TLM), execution of method and evaluation need Co-operation of Teacher and Student.

Brain Storming is a Technique of developing curiosity and alertness of mind. Teachers coin a question, set a situation or create a storm like state where students need solution or different ways of handling situation. Students find the solution themselves. If needed, teachers guide them.

In Participative learning, teachers not only actively participate but also allow students to take part in Teaching-Learning very actively. Students are not mere listeners rather they ask, answer, share, work and engage themselves for effective learning.

Teachers sometimes use problem-solving method to tackle a problem. Students are confronted with a problem where the teacher guides them for solution.

Apart from regular class, teachers organize small group teaching activity for learners. Tutorial classes are organized. Most of the departments organize classes in small group. In small group, students and teachers interact on the content, concept, relevance and utility in life openly.

Sometimes, teachers of same department and different departments plan present and evaluate some selected topics. They co-operatively work for effective learning.

Student –centric classroom works on collaboration, technology and plenty of conversation between students and teachers. Students are more engaged in classroom activities. Small classroom project are more emphasized instead of lengthy homework. An environment of mutual respect and quest for knowledge is established. College organizes activities and students enjoy them while learning. Students are involved in evaluation. Continuous feedback between student and teacher sets a different approach. There is involvement of students in conversation about learning and students become critics of their own work.

2.3.2

Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 90

2.3.2.1 Number of teachers using ICT

Response: 9

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)

2.3.3

Ratio of students to mentor for academic and stress related issues

Response: 447.75

2.3.3.1 Number of mentors

Response: 04

2.3.4

Innovation and creativity in teaching-learning

Response:

Innovation and Creativity are becoming increasingly important for the development of the students in the 21st century class rooms to develop creative approaches and find new methods, solutions and practices to grab the attention of the students. Teachers promote innovative idea and creative energy of students. Classroom environment is fear and stress-free, disciplined and open to newness. New ways of attacking a problem is always praised. Teachers think of new, original and positive ideas of teaching. Creative energy of students is encouraged. Sometimes teachers blend narration with discussion, demonstration with discussion, lecture with question-answer, participative method with problem-solving, Bright students are encouraged to assist the teacher through self-study in presenting a topic.

Teachers bring newness in teaching. Creative ideas of students are openly focused. They think independently with original ideas. Change in behavior and personality is the sole objective of arranging teaching. Teaching is the work of facilitating learning. College arranges following activities continuously as the part of routine work.

- Drawing, Painting Competition
- Poem/Story/Essay/Slogan Writing
- Extempore
- Surprise Test
- Talent Hunt

Wall Magazine and college magazine give the students a golden platform to expose and exalt their literary talent.

Bookish information is connected to practical life and day-to-day affair of students. Closeness of content, relevance, reality and usability is discussed in connection to prescribed text.

Interpersonal communication is strengthened between student and teacher. In order to raise innovative and creative ideas in learning the faculty members supports the uses of slide and image, video and open discussion. Our faculty members follow the strategies as stated under –

1. Co-operative learning
2. Problem-based learning
3. Exploratory learning

Faculty members link their lesson to the real world learning. It makes students more interesting to learn with ease. Students are more involved. Teachers have open-minded attitude. They work together as a team along with students and non-teaching staff. They advise students to go through the books and involve in activities. They love what they do and they do what the love Sometimes teachers introduce the lesson with a story, experience or an incident and Present lesson is always delivered based on previous knowledge. In order to do so, they adopted the following tasks:-

1. Focus on the concept

  2.Problem to solution and solution to problem

  3.Example to rule and rule to example

  4.Praising newness and innovation in any field

  5.Linking previous lesson with new lesson

  6.Collaboration and risk-taking

  7.Project based learning

  8. Skill development as important as knowledge

  9.Improving communication skill among students

  10.Performance-based learning initiative

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers against sanctioned posts during the last five years

Response: 17.42

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)

2.4.2

Average percentage of full time teachers with Ph.D. during the last five years

Response: 18.94

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)

2.4.3

Teaching experience per full time teacher in number of years

Response: 11.9

2.4.3.1 Total experience of full-time teachers

Response: 119

2.4.4

Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	00

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.4.5

Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 1.61

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Our university introduced choice based credit system (CBCS) from session 2015-18 Prior to that mostly external evaluation was prominent. Along with introduction of CBCS system, Continuous internal evaluation became an integral part of teaching-learning at institutional level, following activities are undertaken-

1. Class test
2. Occasional homework
3. Oral questions
4. Quizzes
5. Projects
6. Assignments / Tests
7. Outdoor activities
8. More emphasis on participation then achievement
9. Skill based tests (literary, artistic, thinking, social, emotional)

Different departments organize class tests just after completion of a topic, chapter or unit. It is occasionally conducted as number of students in department of History, Pol. Sci. and Sociology is larger and it is time taking to conduct class tests frequently.

Since students are mature enough, assigning homework to them is not possible and it is difficult to correct them. Still, departments like commerce, Hindi and Economics assign homework occasionally and correct them also.

Frequently, at the outset of a class /lesson, questions are asked, even questions are asked during presentation and at end of the lesson, multiple type, short type and summary type questions are asked whenever needed and felt by concerned teachers.

Quiz test is organized in different departments. Inter-departmental quiz competitions are organized to update students with growing world of knowledge and changing times.

Projects are sometimes given to students. They form group to work together, learn together to solve their problems.

College level tests are arranged for internal evaluation. Prior to filling-up of the exam form of any semester, college organize Mid-sem. Test at least twice. In rare cases, number of tests becomes 3 or 4

times.

At institutional level college conducts outdoor activities including N.S.S Camp, Tour, Awareness activities; students of political science go to local panchayat to understand how local panchayat works. Students of sociology conduct social surveys, awareness campaign and students of History go for tour to historical places, Students of Commerce conduct field survey on cashless system.

Our college arranges different activities to highlight co-operation, not competition. It encourages students to take part in more and more number. College provides scope for learning, participation and achievement. More emphasis is given on participation, learning and co-operation.

Teachers arrange different skill based tests. Language teachers organize literary competition like-

- Poem writing
- Essay writing
- Poem recitation
- Story completion

Department of Commerce, History, political science and others organize tests on thinking skill, speaking skill, social skill, emotional skill based tests including speech, debate, rangoli, drama, song, and quiz.

2.5.2

Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment is continuously done. Most of them are previously notified to students and teachers. College Controller of Examination notifies the schedule of examination. Most of the teachers jointly sit to discus on internal examination. Confidentially, questions are prepared and submitted to exam. section. Question papers are confidentially published and exam is taken in fair way. Invigilators guard. CCTV helps to conduct fair exam. Internal exam. copies are evaluated with honesty and sincerity. Internal marks are prepared and sent to university confidentially.

In each semester, at least two mid-sem. examinations are held. In rare cases, students are allowed for 3rd or 4th mid-sem. Examination.

Along with that, college arranges inter-departmental academic competitions like –quiz, debate, speech competitions. Each department organizes following internal assessment tests like-

- Class test
- Assignment
- Project work
- Oral test
- Quiz
- Outdoor activities
- Literary tests
- Artistic tests
- Occasional homework
- Extra mural lectures

Departmental tests are routine works. These are done continuously. Oral test, class test and assignments are meant for academic and scholastic development. Behavior, attitude and value improvement are done by outdoor, literary, artistic and extra mural lectures. All departments organize following internal assessment activities-

- Poem writing
- Poem recitation
- Story writing
- Story completion
- Essay writing
- Quiz competition
- Rangoli
- Song, dance, drama
- Surprise test
- Survey
- National day celebration
- International day celebration
- Seminar
- Painting

Teachers of different departments co-operatively work during assessment. During tests, sometimes teachers of concerned department or of other departments become judge or evaluator. They judge students irrespective of their background. Presence of professor in-charge and other teachers and some non-teaching staff make the work easy.

2.5.3

Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Students appear at external examination or semester examination as per direction of University. Again internal examination during the semester is arranged according to guidelines given by University. Besides these, college pursues internal assessment with continuous and comprehensive approach. There are three types of grievances connected to examination-

1. Grievances related to external examination.
2. Grievances related to Mid-Sem. Internal tests
3. Grievances related to internal assessment besides Mid-Sem. Tests.

Grievances related to external examination are solely handled by examination department headed by controller of examinations in the University. Such applications containing grievances are forwarded to the University for Needful Action. Such problems are tackled by examination section of the college.

Students having such grievances are well counseled to be stress free. Most of the applications are sent by the college to the university. In rare cases, students go to university with forwarded application for their own solution to the problems.

Grievances related to Mid-Sem. and Internal tests are handled by college controller of examination. He refers the problem to the concerned department. Any grievance made by a student is well tackled. As per college notification, almost all students appear the tests. Absentee Students are allowed to re-appear the tests. Evaluation is made with sincerity and honesty. Teachers of concerned departments may show the answer book to the students. Students can see their answer books. They receive guidelines of answering questions more effectively. Just after the examination, answer-books are evaluated and internal marks are sent to university confidentially. Teachers show the model answer and discuss the key points essential for writing the answer. Almost all students having grievances connected to internal test get satisfied, and their problems are solved by the concerned teachers of the department. In rare cases, the matter goes to the head of the institution. Students are well convinced by counseling where teaches reduce the stress of the students.

Grievances related to internal assessment besides Mid-Sem. Tests are tackled by the teachers of the college. Activities undertaken like- Class tests, oral tests, assignment and others go on continuously with variety forms. Most of them are pre-planned activities done by teachers of a department or many departments. Teachers stress on more participation and maximum learning through various experiences. The sole objective is bringing all-round development of personality of the students. College organizes such activities for physical, social, intellectual, moral, vocational and aesthetic development of personality of the students.

2.5.4

The institution adheres to the academic calendar for the conduct of CIE

Response:

College prepares academic calendar at the outset of the session. During preparation of the calendar, University guidelines, Annual Leave calendar, annual examination calendar, activities to be undertaken, resources available etc. are taken into consideration. College calendar is rigid but to some extent, modification is done as per requirement.

Continuous Internal Evaluation (CIE) a part of daily college functioning. Our University Prepares annual exam. calendar. Almost all parts of the calendar are followed strictly with rare and minor modification. Teachers Conduct Continuous Internal Evaluation (CIE) as per college exam. In some cases, University declares dates for organizing internal examination. In between session 2016 to 2019 college was free to organize mid-Sem. examination. Generally, after admission to a semester when classes run for 2 to 3 months, mid-Sem. examinations are organized. And during the course or semester, many tests are held namely—

- Surprise Test
- Essay Writing
- Assignment
- Oral Test
- Class Project
- Poem Recitation for Language Students
- Story Completion
- Quiz Competition
- Debate
- Speech
- Rangoli
- Best out of waste
- Drawing Competition
- Singing Competition
- Dancing Competition

All departments of our college organize surprise tests to evaluate the understanding, learning tendency and readiness quality of students. These tests make the students more alert and active in the process of learning.

Generally Language department like –English and Hindi organize Essay writing competition but other departments also conduct such competitions to assess the organization quality of students which is required for writing long answers to attempt long questions. Just after completion of a sub-topic/topic/chapter, generally, our teachers assign some task to the students to answer the questions. Students write their assignment and these are evaluated by respective teachers.

Almost all classes go on with two-way participation from both students and teachers. Teachers ask questions to get answers so that discussion of the topic may go forward. Again students are allowed to ask questions to teachers. Oral tests are held with short questions, objective questions and summary based questions.

In some of the classes, projects are given to the students. They work mostly in small groups and sometimes with single effort to complete assigned projects.

Department of English and Hindi organize poem recitation test. After teaching a poem, generally language teachers organize such tests to assess the pronunciation and poem reading skill.

All departments organize quiz competition to assess the ability of students with up-dating changes in the world. Library helps students to acquire general knowledge information as it provides year books, newspapers, journals, encyclopedia etc.

Debate and speech competition are held in the college as a part of college activity. Rangoli, Best out of waste competition are organized in the college. Artistic competitions including Song, Dance, Drama and Drawing are held during the session.

2.6 Student Performance and Learning Outcomes

2.6.1

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Our College has its own website. It shows programmes offered as our college provides-

- B.A. (Honours) in Hindi, English, Sanskrit, Urdu, History, Political Science, Economics and Sociology
- B.A. General
- B.Com. (Honors) in Accountancy
- B.Com. General

Programme specific outcomes are displayed in our website including result of semester examination as published by university. Result of mid-sem. internal examination is confidential as internal examination pass-out students are allowed to appear at final semester examination.

Website shows the objectives and mission of the college. On that Basis College finds following outcomes-

1. Inculcation of wisdom and knowledge

2. Preserving the values of democracy, justice, Liberty, equality and fraternity
3. Love for higher values of life
4. Training for Leadership
5. To seek and cultivate new knowledge, to engage vigorously and fearlessly in the spirit of truth and to interpret old knowledge and beliefs in the light of new needs and discoveries
6. To provide right kind of leadership in all walks of life, youthful of physical fitness, right interest, attitudes, moral and intellectual values.
7. Apply discipline-based and cross discipline-based knowledge to design a problem-solving strategy
8. Solve discipline-based and cross discipline –based problems using strategies appropriate to the subject

File Description	Document
Any additional information	[View Document](#)

2.6.2

Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Evaluation process is not just for the students, it is for the institute as well. Looking at the outcome of the evaluation we assess our teaching-learning process. The efficiency and effectiveness of the teaching made by the teachers should reflect on the results. Hence a well-defined evaluation process for any educational institute is a must. In our institute the teachers are asked to go through the syllabus provided by Vinoba Bhave University and write down the programme specific outcome (PSO) and the course outcome (CO) of their subjects. The PSOs and the COs of every subject are the objective of the respective teachers. These objectives are achieved by continuous evaluation of the students. These evaluations are done internally as well as externally. The outcome of the evaluation gives us to act in two ways: if the results are up to our expectations, it gives us the challenge to raise the benchmark for a higher level of performance in the next exam. If the results are not up to the mark, the process of retrospect and reform begins. The quest for excellence never ends.

The method of measuring attainment and the level attainment of program outcomes, Program specific outcomes and Course outcomes are as follows:-

- The evaluation is done as a continuous process rather than annually, half yearly or quarterly.
- Lecturers evaluate the students regularly by the means of written exam, oral exam, and practical exams or just by observation and conversation.
- Lecturers prepare set of question for every chapter they teach and after the chapter has been taught the students are evaluated based on these questions.
- Only after satisfactions, lecturers move on to the next chapter.

- If not satisfied, lecturers analyze the reason for the same and if necessary, different approach made for the better explanation of the topic.
- External aids such as demonstration, extra books or audio-visual equipment are used to implant conceptual knowledge into the young minds.
- As per the direction of Vinoba Bhave University exams are conducted every three months. The results of these exams are taken as cumulative outcome of entire session.
- Results of these exams are analyzed by the respective subject lecturers and principal as well.

- Appropriate reforms are made after analysis of the results in co-ordination of the teachers and the management.
- Extra classes are arranged for the slow learners.
- Teaching technique of respective lecturers is also reviewed after the perusal of the results.
- Evaluation of other qualities of the student is also done and personalized guidance to students is given when required.

File Description	Document
Any additional information	[View Document](#)

2.6.3

Average pass percentage of Students

Response: 95.08

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 367

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 386

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.6

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)

3.1.2

Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 10

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Not Applicable X X X X XXX XXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXX XXXXXXXXXXXXXX XXXXXXX XXXXXXXXXXXX XXXXX XXXXXXX X X X X XXX XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXX XXXXXXXXXXXXXX XXXXXXX XXXXXXXXXXXX XXXXX XXXXXXX X X X X XXX XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXX XXXXXXXXXXXXXX XXXXXXX XXXXXXXXXXXX XXXXX XXXXXXX X X X X XXX XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXX XXXXXXXXXXXXXX XXXXXXX XXXXXXXXXXXX XXXXX XXXXXXX X X X X XXX XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXX XXXXXXXXXXXXXX XXXXXXX XXXXXXXXXXXX XXXXX XXXXXXX X X X X XXX XXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXX XXXXXXXXXXXXXX XXXXXXX XXXXXXXXXXXX XXXXX XXXXXXX

3.2.2

Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1

The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.2

The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
e- copies of the letters of awards	[View Document](#)

3.3.3

Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.02

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.4

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.19

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	00	0	0

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1

Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

College has active volunteers of N.S.S. (Unit-I and Unit-II) N.S.S. Organizes regular activities and special camping programmes. College arranges extension activities in neighborhood community to sensitize students on social issues like

1. Dowry system
2. Witch System
3. Communal harmony
4. Religious, linguistic and regional tolerance
5. National unity awareness program
6. Anti- tobacco campaign.
7. Domestic Violence
8. Gender disparity
9. Health consciousness programme
10. Education conscious programme
11. Celebration of hand wash week
12. Mission Indradhanush (Immunization)
13. Energy Conservation
14. Traffic Rule awareness
15. Plantation programme
16. Ecological literacy
17. Less-cash system
18. Celebration of Road Safety week
19. Voting right related awareness

College arranges programmes where students get oriented to social ill-practices and their effects, environmental pollution, road safety, less-cash economy, conservation of energy, gender issue, Health issue, education issue, National Unity and integrity, Peace education and other ideas needed in a healthy society. Students orient themselves with these issues. They develop proper understanding, right interest and suitable attitude. Then, they go to nearby locality to motivate, aware and sensitize the public.

When students are oriented with all these national, social, environmental,

economical and other problems, they change themselves, they aware their own locality where they live and they come forward to aware the nearby villages and market. They behave well. They grow with complete personality.

All these activities organized under N.S.S bring holistic development along with academic activities; such Co-Curricular activities help our students to build sound body, healthy mind and a conscious soul power.

Besides N.S.S., different departments of the college sensitize students to social issues and all-round development of the society. They Organize awareness campaign on some selected issues as department of sociology focuses on social issues, Department of political science focuses on impartial voting, public awareness of government welfare programmes. Department of languages organize activities to inculcate values, Department of economics and commerce focus on changing scenario of Indian economy, trade and commerce.

Activities to sensitize students to social issues and holistic development have a greater impact on students and society. Students become aware of social evil, new trends, peaceful and modern Society. They become eco-literate, computer literate, health conscious, education conscious, communal harmony conscious and apathy towards female section of society. All these activities change their knowledge, understanding, skill, attitude, behavior and overall personality. This change in mindset and outlook influences the society as because a positive impact on our students has larger impact on their life, family, neighborhood and society as a whole.

All these activities aim at bringing holistic development of personality of our students. To change our society, we need our students positively changed, well-versed in ill-effects of ill-practices and issues of society. These are the ways to social re-construction, modernization and new India –India of our dreams.

3.4.2

Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	00

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)

3.4.3

Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 47

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	12	7	8	4

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4

Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0.11

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	0	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	[View Document](#)

3.5 Collaboration

3.5.1

Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 4

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	[View Document](#)

3.5.2

Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 1

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Our college has 11 programmes like- Hindi, English, Sanskrit, Urdu, History, Political Science, Economics, Sociology, Commerce, B.A.(General), and B. Com. (General). Each department has its own office and classroom. We have a smart class room. Each classroom has a blackboard. We have some Teaching-Learning materials. Classroom has adequate number of bench, desk, lecture desk, well ventilated and electrified with bulbs and fans. College library has a large number of text books, reference books, Encyclopedia, map, atlas and globe.

Classes are held in classrooms through chalk and projector. We have a LCD projector in our smart class room. Teachers take classes with full preparation. They utilize library and study room and encourage students to use them. Students attend classes. They attend extra activities beside classroom teaching-learning. Classrooms are sufficient. Classes with more than 70 students generally attend with different sections. College has a computer laboratory newly built with 20 computers. Library and Study room provides resources for teaching-learning.

4.1.2

The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

So for as facilities for sports, games and cultural activities are concerned we have game and sports kits of

1. Football
2. Volleyball
3. Cricket
4. Badminton
5. Kabbadi
6. Chess

We have class room to rehearse and perform cultural activities including song, dance, drama, mime, folk song and folk dance. We have sound system to organize cultural programmes.

We have playground for organizing matches in football, volleyball, cricket, badminton, kabbadi, and indoor games including Chess, Carem, Ludo.

- Area of our volleyball field is -**18mtr. X 9mtr**
- Area of our football field is-   **90mtr. X 45mtr**.
- Area of our Cricket field is – **90mtr. X 45mtr.**
- Area of our badminton field is -**20 44ft**.
- Area of our kabaddi field is - **11mtr. X 9mtr.**
- Year of establishment of all these fields is 2017.
- Playground for sports and games is used by students, in some cases by public with permission from the college authority.
- Indoor games like chess, carom and ludo, are played in boys common room and girls common room. Sometimes competitions on indoor games are organized among students.
- In our yoga centre we have a carpet and small sound system near the stage.
- Library is the heart of our college. It is maintained by a library advisory Committee. This committee runs as per the guideline of I.Q.A.C. of our college. It is the main aspect of academic support service. Library facility on the Website is found updated. We have Computer and Classroom facilities. All physical, academic and support service facilities are displayed on the college website. It is updated from time to time
- Under the guidance of the college management committee, principal and I.Q.A.C., Physical, academic and student support services are provided, maintained, repaired when get damaged and updated. For the maximum utilization of all these resources, plan and policy is made and it is implemented for proper execution of programme.
- Governing body of our college calls meeting from time to time. I.Q.A.C. arranges meeting frequently. All these meetings focus on how to provide better teaching-learning facilities to our students. New facilities are installed and maintained as per policy made by governing body of the college and I.Q.A.C. All the facilities are updated in the college website.

4.1.3

Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 18.18

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 02

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4

Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 14.43

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
05.46	07.53	10.36	10.3	14.71

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS)

Response:

The college is using updated internal digital lirary management system software. It is fully automated and we are member of INFLIBNET. The software stores the college library books, print the barcodes for every books. It also prints students'and teachers' ID cards.

Here is a list of some features of our college's digital Library Management System

? Keep record of different categories like; Books, Journals, Newspapers,
Magazines, etc.
? Classify the books subject wise.
? Easy way to enter new books.
? Keep record of complete information of a book like; Book name, Author
name, Publisher's name, Date/ Year of publication, Cost of the book, Book
purchasing date/ Bill no.
? Easy way to make a check-out.
? Easy way to make a check-in.
? Automatic fine calculation for late returns.
? Different criteria for searching a book.

Different kind of reports like; total no. of books, no. of issued books, no. of
journals, etc.
? Easy way to know how many books are issued to a particular student.
? Easy way to know the status of a book.
? My Notes section for librarian to write any note.
? Online access for registered user to see the status of their books.
? Completely cloud based Library Management System.

? No need to invest heavily on Hardware.

4.2.2

Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Our library have some rare books like "The Untouchable" written by Mulk Raj Anand, "Godan" by Munshi Premchand, "The Constitution of India" ,, "Population Survey of India", "Anamdas ka potha" by H. P. Dwivedi, "Priya Prabas" by Pandit Ayodhya Singh Upadhyay, Hari Awodh. "Rahul Sankrityan" by Dr. Brhmanand, "Charo Susamachar" by Dr. Kamil Bulke, "Urwarshi-Vichar aur Vishleshan" by Dr. Vachandeo Kumar, "Vinay Patrika" by Goswami TulsiDas, "Morchabandi" by Bhagwati Charan Verma, "Sanskritamrit Kusum" by Sobhakant Mishra, Kamyani Rashya by Vijay Bahadur singh Rathod Vijay, "Chandragupt" by Dr. Jaishankar Prasad, "Unmukt" by Sri Siyaramshran Gupt, "Guru Govind Singh" by Ramakant Tripathi, "Lahro ka Rajhans" by Mohan Rakesh, Dwapar by Maithlishran Gupt. Our Library is enriched with many rare books.

4.2.3

Does the institution have the following:

1. **e-journals**

2. **e-ShodhSindhu**

3. **Shodhganga Membership**

4. **e-books**

5. **Databases**

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)

4.2.4

Average annual expenditure for purchase of books and journals during the last five years (INR in

Lakhs)

Response: 0.36

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.50	00	0.26	1.02	0

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)

4.2.5

Availability of remote access to e-resources of the library

Response: Yes

4.2.6

Percentage per day usage of library by teachers and students

Response: 5

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 90

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities including Wi-Fi

Response:

With the advent digital era, demand for fast and specific information has grown manifold. Instead of going through whole book students find it much easier and faster to browse the net to get larger choice of content in any topic. As someone has said 'Internet' is the world's biggest library and all books are on the floor. To tap this technology the management has provided a desktop computer with printer in the library. Faculty and learners are free to browse the net and download or print materials of their choice. The College has its own Video projector with a screen **06 feet by 04 feet**. When the faculty needs to explain something new, innovative, or difficult matter to the whole class it uses the projection system.

The desired content is downloaded or purchased from the net and displayed to the class.

The College is equipped with free Wi-Fi in every floor. The students are encouraged to use them intelligently for performing better in classes and examinations.

4.3.2

Student - Computer ratio

Response: 35.17

4.3.3

Available bandwidth of internet connection in the Institution (Lease line)

Response: <5 MBPS

4.3.4

Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 72.03

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
85.26	61.46	66.79	53.20	35.37

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College has a purchasing committee and building committee for exercising on physical facilities like sports, building maintenance, electrical repairs, expense, Library expenses (Books and materials)

Annual budget made for procurement, up gradation, deployment and maintenance. College has effective management and upliftment of the infrastructure facilities, resources are allocated as per requirement. Audio visual system is provided to the students for practice and progressions. They also utilize the materials provided by the institution for curriculum and execution.

Since the College has limited fund from student fees. College makes arrangement for the game, sports and cultural activities performed by the students time to time. The students are sent to participate in various sports and cultural events organized by the university. The Computer expenses are managed by the institution for enhancement in technology.

Digital classroom get utilized by the students which consist of mikes and projectors for getting more valuable and understandable vision for the students by watching the picturesque view, national and global challenges, promoting innovations in their studies and promote standards of professional ethics, stake holders, transparency and accountancy.

Strategies and procedure made for maintaining and utilizing physical, academic and support facilities, library, computers, classroom etc are as follows:-

- Principal of College circulate a notice to every departmental heads for the final requisition of the required goods in each departments.
- After final approval of budget for purchasing process is initiated by purchase committee which includes all heads and accountant accordingly the quotations called after the negotiations

purchased order are placed.
- Utilisation of physical, academic and support facilities are of utmost importance.
- Materials are maintained properly.
- Physical, academic and support services are installed through proper channel.
- Stock register is well maintained.
- Teachers and non-teaching supporting staff ensure utilization and maintenance with cooperation from students.
- Librarian and the library advisory committee ascertain for maximum utilization of librarian reading room facilities by students and teachers.
- Computer lab is open for students as well as teacher and non teaching staffs for educational purpose.
- Physical facilities like building, canteen, cycle stand, drinking water, Rain water harvesting system, Solar system are well maintained and effectively utilized.
- For repairing of breakdown of any mechanical system is taken as quick as possible.
- Different committees/cells are actively working to support the students for their better learning.
- Time table is arranged in such a manner that class rooms are engaged keeping the interest of the students in mind.
- Installing new facility goes through proper process including asking quotation, finalizing it and installing the facilities.
- Non-teaching staffs are careful of utilization of electric energy, water, solar energy for conservation.
- Even students and teachers are habituated to switch off the fan and electric bulbs after the completion of class.
- Office staff maintains records properly to ensure better support facility.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 36.27

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
589	472	326	199	77

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2

Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)

5.1.3

Number of capability enhancement and development schemes –

    1. **For competitive examinations**

    2. **Career counselling**

    3. **Soft skill development**

    4. **Remedial coaching**

    5. **Language lab**

    6. **Bridge courses**

    7. **Yoga and meditation**

    8. **Personal Counselling**

Response: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)

5.1.4

Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0.01

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5

Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	0	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1

Average percentage of placement of outgoing students during the last five years

Response: 0.57

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	10	0	0	0

File Description	Document
Details of student placement during the last five years	[View Document](#)

5.2.2

Percentage of student progression to higher education (previous graduating batch)

Response: 50.13

5.2.2.1 Number of outgoing students progressing to higher education

Response: 192

File Description	Document
Details of student progression to higher education	[View Document](#)

5.2.3

Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 20

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Student Council is working in our college. As per University direction, Student Union election is held in 2016 and 2017. Elected student representatives hold the posts like-

- President
- Vice-president
- Secretary
- Joint Secretary

They are elected as per guidelines given by Lingdoh committee and Vinoba Bhave University direction. Election is held in free and fair means under the supervision of static observer appointed by the university.

Academic works are student-friendly. Methods of teaching adopted by teachers are student-centered. Student Council led students in college co-curricular activities like-N.S.S sports, Quiz, speech, song, dance, debate, drama, and others.

Student representatives take part in academic, Grievance redressel, sports Committee, cultural committee and other such committees. They represent the students to arrange better teaching-learning facilities, maintaining discipline, solving complaints and providing an educational atmosphere in the college. Student representatives put their demands through proper channel. Their demands are liberally considered. They co-operate the college authorities for smooth functioning of day-to-day classroom teaching and other activities.

They take part in curricular and Co-curricular activities very actively. They lead the students to participate in all Co-curricular activities like-sports, literary, academic, artistic competitions and N.S.S. activities. They lead to organize inter semester inter-department and inter-college competitions.

In current session of Student union election Mr. Adarsh Tarwey, President of Sariya College Student Union becomes the Secretary of student union at university level.

5.3.3

Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 2.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	2	2	2

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1

The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

We have a growing alumni association. This is the important part of the College. It acts vibrantly for the development of the college. Management of the College pursues a feedback from student's alumni association and then the feedback gets analysed by the management. There New ideas and innovations are adopted by the College for the betterment of the College and alumni bring new proposals to the College so it can appreciate the ideas of the other thing happening in the neighborhood association and around our environment. Most of the parents and guardians were the students and are also the members of alumni association today. Some alumni members have contributed in form of materials like-Books, Water purifier, etc. Some of them have contributed financially through Alumni Association.

Alumni Association was formed on 24 July 2018 with a name Alumni Association of Sariya College. It advises local people to send their daughters and sons to the college for getting admission. It persuades them to attain classes regularly. It recognizes and appreciates their achievement in different college examination and recruitment related competitive examinations. It guides them to follow the rule and regulation of the college. It cooperates the college to organize student's union election smoothly. It supports college financially also.

5.4.2

Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3

Number of Alumni Association / Chapters meetings held during the last five years

Response: 1

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Sariya College, Suriya was established in 1984. It is situated by the side of Suriya-Bagodar road, 3 k.m. far from Hazaribag Road Railway Station. It is in the lap of greenery environment, away from noisy market. It surrounds forest area from three sides.

Mission of the College.

- To build the nation by creating a class of moral, intellectual and committed citizens
- To strengthen the human resources
- To provide Indian knowledge and values along with modern knowledge and values
- To inculcate academic excellence. social responsibility, moral uprightness and team spirit
- To train students physically, intellectually socially, morally, emotionally, vocationally to attain holistic development of personality
- To contribute to society through the pursuit of education, learning at the highest levels of excellence
- To provide quality education though academic, cultural and physical activities and prepare the students as responsible and useful citizens

Vision of the College

- To be recognized as a premier institute that practises quality education, providing a vibrant environment for the holistic development of students.
- Enriching the capacity of Students to learn and lead with integrity and wisdom
- Installing human values and a sense of responsibility towards the society
- To cater to the educational needs of the area and mould the students into responsible citizens of the country
- To modernize the society through education
- To promote synthesis of knowledge with special emphasis on unity of scientific and spiritual pursuits to revitalize our country's rich heritage.

Our College runs as per direction and guidelines of U.G.C, State Government, Vinoba Bha**ve** University and college governing body. College governing body follows democratic principles while taking any decision and implementing them.

College principal follows democratic principles. Responsibility is divided among teaching and non-teaching members as per their interest and need of the institution. There are a number of committees which act under the guidance of I.Q.A.C. All committees work as teams. Again during Co-Curricular activities, all teachers and non-teaching Staff work with team spirit.

College prepares plan annually through annual college calendar. Short-term plan is done for various activities of the college. Accordingly, meetings among teachers are organized frequently. All activities are monitored by head of the committees and head of the institution.

Institutional planning is made by college governing body. And I.Q.A.C. guides and instant planning is done by principal and teachers accordingly, plan is implemented.

Teachers are the backbone of planning and implementation. All plans aim at providing better teaching-learning facilities in the College, Most of the teachers work as active participants. They act under many committees. They work as active participants in decision-making bodies of the College.

6.1.2

The institution practices decentralization and participative management

Response:

Our college runs on democratic principles. Policies and principles are made by Governing Body and IQAC and meetings between principal and teaching and non-teaching staff. No monopoly or autocracy works in management and administration of the college. Educational administrative power is decentralized among members of Governing Body, IQAC and Teaching Staff. Nobody is All- in-all. All are answerable. Whatever plan and policy is made by Governing Body (G.B.), IQAC or Principal secure representation of University, district administration, teachers, Alumni of Students and others. A case study is given below--

IQAC took a decision to enrich the college library along with Library Advisory Committee by increasing the number of textbooks, journals and newspapers. It informed in writing to Purchase committee. Purchase committee took the permission from G.B. through Principal and Secretary of the College. Then Quotations were invited. One party was selected, books are purchased, they are enlisted in Stock and accession register. Then only, books are available to Students and teachers. Librarian is involved in making Policies as well as its implementation. Principal of the College is not autocratic in his approach. He follows principles of participative management. All teachers and members are active participants of management.

As head of the Governing Body, Local M.L.A. is the president. Secretary of G.B. Calls meetings frequently. President ensures active participation of all members. By following democratic approach, decisions are taken on the pre-fixed agenda. All involved in the administration from top to bottom are answerable and all work as a team to foster teaching-Learning environment in the College.

Different Committees Call meetings as per demand and situations. They take decisions on the principle of majority support. Minority suggestions and criticisms are taken into consideration. Most of the decisions are taken on consensus of all its members. Power of management and administration is not in anybody's hand. It works in a structure. From the president of governing body to that of a member of non-teaching staff all work as per U.G.C. guideline, University direction, Government of Jharkhand rules and institutional principles of G.B.

All members have their area of work. Nobody Interferes other's scope of work. But all are responsible for their own work.

Principal works as a link among G.B. members, university authority, Government officials, students, teachers, Parents, non-teaching members and public. He manages all man-power of the college to provide better education to society. He manages physical or material infrastructure available in the college for maximum utilization. He manages and solves the problems of students, parents, teachers and non-teaching staff. Grievance Redressal is done in systematic manner as quick as possible.

6.2 Strategy Development and Deployment

6.2.1

Perspective/Strategic plan and Deployment documents are available in the institution

Response:

College plans annually through College annual Calendar. IQAC is the key Component in plan and policy framing system of the College.

One example of strategic plan and deployment is given below-

IQAC organized a meeting on 25/08/2017. It took a decision to construct a college canteen for the students, employees and parents. It suggested constructing a room with 780 sq. feet with required facilities. It suggested talking with a local canteen manager to start the canteen facility with his supporting staff where college will allot a room with electricity and water facility charging a minimum cost annually.

Accordingly, it was notified in the college notice board regarding opening a college canteen and work of a canteen manger. Four local parties came to contact for college canteen. Finally, a party was negotiated. All these consideration was made by opening written communication as well as conversation. A team on behalf of college authority was allotted accordingly, the team started to implement the policy. And finally the canteen started to work.

6.2.2

Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organizational Structure of the college is presented with following diagram-----

U.G.C, HRD, Govt. of India

H.T.E. & S.D. Dept.(Higher Education), STATE GOVERNMENT

VINOBA BHAVE UNIVERSTIY

COLLEGE GOVERNING BODY

PRINCIPAL

IQAC

TEACHING STAFF

NON-TEACHING STAFF

Administrative Set-up of the College is discussed under----

MHRD, Government of India, UGC

H.T.E. & S. D Dept.(Higher Education), Government of Jharkhand.

Vinoba Bhave University, Hazaribag

Sariya College, Suriya an affiliated unit of V.B.U. Hazaribag

Function of G.B.

1. To pass with or without modification the annual accounts and annual budget estimates prepared by the Principal.

  2. To make appointment of teachers subject to the provisions of the Act.

  3. To make appointment of non-teaching staff, other than inferior staff within the budget provision against sanctioned posts.

  4. On the application being recommended or forwarded by the principal, grant all kinds of leave except casual and quarantine leave, which will be granted by the Secretary.

  5. To constitute selection committee/committees for appointment of various categories of staff excluding supporting staff.

  6. To be responsible for compliance with orders and directions of the University.

  7. To be responsible for the enforcement and observance of the laws and directions of the University.

  8. To consider, examine and sanction all proposals of scheme for improvement and expansion of the College.

  9. To exercise general supervision over all financial and administrative matters relating to the college

Functions of IQAC

1. Developing quality parameter for academic and administrative activities of the college.

2. Facilitating learner-Centric environment for participatory teaching-learning process.

3. Documentation of various Programmes and activities leading to quality improvement

4. Arranging feedback mechanism from students, Parents, Employer and Alumni.

5. Organization of inter and intra institutional seminar, workshop, debate etc.

6. Organizing quality related activity and best practices.

7. Developing a quality culture in the institution.

Service Rules

Service rules are mentioned in the appointment letter given to the staff at the time of recruitment. It includes rules and regulations of the college in addition to rules regarding leaves, duties, promotions.

Recruitment Process

Step –I Vacancy Position in the College.

Step –II Decision of advertisement taken by G.B. as per U.G.C. Norms.

Step –III G.B. Member authorizes secretary for advertisement.

Step –IV Applications are wanted within stipulated period.

Step –V Interview is arranged by expert Committee which is legally suitable.

Step –VI As per Panel or Expert Committee, recruitment is made on Concerned Post.

Grievance Redressal Mechanism

A Grievance redressal cell works in the college under the headship of Principal along with members. The cell places a grievance box near administrative office. Students and public may place their grievance through writing. Written grievances are recorded. The Problems are solved as per the decision of the meeting of grievance redressal cell.

Problems are solved as per favorable discussion to provide better teaching-learning facilities to students. If required, the student or parent with grievances is called to the meeting of the grievance redressal Cell.

6.2.3

Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

Response: C. Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4

Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Various committees are formed with the teaching and non-teaching staff and students to groom their leadership skills. The responsibilities of the committee are explained below: Admission committee, Academic committee and the Examination committees take the responsibility of the academic aspects of the institution.

First, the admission committee scrutinizes the applications received from the prospective students/parents and prepares the list of eligible candidates as per eligibility prescribed by the university. It is the responsibility of the committee to verify certificates and finally recommend the candidates for admission. They take care of planning and allocating the subjects to the faculty members for the effective delivery of the curriculum. They keep vigil over the performance of the students through tests, assignments, projects, attendance and discipline. Counseling is provided if needed. The examination committee adheres to the university and plans the dates and such exam related activities. The main aim of these committees is to fulfill the vision of the institution.

Academic committee: The academic committee plans the effective delivery of the curriculum. At the beginning of every semester the committee decides on the activities wherein the dates for seminars, examinations and other such activates are decided.

Examination committee: The examination committee is responsible for preparing the exam. programme as per the dates given by the Vinoba Bhave University. The members decide the dates for the two internal examinations; collect the consolidated marks for the final internal marks, which shall be sent to the university.

The Student counseling committee, Anti-sexual harassment committee and Anti-ragging committee work hand in hand. These committees ensure that the students are given proper instruction to treat everyone with respect and civility. Instruction on civilized behavior is displayed throughout the campus in flex and notice boards. The defaulters in terms of attendance and lower grades are given counseling and if needed parents are called to meet the staff and principal

Cultural Committee and sports committee: The responsibilities of the cultural committee include planning intra and inter college cultural festival. The sports committee is headed by a teacher. The skilled students are indentified and sent to represent the college at inter college festival and sports meet.

Library Advisory Committee: The library advisory committee meets at the beginning of every academic session and discusses the expansion of the library in procuring hard copies as well as soft copies.

Career counseling guidance cell: This cell provides career guidance and counseling for the students by organizing career guidance seminars, and sent them to placement drive to help them to secure a good job.

All the above mentioned cells have senior faculty, the Heads of various departments and the Principal as its members and each contribute constructively for the welfare of the students.

All activities of the college are planned together by the HODs, various committee heads and coordinators of the cells with the approval of the principal.

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures for teaching and non-teaching staff

Response:

Since the institution was purely private and affiliated from Session 1984 to 2011, financial condition of the college was very bad. It became a Govt. aided college in the year 2012. Lack of finance is a big hurdle. The college provides different welfare measures for teaching and non teaching staffs. It provides P.F. in local bank facility to maximum employees.

As a regular activity it grants salary, C.L., D.L. and M.L. It passes advanced salary emergently and later on it is deducted from the salary. Financial crisis in College fund does not permit to provide more welfare measures to teaching and non-teaching staff. In case an employee dies pre maturely during service, the college G.B. offers job facility to the closed relatives for their maintenance of their family. Annual grant in aid sanctioned by state govt. is distributed among the employees. E.L. facility is open to non teaching staffs. The college provides Dearness allowance, medical allowance and house rent allowance as affordable by the budget.

6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 10

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and

towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3

Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	2	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4

Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 1.43

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	0

File Description	Document
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5

Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Governing body of the college along with I.Q.A.C organize meetings to solve the problems faced by students, teachers and parents. They work for teaching-learning and improving the level of quality of education of the college. All teachers and supporting staff are accountable for their performance.

Principal supervises the daily activities of the teaching and non-teaching staff. He discusses on their behavior and performance with the secretary of the college. In some cases, he discusses on that matter with the president of G.B.

All teachers and supporting staff are Co-operative. They work as a team. For their wrong doing, explanation is sought. They are provided increment as incentive for right action and as per service rule, they are treated. No biasness is made on any teacher and non-teaching member.

Secretary and President supervise the performance of teachers and non-teaching staff through the principal. Members of G.B. occasionally visit the college to see the day to day work. They suggest the solution to the problems faced by the employees. Surprise visit by them make all staffs alert and active. Employers have given feedback in writing through a prescribed format. The system of performance appraisal system of teacher and non teaching staffs has been introduced in the college. The feedback response of the employers like secretary of college and president of G.B. is quite satisfactory and increasing.

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal and external financial audits regularly

Response:

The College management appoints an internal auditor to audit each year. First of all requirement of

any types of goods and services arise by related person and cell/committee. Then discussion is made in purchase committee and after confirmation from purchase committee this approval is sent to finance committee. Finance committee acquires approval from Principal (who is also chairperson of finance committee). Then goods or services are purchased. After purchase, finance committee gets bill from goods or service provider. A debit voucher is prepared containing the name of supplier, related ledger name, narration, amount in words and numerical digit with receiver signature. This debit voucher is prepared by accountant, and then it is submitted before bursar and Principal, after verifying from stock register, approval is made by bursar and principal. Then this debit voucher including bill is sent to secretary for final approval. After getting the final approval from secretary payment is made. At the last part of every financial year, Principal/Secretary authorizes a charted accountant for financial audit of the college funds. Account section prepares Cash book, Ledger, Receipt and Payment A/C in every financial year and submits before the auditor. First of all Auditor verifies all the receipts of fund matching with Receipt counter fee collection receipt or any relevant sources. All amounts are duly deposited in bank after daily expenses. In next phase, auditor verifies all expenses with items through debit voucher and respective bill with approval of bursar, Principal and Secretary is essential. Verifying all papers and registers like Cash book, Bank Pass book, Ledger, Debit Voucher, Receipts, Fee collection Register, Daily Collection Register, P/R, Receipt Payment A/c, match with opening & closing cash in hand and cash with bank, auditor gives its final Audit report to Principal/Secretary of college.

Once in the session 2012-13 state govt. authorized external auditor for audit of the college grant in aid receipts. College submits sanction letter of grant in aid from state govt. and payment related papers like salary through bank advice, expensed bill enclosing debit voucher etc. before the auditor. External Auditor expressed satisfaction about financial transaction of the college.

6.4.2

Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0.51

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0.505	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The effective and efficient use of available financial resources of the college is ensured through proper system adopted by the college.

(1) Resources are used on priority basis.

(2) A Comprehensive budget is prepared in the month of March by the Account section of the College.

(3) Budget is prepared by the Bursar and it is analyzed by principal and secretary.

(4) Quotations of reputed concerns as per rules of purchase committee are invited.

(5) Purchase Committee holds meeting after receiving quotation or tenders.

(6) On the approval of purchase committee, final purchase and delivery of goods is made.

(7) All official formalities are Completed through- voucher/ Stock entry and issue of cheque to the concerned parties or suppliers and records are maintained.

Resources are utilized as maximum as possible. Academic resources are utilized by students and teachers. Physical resources including building, classroom, canteen, cycle stand, office, drinking water, are utilized properly. Library and reading room resources are used by students and teachers smart class room is used for teaching learning purpose. Student support facilities are well mobilized. Computer lab extends learning facility for students and employees of the college.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC has following Contribution

Contribution of IQAC

Sl. No.	Initiatives
1.	Workshop on CBCS before implementation.
2.	Building a smart Class room.
3.	Formation of Alumni Association
4.	Installing College Website.

5.	Basic Computer literacy Programme
6.	Orientation on NAAC
7.	Working for NAAC accreditation
8.	Encouraging teachers to use IT in teaching
9.	Started taking written feedback in prescribed format
10.	Conducting Parent-Teacher meeting
11.	CC TV network in the Campus
12.	Canteen opening
13.	Cycle Stand
14.	Library improvement
15.	Boundary Construction
16.	Constructing College smart class room
17.	Modifying Library Room.
18.	Beautifying College Campus.
19	Seminar or Role of female in Panchyati Raj in Jharkhand
20	Seminar on Dowry system
21	Debate by Commerce Dept.
22	Seminar on Jawahar Gram smridhi and Gramin vikas
23	Guest Lecture series
24	Installing computer lab
25	Seminar on Swachh Bharat Scheme
26	Field trip/Education tour by Com. Dept.
27	Faculty development programme
28	Installing solar panel
29	Quiz competition

Example:-   **(1) Encouraging Teachers to use IT in teaching**

IQAC organized a meeting on introducing smart-class and Power-Point –Presentation. IQAC called a meeting with all teachers to introduce smart class and power-point-presentation. One expert teacher was invited to orient our teachers on modern way of teaching. Computer operator of our college helped to prepare slides for the teachers. Most of the teachers were acquainted with how to handle and operate computer. Some of them were totally unknown. They were oriented with minimum knowledge and skills connected to computer application. Finally, almost all become well-acquainted with new trends of teaching-learning.

Example :-   **(2) Conducting Parent-Teacher Meeting**

IQAC organized a meeting to persuade teachers of all departments on conducting parent-teachers meeting. Purpose of parent and teachers is one that is good education and effective learning. Hence, both should meet occasionally to discuss on the problems of students, parents and college. Complaints and

suggestions of the parents are taken positively.

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

IQAC reviews teaching-learning process, methodologies and learning outcomes in the college. Two examples of institution review and implementation of teaching-learning Process are given below:--

(1) IQAC organized a meeting on 02/11/2017. It discussed on organizing sports Competition in the college campus. It was decided to arrange a cricket match in between students of Arts Faculty and Students of Commerce Faculty. It was successfully organized on 05/02/2018.

(2) Again IQAC decided to organize meeting to discuss on arranging Parent-Teacher meeting in every department. Accordingly, IQAC suggested teachers through a meeting with all teachers. Teachers implemented the idea and suggestion from parents side, was given importance in Teaching-Learning Process of the college. Problems of the students were vividly discussed among teachers and parents. New ways of solving the problems with reasonable and scientific approach come to help the teachers to make teaching-learning more interesting, suitable and qualitative as possible as it can be.

6.5.3

Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)

6.5.4

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**

2. **Academic Administrative Audit (AAA) and initiation of follow up action**

3. **Participation in NIRF**

4. **ISO Certification**

5. **NBA or any other quality audit**

Response: E. None of the above

File Description	Document
Details of Quality assurance initiatives of the institution	[View Document](#)

6.5.5

Incremental improvements made during the preceding five years *(in case of first cycle)*

Post accreditation quality initiatives *(second and subsequent cycles)*

Response:

During last five years, G.B. and IQAC have taken many quality enhancement initiatives in the college. College has constructed Class rooms, Library, Boundary, Gate, Cycle Stand, Canteen, Garden fencing etc. IQAC has organized orientation Programme on CBCS, NAAC, documentation for NAAC, getting feedback, academic improvement organizing Parent-Teacher meeting, Computer Literacy Programme, Smart Class and Power-Point-Presentation, Library enrichment, College Beautification, Installing CCTV,

IQAC has taken all those initiatives and it aims at making teaching-Learning better and move qualitative. IQAC has taken following initiatives since it is formed in the college:

S. no.	Initiative	Duration	No. of Participant
1	Workshop on C.B.C.S. curriculum	13/8/2017 to 14/8/2017	15
2	Conducting Parent Teacher Meeting	22/9/2017,07/02/2018	43,67,
3	Seminar on Role of female in panchyati raj in Jharkhand	23/9/2017	69
4	Installing CCTV network	01/11/2017	

	in college campus		
5	Started taking written feedback in prescribed format	02/11/2017	
6	Working on NAAC accreditation	02/11/2017	
7	Seminar on Dowry system	18/11/2017	54
8	Debate by Com. dept. on Demonetization	05/12/2017	55
9	Seminar on Jawahar Gram smridhi and Gramin vikas	15/12/2017	35
10	Seminar on Relevance of 'The Ramayana' in todays life	15/12/2017	47
11	Seminar on Jaliwala bag ka hatyakand	23/12/2017	91
12	Guest lecture series by Com. dept. (Dr. R. K. Mishra)	04/01/2018	27
13	Smart class room construction	27/01/2018	
14	Library Improvement	27/01/2018	
15	Modifying library room	27/1/2018	
16	Installing computer lab	27/01/2018	
17	Guest lecture series by com. dept. (Dr. M. K. Singh)	03/02/2018	38
18	Installing college website	05/04/2018	65
19	Seminar on Swachh Bharat Summer Internship	05/04/2018	65
20	Guest Lecture series by com. dept. (Dr. Navin Prasad)	05/04/2018	28
21	Field trip/Education trip	08/05/2018	27
22	Faculty development programme by Dr. M.K.Singh, Dean, V.B.U.	26/05/2018	10
23	Launching Academic calendar	31/5/2018	
24	Enrichment of Library	25/06/2018	
25	Installing solar panel	01/08/2018	
26	Enrichment of library	02/08/2018	
27	Seminar on Inter caste marriage	11/08/2018	52
28	Seminar on Best practices	13/08/2018	75

	in higher education		
29	Formation of Alumni Association	19/08/2018	43
30	Seminar on Contribution of Bhaktikal in hindi literature	25/08/2018	33
31	Quiz competition	25/08/2018	29
32	Workshop on Basic computer literacy programme	29/08/2018	40
33	Encouraging teacher to use I.T. in higher education through P.P.T.	29/08/2018	10
34	Workshop on library automation	30/8/2018	
35	Seminar on child marriage	07/09/2018	39
36	Legal awareness programme by S.D.P.O., Suriya	25/09/2018	40
37	Parent teacher meeting by com. dept.	25/09/2018	
38	Construction of cycle stand	29/09/2018	
39	Beautifying college campus	29/09/2018	
40	Essay/Painting competition on Domestic violence: why?	29/09/2018	33
41	Orientation on NAAC	03/11/2018	
42	Canteen opening	04/11/2018	

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Number of gender equity promotion programs organized by the institution during the last five years

Response: 8

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	1	2	2

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

      1. Safety and Security

      2. Counselling

      3. Common Room

Response:

The College provides education to remote area students. Most of the families are unable to send their daughters to towns for study. Students in general and girl students in particular around 50 K.M. periphery area come to study. Local people are interested to send their daughter or daughter-in-law to college. Normally this locality shows respect towards women. Cases of misbehavior to women or girl students are very rare.

College provides bus facility to female students only. While travelling by college bus, protection to female students is given top priority. At college, girl's common room is under surveillance of CCTV and a lady peon is there to work as watch-woman for them. College campus is suitable to female students. Their common room is attached to washroom. Besides it there are girls' toilets in other places

of college campus. Main building is under the surveillance of CCTV. Outer side of main building is under CCTV surveillance. Very rare unfortunate incidents happen as college campus is friendly to female students. Their safety and security is linked with the prestige of the college.

Male students are well counseled how to respect female students and how to behave with them. Female Students are counseled how to behave with male students. The college represents an atmosphere of mutual respect and self-dignity.

Cases of complain related to misbehavior are rare. Students are counseled, if necessary. Girl's common room is girls friendly. Local police station is very Co-Operative. And till today, not a single case of harassment to female students is found.

7.1.3

Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 60

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 3

7.1.3.2 Total annual power requirement (in KWH)

Response: 5

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4

Percentage of annual lighting power requirements met through LED bulbs

Response: 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 187

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 187

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5

Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

There is arrangement for solid waste management inside the college building. Dustbins are placed inside the college building, outside the building and in different places. Liquid waste from tube well is well managed by soak pit. Solid waste is put in a big pit for compost formation. Liquid waste generated in the canteen, garden waste, leaves, flowers etc is converted into fertilizer in the campus and used for the plant and trees in the garden campus.

E-Waste is not abundant as most of the electronic equipments are not very old.

7.1.6

Rain water harvesting structures and utilization in the campus

Response:

Sariya College, Suriya has a well-established rain water harvesting system. Before the construction of the college building, the management had decided to develop rain water harvesting system. For this purpose, a geologist was consulted. He drew a contour map of the purposed site. Necessary leveling of the ground was made to make the flow of rain water at a desired place. A pit was dug in the desired place. Thus, majority of the rain water gets stored. Water is also used for the plants and trees in the campus. Water from the roof of the buildings is directed to rain water harvesting system. Rainwater harvesting is made an integral part of the building plans and insisted upon during construction.

7.1.7

Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**

c) **Pedestrian friendly roads**
* **Plastic-free campus**
* **Paperless office**
* **Green landscaping with trees and plants**

Response:

The college campus is approximately 11.43 acres. Students and Staff use bicycle. Most of the students come from nearby village by bicycle. All Non-teaching Staff come to college by bicycle. Some of the teachers come by bicycle. The campus has a bicycle stand to park bicycle. Four teachers use public transport like bus, jeep and auto rickshaw. Our Principal in charge uses bus as a common transport. Nearby road from Suriya to College and Bagodar to Suriya is pedestrian friendly. The road from college to main road is also pedestrian friendly. College provides a bus for girls' students only. This practice is reducing use of number of private vehicles to come to college. Department of Commerce organized an essay writing competition, poster making competition on Save Fuel Save Energy for awareness on the importance of save fuel.

Our college campus is plastic-free. Polythene is banned in the campus. Teaching and non-teaching staff do not use polythene and plastic Tiffin box. etc. Students are encouraged to carry paper bag, plastic bag during shopping, not the polythene carry bags. Slogans connected to 'Say no to plastic/polythene' are available in the campus.

Our office is too much paperless, although official important records are to some extent manual. As per guidelines issued by Vinoba Bhave University, maximum application forms for admission form are filled through online process.

There are more than 200 trees within the college boundary. Our college is in the midst of forest area. 3 sides are covered by forest area. These are greenery. It is natural and beautiful. Inside the campus, beautification is made. There is a garden in front of main building of the college.

7.1.8

Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9

Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	0	0	0	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

7.1.11

Number of initiatives taken to engage with and contribute to local community during the last five

years (Not addressed elsewhere)

Response: 1

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	0	0	0	1

File Description	Document
Any additional information	[View Document](#)

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13

Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14

The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15

The institution offers a course on Human Values and professional ethics

Response: No

7.1.16

The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: No

7.1.17

Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 0

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)

7.1.18

Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Republic day, Independeance Day and Gandhi Jyanti are celebrated as National festivals of India. All those three National holidays are "independence"- centric as they are connected to India's freedom from *British Hukumat* (rule). Every year, the college celebrates the national holidays with complete preparation and with traditional way.

Republic Day: Sariya College celebrates the Republic Day every year on 26th of January, the prestigious date when Constitution of India came into force. Republic day in India is of the great importance in the history as it tells us all about each and every struggle of Indian freedom. On 26th of January in 1950, our country enacted the constitution.

Independence Day: It is celebrated every year at Sariya College, Suriya on 15th August. It is a grand event marked with the flag hosting by the Chief Guest (Basically Local M.L.A., who is the president of G.B.) and well practiced march-past by Sariya College NSS team & students. Various cultural activities related to independence movement are exhibited.

Gandhi Jayanti: One of the most popular occasions in India and one of the three national holidays, Gandhi Jyanti is celebrated in our college campus on 2nd October of every year to mark the birth anniversary of Mahatma Gandhi. Gandhi is also popularity known as the Father of our Nation, Bapu or simply Mahatma. This word of Mahatma is used by Ravindra Nath Tagore. The principles of truth, non-violence and honesty are remembered and widely publicized among the students of the college.

Ambedkar Jayanti/Birth Anniversary of Dr. Bhimrao Ambedkar: In our college we have admitted students with no difference of caste, creed, color, age and gender gaps etc, to mould them well educated and being away from these differences. To ensure that we kept celebrating Ambedkar Jayanti every year by the presence of students, staffs, dignitaries and people with great enthusiasm more than like a festival on 14th of April in order to commemorate the birthday of Dr. Bhimrao Ramji Ambedkar and his contributions especially in formation of constitution of India for the people of India.

Rashtriya Ekta Diwas (National unity Day): It was introduced by the Government of India and inaugurated by Hon'le Prime Minister of India Sri Narendar Modi in 2014. The intent is to pay tribute to Sardar Vallabhbhai Patel, who was instrumental in keeping India united. It is celebrated on 31 October every year as annual commemoration of the birthday of the Iron Man of India Sardar Vallabhbhai Patel, one of the founding leaders of Republic of India. Since then, is being celebrated in our college campus to maintain peace and harmony among students and teaching.

International Yoga Day: On 21st June from current year college organized International Yoga Day. College invites an expert and he imparts to teaching, non-teaching staffs and students how to use yoga in our daily routine and explains its importance also.

7.1.19

The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

- Finance committee maintains records.
- Financial audit is conducted every year.
- Academic calendar is followed with slight modification whenever necessary.
- Regular teaching-Learning accompanies co-curricular activities of varied areas.
- Students get larger experiences from classroom, in-campus and out-side campus areas.
- Students are encouraged to carry on self-study.
- College follows democracy in administration.
- It takes decision to implement better ideas and practices.
- Teachers and Supporting staff work as a team to complete regular as well as specific activities.
- Distribution of workload is found among teachers and non-teaching staff.
- College G.B. functions with honesty and sincerity.
- Students take part in all activities with great interest.
- Administrative structure and function follows democratic practices.

7.2 Best Practices

7.2.1

Describe at least two institutional best practices (as per NAAC Format)

Response:

BEST PRACTICE—I

1. **Title of practice**

    Facilities for achieving educational goal

2. **The Context:**

    It is a single Co-educational College at Bagodar-Suriya Subdivision which caters to the demands of providing higher education to boys & girls students coming from nearby rural areas. Most of the students coming from agricultural family background, disadvantaged community, minority community and economically weaker section of the society seek higher education in this college.

3. **Objectives:**

    1. To provide facilities to the student in achieving their educational goal.
    2. To provide financial assistance and education support to students from disadvantage community, minority community and economically weaker section of the society.
    3. It is a policy of the State Government, which is practised by the college with highest priority.

4. **The Practice:**

Some reflections of the strategies adopted to which access to higher education to a wide range of students coming from rural community disadvantaged community, minority community and economically weaker section of the society are mentioned below.

1. **Relaxation in fee:**

Miscellaneous fees (Admission, Development, Library, Building, Registration etc.) which are deposited by the student of ST, SC, OBC (Excluding Creamy Layer) in the college are fully refundable by District Welfare Department in the bank A/C of the students. Student from faraway above 25 km. are eligible to get relaxation in tuition on fee on the ground of their application. For improving higher education in most extremely backward areas where no higher education providing institution is available is the opportunity for us.

1. **Reservation of seats for admission of SC/ST/OBC Students:**

During admission the SC/ST/OBC students get reservation on priority basis respectively of the total seats available in the course. Physically disabled students are given due consideration in the admission process as per policy of the Jharkhand Government.

1. **Scholarships:**

Students coming from distant areas (25 k.m. far from college) are exempted tuition fees partially. This helps them as a financial support to pursue their study. Welfare and Government scholarship are given to SC, ST, OBC and minority students. The college administration is very prompt and gives special support so that these students could get scholarship in time.

1. **Evidence of success:**

Evidences of success of this practice are:

No. of Scholarship given to students

S. No.	1.	1.	1.	1.	1.	**2017-18**
1.	By Govt. Scheme	1.	1.	1.	1.	589
1.	By college scheme	1.	1.	1.	1.	369

5. **Problems encountered and resources required.**

There is a tendency to choose of History, Sociology, Political science and Hindi among large no. of students, resulting in crowd of students in these Subjects which some time becomes unmanageable. To fulfill the resources required for this practices Ad-hoc teachers have been appointed.

BEST PRACTICE—II

1. Title of the practice

Make classroom interesting

2. Objectives of the Practice

Empirical knowledge tells us that education uplifts and enriches human minds but sometimes our students find the classes boring and monotonous. An uninterested student cannot be a good learner, and this affects the quality of his education. The objective of this practice is to make the student 'want' to learn rather than 'have' to learn.

3. The Context

The syllabus of any HEI is lengthy, complex and has a fixed time for its completion. Teachers must move in a regular pace to complete the syllabus in time. The process may not be an easy ride for our students. If a student misses any part in between he begins to lose interest over the topic and subject.

4. The Practice

It is true the content is the same but the key is in presentation …

We follow the following practice:--

(a) Teacher should be very clear on the topic to be taught in the class.

(b) Practice at home for the best presentation.

(c) Don't hesitate to infuse humor and anecdotes in between.

(d) Use of multi-media for presentation.

(e) Applaud student on his/her merits, good behavior, attentiveness and other qualities

(f) Make learning more and more interactive and participative.

(g) Motivate students to become achievers.

5. Evidence of Success

The evidence of success of the practice is reflected in the students in the form of higher attendance and better grades.

6. Problem Encountered and Resources Required

(1) The challenge is to remain innovative and fresh in presentation.

(2) Pay attention to all the students.

(3) Maintain the decorum of the class.

(4) Teachers require good quality of multi-media content for the presentation.

7.3 Institutional Distinctiveness

7.3.1

Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The Vision of the College is to provide higher education to the girls & boys and empower them to pursuit their dreams. In fulfillment of college vision, the college is committed to provide higher education to the students in its vicinity giving equal opportunities to all boys and girl students, equip the students' community with academic, social, scientific and spiritual values. We are very much aware of our responsibility to our students and do our very best to provide a most friendly and growth oriented ambience for them. We are doing maximum thing in our capacity to ensure good standards that would secure them a good human being in tomorrow's challenging world. The vision behind the establishment of this college is to serve the knowledge with wisdom at our best efforts.

By establishing the College in the rural area where most of the illiterate girls & boys and 12th pass out girls & boys students and were financially deprived, who does only household chores and they have less source for fulfillment of their education amenities.

After a long span of time, Late Sri Mahavir Pd. Jain & Sri Janki Lal Daga established a Co-Education College in the year of 1984.

After establishment of College, parents and guardians were happy to see a Co-Education College around their area and were ready to admit their children/family members in the College, full of safety and security. A vast knowledge and inspirational education is imparted in the College.

That's why, at the time, when the College was inaugurated there were only of 14 students admitted and at present number of students enrolled is 1791.

Thrust:

- We are providing quality education to our college students.
- Transparency and Integrity are reflected in every step in college from the time of admission and

up to last announcement of results.
- The college stands for tolerance, humanity, reasoning, and thinking and for the search of truth. To achieve the goal we create an environment that fosters teamwork, cooperation and mutual support.

5. CONCLUSION

Additional Information :

College is one of the Institution promoted by Sariya Mahavidyalya Sikshan Vikas Samiti and was founded in 1984. The college is ideally located to serve both the semi urban and basically rural student folk.

Concluding Remarks :

Sariya College, Suriya was established in the year of 1984 preferring to opt for Accreditation for the first time, keeping in view of the quality drive undertaken by NAAC. The college is trying to follow maximum norms and standards as prescribed by Vinoba Bhave University and the UGC. With our best efforts being put in, by the college, we hope the best. The main objective of the College is to impart education to the students belonging to lower and middle class families.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.3	Percentage of students undertaking field projects / internships 1.3.3.1. Number of students undertaking field projects or internships Answer before DVV Verification : 30 Answer after DVV Verification: 00
1.4.1	Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise Answer before DVV Verification : A.Any 4 of the above Answer After DVV Verification: A.Any 4 of the above
1.4.2	Feedback processes of the institution may be classified as follows: Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: A. Feedback collected, analysed and action taken and feedback available on website
2.1.1	Average percentage of students from other States and Countries during the last five years 2.1.1.1. Number of students from other states and countries year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
9	11	8	25	6 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
06	09	09	18	4	 Remark : As per the HEI data in the document attached with the Metric in response to clarification.
2.1.3	Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years 2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
766	1048	626	1272	885	

	Answer After DVV Verification :				
	2017-18	2016-17	2015-16	2014-15	2013-14
	720	720	626	720	720

Remark : As per the HEI data in the document attached with the Metric in response to clarification. In year 2015-16 the number of actual admissions is less than the seats earmarked. In the other years the number is limited to the number of seats earmarked only hence 720.

2.2.3	Percentage of differently abled students (Divyangjan) on rolls 2.2.3.1. Number of differently abled students on rolls Answer before DVV Verification : 12 Answer after DVV Verification: 9
2.3.3	Ratio of students to mentor for academic and stress related issues 2.3.3.1. Number of mentors Answer before DVV Verification : 10 Answer after DVV Verification: 04 Remark : As per the HEI data in the document attached with the Metric in response to clarification. The HEI has not provided Mentor Mentee lists.
2.4.3	Teaching experience per full time teacher in number of years 2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 120 years Answer after DVV Verification: 119 years
2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years 2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	00

3.2.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-

Academia Innovative practices during the last five years

3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10	4	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	0	0	0

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Answer before DVV Verification : Yes
Answer After DVV Verification: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.3.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	1	0	5	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.4.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	1	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

02	00	00	0	0

3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	00

3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
16	12	7	8	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
16	12	7	8	4

3.4.4	Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
7	4	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
10	0	0	0	0

| 3.5.2 | Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

| 4.1.3 | Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities
Answer before DVV Verification : 9
Answer after DVV Verification: 02

Remark : As per the HEI data in the document attached with the Metric in response to clarification.
|

| 4.1.4 | Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
30	11	13	11	6

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
05.46	07.53	10.36	10.3	14.71

	Remark : As per the HEI data attached with the response to the clarification in the Metric in the form of balance sheet.
4.2.3	Does the institution have the following: 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above Remark : As per the attached data with the response the HEI has enclosed proof of Nlist only.
4.2.4	Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs) 4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs) Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
2.32	0.50	0.26	1.02	0 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
0.50	00	0.26	1.02	0	 Remark : As per the HEI data attached with the response to the clarification in the Metric.
4.2.5	Availability of remote access to e-resources of the library Answer before DVV Verification : Yes Answer After DVV Verification: Yes
4.2.6	Percentage per day usage of library by teachers and students 4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 210 Answer after DVV Verification: 90

4.4.1	Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
30.54	11.33	13.22	11.74	6.1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
85.26	61.46	66.79	53.20	35.37

Remark : As per the HEI data attached in the form of CA certified audit year wise balance sheets.

5.1.2	Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
369	188	103	382	256

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

Remark : The HEI was requestedt hat since it had not provided any supporting document the HEI must attach a TABULATED list of the students showing summary of the year wise type of scholarship and free ships provided by provided by the institution. The HEI was also to attach list of the students benefited year wise with the amount of scholarship. Both the lists signed by the principal must accompany a certificate of the principal showing year wise the amount of scholarships and free ship received from the HEI. However the HEI has just provided List containing Name and Roll numbers of some students but there is no mention of any scholarship amount given or benefit awarded to the students.

5.1.5	Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
120	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	0	0	0	0

Remark : As per the HEI statement and the data attached with the Metric in response to clarification.

5.1.6	The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Answer before DVV Verification : Yes Answer After DVV Verification: Yes
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years. 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	0	0	0

5.3.3	Average number of sports and cultural activities/ competitions organised at the institution level per year 5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	4	4	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	2	2	2

	Remark : The HEI has included events and activities of 2012-13 in the reports. Some of the photographs are repeated. The HEI has included events like Republic Day celebrations. As per the HEI data in the attached document.
6.3.2	Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years 6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years Answer before DVV Verification:

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	0	0	0

6.3.3	Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years 6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years Answer before DVV Verification:

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	2	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	2	0	0

6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year 6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years Answer before DVV Verification:

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
28	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

| 10 | 0 | 0 | 0 | 0 |

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
9	3	2	2	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	1	2	2

7.1.3	Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

7.1.3.1. Annual power requirement met by the renewable energy sources (in KWH)
Answer before DVV Verification : 3
Answer after DVV Verification: 3
7.1.3.2. Total annual power requirement (in KWH)
Answer before DVV Verification : 5

7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above
Answer After DVV Verification: D. At least 2 of the above

7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

1	0	0	0	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	0	0	0	00

7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	0	0	0	1

Remark : The photographs are for the activity of Swachhta abhiyan on the campus of the college rather than in the community and engaging local community. For 2013-14 it appears to be outside the campus and considered.

7.1.14	The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Answer before DVV Verification : Yes
Answer After DVV Verification: Yes

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	6	5	5	4

Answer After DVV Verification :

30-07-2024 02:18:04

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 11 Answer after DVV Verification : 212
2.1	Number of students year-wise during the last five years Answer before DVV Verification: {{TABLE_2_1_BEFORE}} Answer After DVV Verification: {{TABLE_2_1_AFTER}}
2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years Answer before DVV Verification: {{TABLE_2_2_BEFORE}} Answer After DVV Verification: {{TABLE_2_2_AFTER}}
2.3	Number of outgoing / final year students year-wise during the last five years Answer before DVV Verification: {{TABLE_2_3_BEFORE}} Answer After DVV Verification: {{TABLE_2_3_AFTER}}
3.2	Number of sanctioned posts year-wise during the last five years

2.1 Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
844	1054	716	1445	1031

2.1 Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1791	1654	1716	1445	1031

2.2 Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
770	1050	630	1280	890

2.2 Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
720	720	720	720	720

2.3 Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
383	780	589	529	195

2.3 Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
386	647	437	478	95

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
62	62	62	62	62

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
32	32	32	32	32

4.3	Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
30.54	11.33	13.22	11.74	6.10

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
106.31	87.61	113.11	88.04	39.159