



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**SARIYA COLLEGE, SURIYA**

**RLY STN. HAZARIBAG ROAD, P.O. SURIYA, DIST. GIRIDIH, JHARKHAND,**

**PIN-825320**

**825320**

**[www.sariyacollege.ac.in](http://www.sariyacollege.ac.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**April 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Our college is a ray of hope for thousands of people in an area that has been educationally, socially and economically backward. The college has been pivotal in translating the dreams of rural-poor students into reality who were deprived of quality higher education. It has helped fulfill the academic and professional requirements of students across the sections, especially the girls' students coming from the blocks of Suriya, Bagodar, Deori, Birni, Rajdhanwar, Jamua, Tisri, Domchanch, etc.

Our college is the only college in Bagodar - Suriya sub-division that has obtained permanent affiliation. It has been registered under the Society Registration Act, 1860 and Section 2(f) and 12(B) of the UGC Act, Govt. of India. The college has attained certification of ISO 21001:2018. It has successfully completed the first cycle of NAAC in 2019. The institution offers Undergraduate programs in Arts, Commerce and Science streams. National Education Policy 2020 has been implemented in the college since 2022.

The college was founded in 1984 with a temporary affiliation that had only 14 students. Presently we have thousands of students enrolled in Semester I, III & V or II, IV & VI. The institution obtained permanent affiliation in the Commerce stream in 2012 and subsequently in 2014 for the departments of Hindi, English, Sociology & Political Science. The college has introduced the Science stream in 2023 to offer B.Sc. in Physics, Mathematics, Botany & Zoology. The institution also offers two six-month Certificate courses on 'Tally Prime & GST' and Yoga. Apart from regular courses, the college has a distance learning study center of Jharkhand State Open University (JSOU).

The preparation of the Self Study Report (SSR) has been an enriching experience filled with excitement, endurance and challenges. Members of our institution have always been keen on acquiring fresh knowledge and skills in the interest of the college. Our team members have put extraordinary effort into the preparation of the SSR. It is a result of our sincere endeavor and the quest for learning.

### **Vision**

*Enrichment of academic and socio-cultural experiences of students through quality higher education.*

The college intends to become a pioneer institution and create an ecosystem for imparting quality higher education, research and innovation with available resources and utilizing manpower and modern technology to create skilled citizens who can earn livelihood, contribute qualitatively for family, society and being infused with patriotism who is committed for the development of the nation.

### **Mission**

The mission of Sariya College is to educate the citizens and citizens-leaders for our society. We do this through our commitment to the transformative power of higher education in Arts, Science and Commerce. Beginning in the classrooms with exposure to new ideas, new ways of understanding and new ways of knowing, students embark on a journey of intellectual transformation.

- To build the nation by creating a class of moral, intellectual and committed citizens
- To strengthen the human resources
- To provide Indian knowledge and values along with modern knowledge and values
- To intellectual academic excellence, social responsibility, moral uprightness and team spirit
- To train students physically intellectually, socially, morally, emotionally, vocationally to attain
- To contribute to society through the pursuit of education, learning at the highest levels of excellence.
- To provide quality education through academic cultural and physical activities and prepare the students as responsible and useful citizens.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- College is situated in rural area
- Our college is a leader in co-curricular activities
- Our various cells are active
- Green campus, covered by forest areas from three sides and very good result percentage
- Clean and plastic-free atmosphere
- No-Vehicle Day observed on every first Saturday every month
- Special free ship is provided to distant (20 k.m. far from the college) students
- We practice various women empowerment activities
- We have a dedicated teaching and supporting staffs.

### Institutional Weakness

- Teacher-Student ratio discouraging
- Student-Computer ratio discouraging
- Average payment to teachers and supporting staff
- Low flexibility in curriculum design and development
- Non-Hostel facility
- N.C.C has not been introduced
- Slow in add-on-course
- No innovation and incubation Centre
- Low number of teachers with Ph.D.

### Institutional Opportunity

- Our college is the only permanently affiliated college in Bagodar-Suriya Sub-Division
- Our college is situated under Giridih district which is under *AAkankshi* district of central govt.
- Students around about 30 k.m. come to this college for study
- We have ample scope for academic development
- We have scope for rural reconstruction
- More scope of extension activities
- Zeal of female students towards higher education
- Institution with potential for post-graduation programmes

- Strategies priorities for teacher's excellence
- Introducing need-based Job oriented courses

### **Institutional Challenge**

- Poor funding
- Providing special free ship is a big burden on fund
- Student progression to higher education and employment
- Improving communication skill of rural students
- Job-oriented education
- Maintaining regularity of students
- Research funding
- E-governance

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Our college has made reasonably good efforts to promote effective and efficient working pattern on curriculum domain. The curriculum delivery covers teaching, learning and extension work. Again, it is including recruitment of skilled faculty, academic planning, academic calendar, sound work culture, supervision, revision of learning etc. Continuous Internal Evaluation is an important feature and integral part of curriculum delivery. We integrate Professional ethics, Gender, Human value, environment and sustainability into the curriculum.

Our parental university has introduced Skill Enhancement Course (SEC) to include professional ethics, code of conduct, values and personality development. We have a gender equity cell which arranges gender sensitization programs. We maintain no ragging and zero sexual harassment case in the college. We impart feminism by the department of English. We celebrate Women's Day, organize seminars on Women Empowerment. We practice women empowerment initiatives. We inculcate patriotism, non-violence, social service etc. We arrange activities for developing awareness on environment and sustainability. We organize different activities for fast learners and slow learners. Above all, the utmost duty of our teachers is to bring all-round development of personality of our students.

### **Teaching-learning and Evaluation**

We admit students through Chancellor Portal. Very recently students get admission through Common University Entrance Test (CUET) organized by National Testing Agency (NTA) since 2023. We provide mentoring service to some students. We arrange special activities for slow learners and fast learners. Our teachers adopt some modern methods of teaching like- participative learning, experimental learning and problem-solving methodologies. We have five smart classrooms and one multipurpose hall with an interactive panel. Wi-fi facility is provided in the college. Teachers try to use ICT tools. Students are encouraged to participate in classroom activities, outside campus, inside campus and beyond classroom activities. Our mechanism of internal/external assessment is transparent. Grievances redressal system is time-bound and

efficient. We display Programme outcomes and Course outcomes in our college website. We evaluate P.O. and C.O. and how far they have been attained.

### **Research, Innovations and Extension**

We try to create an eco-system to promote research and have taken some steps to create and transfer the knowledge. We have published research papers in National/International journals and proceedings of Conferences. We have organized workshop on IPR and Research Methodology. We offer value-added courses. We organize extension activities in the neighborhood villages, sensitizing students to social issues for the holistic development of students. N.S.S. units arrange different activities. During Corona period, our principal, student volunteers organized awareness activities on mask, social distance and hand-washing etc. under the guidance of principal and teachers, students get oriented on how to make people aware of social issues, environmental problems, economic and political problems. We have taken the lead in organizing extension activities for social welfare. To inject the sense of social responsibilities among students, our college is in tune with its vision and mission.

### **Infrastructure and Learning Resources**

We try to provide a good library service facility. Under digital learning resources for both teaching staffs and students there are INFLIBNET, N-LIST, e-resources, SWAYAM PRABHA, SODH SINDHU, e-books and other e-contents. Along with text books, our library has reference books, newspapers, journals, question banks etc. Our college frequently updates its IT facilities. It provides sufficient bandwidth for internet connection. We have a computer laboratory. Our physical, academic and support facilities include classroom, library, laboratory, computer, sports materials etc. Study materials like books, journals etc. are purchased or subscribed, well recorded and kept under the guidance of a particular cell/nodal officer/teacher or any other supporting staff. They are well maintained, utilized to the maximum extent. If repairing needed, it is done. Annual budgeting includes procurement, expenses, maintenance, upgradation, etc.

### **Student Support and Progression**

Student representatives represent in some cells-particularly, in IQAC and Alumni Cell, current students and ex-students represent respectively. At present Mr. Rajiv Kumar, a student of Sem. VI is a member of IQAC. Although student election is not held yearly by university, teachers of each department nominate one student as class monitor to arrange classes and co-curricular activities. Student leaders motivate all students to cooperate in smooth curriculum delivery.

Our college library software has some features. Our alumni association is registered. Our alumni motivate parents to send their wards after passing +2/Intermediate examination. They motivate the current students to go to the college regularly. A good number of alumni are presently serving at our college. That association is very close to our college. It is an active body to co-operate the college. Alumni members co-operate actively. Financially our alumni association is not very strong. Under this criteria, various cells are functionally active. Career counselling cell arranges various activities. Some students are promoted to higher educational institutions, some get employment in govt. and private institutions. Such documents are maintained by concerned cell.

## **Governance, Leadership and Management**

Our college is governed, aligned with vision and mission of the college. We try to help our students to be good human beings with moral values and sense of nationalism. The educational administration power is decentralized. The power is divided and responsibility is shared. Team spirit works here. Vision and Mission guide the teachers. Our IDP and short-term plans are also motivated by vision and mission of the college. The policies of the college are seen in the functioning of the institutional bodies. IQAC is functional. Governing body supervision for overall development of the college and the role in day-to-day administrative mechanism makes the college progressive and committed for its vision and mission. We have effective welfare measures and performance appraisal system for teaching and non-teaching staff. We have strategies to mobilize our resources for various sources. We conduct internal audits every year. We try to utilize the resources. IQAC has contributed significantly for quality assurance strategies and processes. Some of them are: -

- Preparation of AQAR
- Preparation of SSR
- Calling regular meeting of IQAC
- Preparing ATR
- Preparing Academic calendar
- Constitution of various cells/committees

## **Institutional Values and Best Practices**

Our college is a co-educational college. There is an active gender equity cell in our college. Our college is sensitive to gender equity issues and awareness related curricular and co-curricular activities. We celebrate national and international days. Anti-ragging campus is available for all students. We have done environment, energy and green audits. For inclusiveness, we impart tolerance, harmony towards cultural, regional differences and we teach constitutional obligations to students. We teach about fundamental rights and duties etc.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SARIYA COLLEGE, SURIYA
Address	Rly Stn. Hazaribag Road, P.O. Suriya, Dist. Giridih, Jharkhand, PIN-825320
City	Suriya
State	Jharkhand
Pin	825320
Website	<a href="http://www.sariyacollege.ac.in">www.sariyacollege.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Santosh Kumar Lal	06557-299928	9430192478	-	sariyacollege1984@gmail.com
IQAC / CIQA coordinator	Rabindra Kumar Mishra	06557-296017	7903699095	-	info@sariyacollege.ac.in

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Jharkhand	Vinoba Bhave University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	15-02-2017	<a href="#">View Document</a>
12B of UGC	15-02-2017	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Rly Stn. Hazaribag Road, P.O. Suriya, Dist. Giridih, Jharkhand, PIN-825320	Rural	11.435	2095.76

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Co	Duration in Months	Entry Qualificatio	Medium of Instruction	Sanctioned Strength	No.of Students



	Course	Seats	Entrance	Medium	Seats	Admitted
UG	BA,Hindi,	48	Inter or Twelve pass	Hindi	500	413
UG	BA,English,	48	Inter or Twelve pass	English	240	161
UG	BA,Political Science,	48	Inter or Twelve pass	English + Hindi	480	412
UG	BA,Sociology,	48	Inter or Twelve pass	English + Hindi	240	22
UG	BA,Economics,	48	Inter or Twelve pass	English + Hindi	240	21
UG	BA,History,	48	Inter or Twelve pass	English + Hindi	500	494
UG	BA,Sanskrit,	48	Inter or Twelve pass	Sanskrit	80	5
UG	BA,Urdu,	48	Inter or Twelve pass	Urdu	80	2
UG	BCom,B Com Hons,	48	Inter or Twelve pass	English + Hindi	160	28
UG	BA,Khortha,	48	Inter or Twelve pass	Hindi	80	4
UG	BA,Philosophy,	48	Inter or Twelve pass	Hindi	64	6
UG	BA,Geography,	48	Inter or Twelve pass	English + Hindi	200	197
UG	BSc,Mathematics,	48	Inter or Twelve pass	English + Hindi	64	13
UG	BSc,Physics,	48	Inter or Twelve pass	English + Hindi	64	2
UG	BSc,Zoology,	48	Inter or Twelve pass	English + Hindi	64	20
UG	BSc,Botany,	48	Inter or Twelve pass	English + Hindi	64	1

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				31			
Recruited	0	0	0	0	0	0	0	0	14	2	0	16
Yet to Recruit	0				0				15			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						0
Recruited	0		0		0	0
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						30
Recruited	12		1		0	13
Yet to Recruit						17

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	6	1	0	7
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	1	0	9
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	867	2	0	0	869
	Female	930	2	0	0	932
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	116	140	53	58
	Female	96	73	41	54
	Others	0	0	0	0
ST	Male	2	5	2	2
	Female	4	1	4	4
	Others	0	0	0	0
OBC	Male	527	675	462	556
	Female	686	577	475	458
	Others	0	0	0	0
General	Male	181	113	43	51
	Female	89	102	50	47
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1701	1686	1130	1230

### Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Sariya College, Suriya is permanently affiliated to Vinoba Bhave University (VBU), Hazaribag and follows the curriculum of VBU. During 2015-18, (Choice Based Credit System) CBCS system was
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introduced by the university and followed by our college in UG programmes. Our state govt. and parental University have implemented NEP-2020 since the session 2022-26 that will offer multiple entry and multiple exits in undergraduate education while maintaining the flow of learning. It is now Four Year Under Graduate Programme (FYUGP). Under this programme, a student has to study different papers out of Humanities and Social Science, Natural and Physical Science, Commerce and Management, Mathematics, Statistics and Computer Application stream. Our college envisions to transform itself into a holistic multidisciplinary/interdisciplinary institution. A Student of Sem.-I, has to study/select a major paper (Honours), an Introductory Regular Course/Minor paper leading to Minor which was previously called subsidiary or generic paper, a paper named Understanding India, Entrepreneurship, Health & wellness, Yoga Education and Sports and fitness and finally a paper named M.I.L (Hindi/English). Each student (Arts/Commerce/Science) has to study papers like- Global Citizenship, Mathematics and Computational Thinking, English Language and Computational skill and Cyber-Defense. All these papers are helpful for all students for competitive examinations and job market. Our focus is on enlarging faculties of intellectual meaningful learning, critical thinking etc. Now the students are more flexible. Students are free to change the stream, choose the subjects of interest area. Students of one discipline have to learn other disciplines. The institution has been engaged in sensitizing various stake holders for NEP-2020. A seminar was organized by our college on NEP-2020 for better outcomes from it. It focuses on increasing creativity, innovation and problem-solving abilities, team work and communication skills, besides general engagement and enjoyment of learning. We are looking forward for improved and enhanced research activities with multidisciplinary education approach. Our goal is to achieve qualities which benefits every student as well as teachers through the implementation of best practices, life skills, enhancement and capacity building programs, events, seminars/webinars, workshops etc. Students study different skill enhancement courses. They can carry the credits earned for final degree. A student has freedom of mobility from one subject to another

	<p>subject. Some papers are compulsory for all students. Our college is ever ready to work according to NEP-2020. Since 2023, we have introduced Science stream, offering Physics, Botany, Zoology and Mathematics. Students have the option to choose papers out of Humanities and Social Science, Commerce and Management &amp; Natural, Physical Science, Mathematics and Computer Application. As knowledge is to be taught with linkage because subjects are connected to each other. Students are expected to understand the interdisciplinary nature of all subjects.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Our parental university Vinoba Bhave University, Hazaribag, is registered under National Academic Depository (NAD). Students of our college get certificates from the parental university. Our university has made it compulsory for all students of U.G. level to get registered under Academic Bank of Credit (ABC). From session 2023-27, it is the provision that ABC registration is compulsory for getting class Roll Number from the college. The student's credit is based upon their performance in the examination. ABC is very convenient for the students to store the credit which they have earned, helpful for the inter-college, inter-university and inter-state transfer of the academic's credits of the students and for further use. Simply they can download it. It is also safe for students. Common Service Centre (CSC) in our college campus is always ready for helping the students to create ABC number. The College always follows the regulations of Vinoba Bhave University (VBU) for the implementation of ABC in view of NEP-2020. Joint degrees and credit transfer are the domain of the parental university and the college follows the system as and when implemented by the University.</p>
<p>3. Skill development:</p>	<p>The aim of Sariya College, Suriya is to impart value based holistic education to the young students. At U.G. level, theoretical and practical knowledge and experience are essential. We try to impart skill development experience. We have a skill development cell. We organize activities on language and communication skill, life skill, fitness skill, health &amp; hygiene, soft skill, computer or IT skill etc. We are running a certificate course on Tally and GST which makes students skillful to calculate GST and apply Tally in accountancy and business. This</p>

program is very much employed oriented. The institution is preparing to offer more vocational and certificate/diploma/add on/ value added courses through Jharkhand State Open University (JSOU) for the benefit of students and in view of NEP-2020. For computer Literacy we have MOU with Lok Uthan Kendra Katkamsandi, Hazaribag, Suriya Technologies for Tally and ERP training. We have MOU with Adarsh College, Rajdhanwar and Parasnath College, Isri Bazar for Student exchange and teacher exchange. For making sanitary pad, we have MOU with an NGO. Along with theory classes, we organise co-curricular activities for developing skill and talent of students. Students are assigned to carry out project work, two- or three-days internship. The College has deposited inspection fee for getting affiliation in BCA course and inspection has been already done by VBU. Final approval is awaiting from state govt. The college annually observes days of national importance like Republic Day, Independence Day, National Unity Day, Gandhi Jayanti etc. for the development of humanistic, constitutional and universal values. The College regularly organizes workshops, yoga activities etc. to impart life skills to the students. Some skill enhancement courses (SEC) are to be imparted. Skill for employability, financial literacy, entrepreneurship, cash less transaction, social counselling, personality development, time management, problem solving skill, critical thinking skill, scientific temper development skill are the aspects under SEC.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

We have affiliation for offering Khortha (a regional language), Sanskrit, Hindi, Urdu. Khortha is a regional language of Jharkhand. We have some old, rare, reference books. We are working on preserving books on Ancient Indian knowledge system. We follow bi-lingual method for classroom teaching because a large number of students come from very rural background. Generally, even slow learners are taught through Khortha language. Students are oriented with Indian knowledge system. During Covid-19 Lockdown, we were offering on-line teaching. After Covid, classes are running in off-line mode. But online materials are also available in our college website. This approach facilitates greater inclusiveness in the overall pedagogical objectives.



	<p>Approach will be made for the integration with Indian Knowledge System. Institution celebrates traditional festivals and promotes Indian culture by organizing competitions like Rangoli art, Tribal dance, Drawing, Folk Song, Folk Dance competitions etc. We refer to classical literature. College tries to preserve and promote country's cultural wealth, yoga, meditation, art and craft. We celebrate Holi, Makar Sankranti, Raksha Bandan, Guru Govind Singh Jayanti, Swami Vivekanand Jayanti, Martyr's Day etc. in the college campus.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Teaching-Learning are purposeful activities. Objectives, experience and evaluation are inter-linked. Outcome is the important part of teaching-learning. As envisaged in NEP-2020, Sariya College, Suriya follows the learning outcome-based curriculum. Our teachers are acquainted with all those outcomes like programme outcomes and course outcomes. They orient students with all these outcomes. Goal-directed teaching and learning is the base of outcome-based education. Goal oriented approach makes us to plan lessons, framing objectives, adopting methodologies, course delivery and assessment process. We have commitment for outcome-based education. Programme outcomes and some courses outcomes are displayed through the college website. Value added courses such as Environmental Science, Understanding India, Computer Skill, Personality development, Yoga, Health Wellness &amp; Fitness are offered to the students for their overall development. Our college conducts internal academic audit, internal assessment, remedial and tutorial classes. The institution plans to conduct more training based analytical programmes pertaining to outcome-based education in view of NEP 2020. The curriculum of our parental university has well defined Programme outcomes (POs) and Course outcomes (COs). The attainment of POs and COs is measured through the university, result of our students, good citizens and productive mindset of pass out students, attainment is also measured through student's participation and success in various curricular and co-curricular activities.</p>
<p>6. Distance education/online education:</p>	<p>Sariya College, Suriya encourages online education and use of technological tools like Zoom, Google Meet, Webex for teaching-learning activities. Very recently we got study Centre from Jharkhand State</p>

Open University (JSOU), Ranchi. We are planning to get Indira Gandhi National Open University (IGNOU) study Centre in our college. We have on-line lecture notes, PPT. If fund permits, we will develop physical infrastructure for on-line education in more effective manner. We are planning to offer other distance education courses also. The Institution coordinates for attending certificate courses under SWAYAM. We encourage students to get registered under SWAYAM portal.

### **Institutional Initiatives for Electoral Literacy**

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, Electoral Literacy Club (ELC) has been set up in the college on 11/11/2022 as per letter no. 06/2022-1020 dt. 28/10/2022 by Election Dept., Ranchi. College organizes Voting Awareness Campaigns from time to time under the aegis of Sub-divisional office, Circle office.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes, student's coordinator and coordinating faculty members have been appointed by the principal. Mr. Ashish Kumar Singh, Faculty member, Dept. of Pol. Sc., some teaching staffs, some students are coordinating this club. Mr. Angesh Narayan Singh and Miss Soni Kumari are coordinating the students as campus ambassador. ELC is functional in the Institution. ELC is representative in character.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>3. The institution has been in the forefront in organizing Voting Awareness Drives through motivating slogans, posters, seminars, campaign addressed by Sub Divisional Magistrate of Bagodar-Suriya Sub-Division, Circle Officer of Suriya, Block Development Officer of Suriya and trainer, Youth leaders encourage on the Right to Vote. Various National days of importance are celebrated where the students are inculcated with the spirit of our National Constitution, Fundamental Right, Fundamental Duties. The students are motivated to register as a voter through specified link which is provided by Central govt. The valuable link for registration as Voter is also here in our college website. Different activities are done through Electoral Literary Club like Voting Awareness Program, Quiz etc. We have celebrated Voter's Day on 25th January.</p>

<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>In the past years, the college has conducted seminars, workshop, etc. for creating awareness among the voters. It has also made a lot of efforts to register new voters in college campus. The college preferred survey of students who have not registered in voter's list. The college have registered more than 1300 students as new voters with the help of local administrators like BLO.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The institution after formation of Electoral Literacy Club with the assistance of Election officers ensures that none of the students are left unregistered. Approximately 91% students are registered and 9% students are unregistered as voter. Various awareness programmes have been organized.</p>

## Extended Profile

---

### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3692	3411	3071	2928	2522

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 17

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	9	10	10	9

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
41.82	34.80	38.02	56.17	58.15

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

Sariya college, Suriya which is permanently affiliated to Vinoba Bhave University, Hazaribag has made reasonably good efforts to promote effective and efficient working patterns in the course curriculum domain. Curriculum design is the business of our parental university i.e. Vinoba Bhave University, Hazaribag. During last seven years, important changes have been introduced by the University. From 2015-2018 Semester System/CBCS curriculum was followed for the UG program. From 2022-2026, NEP-2020, Four Year Undergraduate Programme (FYUGP) has been introduced for UG programs. This brought a serious change in the process of curriculum delivery in the college. Curriculum delivery covers our activities like teaching, learning, and excursion work. Our curricular planning includes recruitment of skilled faculty, academic planning, academic calendar, a sound work culture, supervision, revision of learning, etc. The Master Routine is prepared by the Routine Committee of the College. The College offers a wide range of program options like Arts, Science and Commerce. There are frequent meetings among teachers to discuss how to follow methods of teaching. Teachers sometimes adopt the brainstorming approach in the classroom. The Academic Calendar of the institute is prepared by the Academic Planning Committee at the beginning of each academic session. All teachers prepare lesson plans. The Department maintains a record of attendance, classes, seminars, projects, and field trips. The faculty members of the college participate in FDPs/Workshops/Seminars for effective curriculum delivery. Technical skills of the faculty members are improved through FDP/Refresher Course/Short Term Course. The Academic Calendar is displayed on the website covering important curricular, and co-curricular activities. The Syllabus is prepared and displayed on the parental university website. The hard copies of the syllabus are kept with concerned teachers. All teachers prepare lesson plans and teach accordingly. The timetable committee prepares the master timetable and from that subject wise time-table is separated. Each teacher keeps a personal timetable, semester-wise lesson plan, daily lesson plan, details of leave, and academic activities detail to be undertaken. Teachers maintain the record of student's attendance. Our college has an internal grievance committee and feedback system.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 02

<b>File Description</b>	<b>Document</b>
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 0.13

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	20	0	0	0

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

#### ***Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum***

##### **Response:**

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum:

Integrating crosscutting issues relevant to professional ethics, gender, human values, environment, and sustainability into the curriculum is an important step towards creating all-round development of students of the college.

**Professional Ethics:** The Parental University has introduced a Skill Enhancement Course (SEC) to include professional ethics, code of conduct, values, and personality development of students. Teacher practices professional ethics and try to inculcate the value of professional ethics while delivering the content. Integrating professional ethics into the curriculum, organizational behavior is a paper in B. Com. can help students to develop an understanding of professional ethics.

**Gender:** The college organizes Gender Sensitization programs through the Gender Equity Cell for dissemination of knowledge and understanding of gender equity. Being a co-educational college special care is taken to address issues to stop harassment and stop ragging through the installation of CCTVs at different points in the campus. Feminism is imparted by the Sociology and Language Departments. College gives priority to gender equity. It celebrates Women's Day, lectures, and seminars on women's empowerment. We encourage girls' students to participate in curricular and co-curricular activities including sports, NSS, and cultural activities.

**Human Values:** The college students are taught moral values. Apart from the studies, Yoga is a common paper in Arts, Science, and Commerce in NEP-2020 (FYUGP). Women empowerment, multiculturalism, values-based education, etc. are discussed. We inculcate patriotism, non-violence, and social commitment, and celebrate the birth and death anniversaries of social reformers. Human values are taught directly and indirectly. It is a practice in the college.

**Environment and Sustainability:** The institution has taken up measures to ensure environment-friendliness and sustainability. The curriculum designed by the parent university prescribed Environmental Studies in semester III of the U.G. course. The College adheres to the prescribed course and conducts examinations for the same. The College is surrounded by forest area in three sides. The College ensures regular plantation drives, cleanliness drives, and awareness programs to sensitize the students as well as the community to a clean and green environment. NSS Units of the college help to make it more efficient. Water conservation, plastic-free initiatives, and cleanliness programmes are organized. Our college has installed a solar panel and maximized the use of LED bulbs to save energy to minimize environmental pollution. We celebrate Environment Day, Earth Day, etc.

Overall, Sariya College, Suriya provides Arts, Science, and Commerce programme at the U.G. level. The Language and literature syllabus covers gender courses, human values, and environmental concerns. Our college functions within the curricular parameters set by the Parent University. Department of Geography covers some topics connected to sustainable development. We arrange some lectures,



debates, essay writing activities, discussions, quizzes, moral stories, etc. The story writing competition is held by Dept. of Hindi and English. *Vihan* magazine of the college is released which contains significant activities of the college. Various platforms are provided through N-List, through Inlibnet.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 1.68

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 62

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

<b>File Description</b>	<b>Document</b>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 49.58

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
1701	1686	1130	1230	1117

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2860	2944	2680	2680	2680

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 37.9

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
619	631	445	463	466

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1432	1472	1340	1340	1340

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 335.64

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The teaching-learning process is the major activity at Sariya College, Suriya. Besides the conventional mode of teaching, teachers use ICT-enabled tools like PowerPoint presentations, YouTube, audio-visual tutorials, interactive digital whiteboards, Zoom, WhatsApp, and Telegram groups to promote e-learning and a more engaged learning environment. Our college website is fully furnished with e-content study materials. Five classrooms and one multipurpose hall are fully furnished with Projector. Wi-fi facility is provided in the college campus. Teachers follow student-centric methods. They try to provide diverse learning experiences to students. Students are encouraged to participate in classroom activities outside campus and inside campus but beyond classroom activities. We try to provide diverse experiences. A Participative approach is followed in the classroom. The discussion method is commonly followed. Brainstorming method is followed in some subjects and topics. The case study is discussed and analyzed, and field study, excursion, etc. are arranged. The college has Library Management Software as SOUL 3.0. The college has a well-equipped Computer Lab including Local Area Network (LAN).

Problem solving method covers defining the problem, generating new ideas, brainstorming, alternate solutions, selecting suitable solutions, following, review the result leading to another area.

ICT tools help the faculty members enhance the quality of teaching-learning, enhancing the computer and technical skills of the teachers as well as students.

Two wings of NSS having 200 volunteers from among our students who undergo such experiential and participative learning more often have adopted two villages Birhortanda and Kounjiya specially belong to Schedule Tribe population about 5-6 kilometers away from the College. Our volunteer members of NSS organize seven days of special camps and several other important activities. Social awareness programmes such as *Swachh Bharat Mission*, *Meri Mati Mera Desh*, Awareness against AIDS, Women, Adult, and Children Literacy, etc. are organized. Two faculty members are programme officers of NSS under the supervision of the coordinator at the university level. College organizes blood donation camps with the help of Red Cross Society, Giridih Branch.

Experiential learning is adopted by methodologies such as conducting practical examinations, project works, field works, and internships. We try to provide diverse experiences, besides classroom teaching, learning from experience, and learning through doing. Teachers give examples from day-to-day life and updates of govt. and policy. We plan and execute different activities for students for their understanding and knowledge. Experiences cover inside the classroom, beyond the classroom, inside campus, and beyond campus activities. Beyond teacher's talk, we encourage more student talk, discussion, and question-answer.

These methodologies enable the students to analyze situations and issues, improve communication modes, think critically and creatively, work collaboratively, acquire new knowledge, and find new solutions.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 30.63

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
32	32	32	32	32

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2

***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***

**Response:** 36.73

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4	3	4	4	3

<b>File Description</b>	<b>Document</b>
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

Our college has a time-bound, transparent, and efficient mechanism to deal with internal as well as external assessment-related grievances. We conduct oral tests, internal examinations, and practical examinations to assess the performance of students. Our college examination department arranges internal examinations smoothly. Grievances regarding internal examinations are handled by the Grievance cell. The Examination department also conducts external examinations of other colleges as examination centers.

Evaluation is an integral part of the teaching-learning process. At the beginning of each academic year, students are made aware of the minimum percentage of attendance required, distribution of internal examination marks, tentative schedule of internal tests, evaluation process, and other related information. As per the academic calendar, activities are done. Internal evaluation-related information is communicated to the students. The college examination department notifies the date of the internal examination. All the necessary information is circulated through the college notice board, website, and social media group. The test result is continuously sent to our parental university. Students are given a chance to appear for the exam a second time if they are absent or secure very low marks. If the students have any grievance, they approach the concerned teacher and get it resolved. Evaluation and grievance redressal are simple, transparent, and acceptable. Students can even appeal to the HOD and Principal in case of internal grievance regarding internal assessment. After the external examination, the dates of re-evaluation are provided by the university, and displayed on the student's noticeboard and college website for circulation of information. Grievances related to external examination by the university are forwarded to the university. Students can get the photo copy of the evaluation answer sheet from the university on request. Those students who are not satisfied with the marks at the university examinations can apply for re-evaluation/re-assessment to the university. As per rules and regulations, the entire mechanism to deal with examination related grievances are handled in time-bound approach. Some complaints include online examination form fill up, admit card correction, correction in mark sheets is managed by the university. CCTV surveillance ensures prevention of malpractices and disciplined behavior. Our assessment mechanism is transparent and grievance redressal system is efficient and time-bound.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

**Response:**

Our college is affiliated to Vinoba Bhave University, Hazaribag. Our parental university website displayed the course outcome and objectives under syllabus. The college keeps track of whether Programme outcomes (POs) and Course outcomes (COs) are being met. To evaluate the Pos and Cos, both direct and indirect methods are used. At the end of the semester, course outcomes are evaluated directly through internal examinations and external (final) examinations. Questions are framed in accordance with the course outcomes. Particularly, internal examination is connected to course outcomes. Attainments of POs and COs are measured out of outcomes of final examinations. To achieve Cos and Pos, various co-curricular activities including, assignments, seminars, group discussion, sports and games, NCC, cultural activities, guidance for competitive examinations. Placement, Progression to higher education, creative writing for magazine 'VIHAN'. Participation in all those come under activities methods of evaluation of POs and COs.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

We offer undergraduate programmes under the faculty of Arts, Commerce and Science. Programme Outcomes and Course Outcomes are evaluated by the college and the same are communicated to the



students in the formal ways of discussion in the classroom. After measuring attainment of POs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively.

Besides it, students' progression to higher education from undergraduate to post-graduate and B. Ed. And other courses to be increasing consistently. For this we take feedback from all the stakeholders in this respect a try to take necessary steps accordingly.

Our college took care of the attainment to measure the POs and COs and implemented the mechanism as follows-

- Our college followed the calendar of our affiliated university
- Our college prepared an -academic calendar, maintained and followed the calendar
- The Evaluation committee analyzed the evaluation report of results.
- The Institute, Governing Body, Principal and IQAC considered feedback from the stakeholders for attaining POs, COs.

In Sem-I, all students study a Value-Added Course named Understanding India in which students have to study civilization.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 84.85

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
636	595	711	528	505

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
769	863	737	564	573

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

**Online student satisfaction survey regarding teaching learning process**

**Response: 3.72**

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

#### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

In this age of globalization, innovation is a key factor for the survival of any educational institution. The college has created an ecosystem to promote research and has taken various steps to create and transfer knowledge.

Research Committee: The committee encourages teachers to undertake research work. The college grants leave for participating in workshops, conferences, and seminars. The teachers have published their articles in various UGC-Care listed journals and Peer-reviewed journals and ISBN books. The innovative knowledge and ideas are integrated by the faculties in curriculum delivery.

Research Committee has the following outcomes-In the last five years, 24 research papers have been published in National/International Journals, and Proceedings of the conferences. In total ISBN books and chapters in edited books/volumes and papers during last five years are 29. Our college has organized

64 seminars/workshops in the last five years. 04 teachers have registered in Ph.D. and 03 have been awarded Ph.D. degree in the last five years. The number of total Ph.D. holders' teachers is seven.

Organization of Workshop on IPR and Research Methodology: Under the guidance of IQAC, our college has organized a workshop on Intellectual Property Rights (IPR) and a workshop on Research Methodology. During the last five years, we have organized 01 workshop on IPR and 03 workshops on Research Methodology.

Indian Knowledge System: We offer B.A. in Hindi, B.A. in Sanskrit, B.A. in Khortha, B.A. in Urdu, B.A. in English. Students study classical literature in all these subjects. All students study Ability Enhancement Course (AEC) Hindi and English in Sem.-I and Sem.-II as per the NEP-2020 syllabus. Previously it was an Ability Enhancement Compulsory Course (AECC). Students study different languages and cultures in Sem.-I. All students study a Value-Added Course named Understanding India in which students have to study Indian Civilization.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response: 6**

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	1	1	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.53

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	4	2	1

#### File Description

#### Document

Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 1.47

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
13	3	2	5	2

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters

[View Document](#)

### 3.4 Extension Activities

#### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

Sariya College, Suriya organizes some extension activities that are carried out in the neighborhood community, sensitizing the students towards social issues to inculcate human values and make them responsible citizens. The students of our college actively participate in social activities through effective national entities like National Service Scheme Unit I & II. We have an extension activities cell. The cell organizes some activities to reach the villages. Students go to such villages with sufficient knowledge and understanding. Under the guidance of teachers, they try to make villagers aware of social issues, environmental problems, economic, and political problems, etc. At the outset, students develop proper attitude, understanding, knowledge, and interest. Once students get sensitized, they motivate local people positively. The knowledge taught and shared in classrooms is extended to society. When students understand the problem, they try to bring change in the society. They try to be the medium of change. Our college has taken the lead in organizing extension activities for social welfare. To inject a sense of social responsibility among the students, the college is in tune with its vision and mission. Students are sensitized to neighborhood needs, social issues, and environmental challenges. They initiate change around themselves. Some activities are as follows:

- 1.NSS Unit organized: NSS has two active units namely Unit-I and Unit-II. Each unit organizes extension activities in its adopted villages. They try to tackle some social issues like child marriage dowry, addiction, alcoholism, gender disparity, illiteracy, communal harmony, free health checkups, etc. Out-campus activities merely a seven-day camp in nearby adopted villages by 50 students in each unit are done. These villages are special due to S.T. Birhor. They make the villagers aware of health issues, road safety, energy conservation, afforestation, cleanliness, etc.
- 2.Departments of the College: Different departments organize such programs taking students of respective departments. Department of Hindi and English focus on moral values, a value-based approach. Department of Political Science arranges activities to make people politically aware of rights, duties, elections, etc. They try to convince them about development, programmes, and schemes of govt. All departments link the activities from the knowledge and understanding of the curriculum with day-to-day life.
- 3.Blood donation camp- The Department of Commerce organized a blood donation camp in the year 2022 in which 30 students along with volunteers participated and donated the blood.
- 4.Activities during the COVID-19 Pandemic- In 2020, the students of our college sensitized the adopted villages on safety measures like wearing masks, maintaining social distance, hand washing, etc.
- 5.For the NCC unit: The college has been inspected for opening a new unit of NCC by Jharkhand Battalion, Hazaribag.

Similarly, the Extension and Outreach programme cell organized the following activities-

1. Water-conservation awareness programmes
2. Awareness against early marriage

3. Awareness of the dowry system
4. Forest conservation programme
5. Awareness of healthy habits
6. A Mega Health check-up camp.

Outcomes: All these above-mentioned activities have a strong impact on the personality development, community relationships, and self-confidence of the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

Faculty members and students of our college are directly and indirectly involved in various extension/social activities. In collaboration with the Sub-Division Police Office (SDPO, Bagodar-Suriya) our college student volunteers served as Police Mitra for one month during the month of Shrawan when many pilgrims visit Baijnath Dham/Deogarh temple. Our volunteers assisted the local police station in traffic control. Then The SDPO, Sri Deepak Kumar Sharma monitored the traffic system and student volunteers' service. He appreciated the volunteers and recognized the service of volunteers by awarding certificates to each volunteer. Again, the volunteers co-operated with the local police during Durga Puja and Id. They have been awarded for their important contribution as Police Mitra by Giridih Police. Some important and valuable activities are like Blood donation camp under extension activities in which students, supporting staff and teachers donate blood. The camp was held in collaboration with Lions Club, Suriya, and Rotary Club, Giridih, donation of plants, donation of books, copies, stationery to underprivileged students, donation of blankets to needy old villagers, etc. Praise, love, and blessing of local villagers encourage us.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.3

#### ***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

**Response:** 31

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
23	0	0	0	8

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response: 5**

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>



## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**The Institution has adequate infrastructure and other facilities for,**

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

**Response:**

Sariya College, Suriya has a well-maintained and resilient infrastructure for teaching and learning. The college has a green campus surrounded by three sides of forest area consisting of 11.435 acres of land with a built-up area of 6800 sq. ft. in two buildings. The college campus is well equipped with 54 CCTV cameras and surveillance. Our college has adequate classrooms. Each classroom is equipped with good ventilation and an adequate lighting system. We have five smart classrooms to facilitate a blended mode of teaching-learning. We have a computer laboratory and a library-cum-study room. We have a Geography Lab with essential lab instruments. We have introduced B.Sc. programmes in Mathematics, Physics, Botany, and Zoology. There are laboratories for Botany, Zoology, and Physics. Some classrooms have both blackboards and whiteboards. Each classroom has adequate benches and desks, a lecture table, electric fans, electric bulbs. Our classrooms have inverter, generator and solar electrification facility. Some computers are used for office work. Besides these 24 computers are there for students' learning and teaching-learning purposes. Some departments like History, Political Science, and Hindi have a greater number of students. Hence such classes are arranged in multipurpose hall and large classrooms.

We have a multi-purpose hall with an area of 1800 sq. ft. with a good interactive panel, sound system, lighting equipment, fans, CCTV camera, bench desk, a podium with mic, and a stage in hall is having a seating capacity of about 300 persons.

Gym equipment has been procured for physical health of students and staffs. A generator of 5 KV provides uninterrupted power supply. College also has a provision of First Aid box. There is provision of cycle stand and a small garden with beautiful plants of flowers and many more. A water harvesting system is there in the college campus.

Hon'le M.L.A. (Bagodar) cum The President, Governing body of Sariya College, Suriya Sri Vinod Kumar Singh has provided two buses for college girls students. First bus seating capacity is of 32 students and another bus seating capacity is of 42 students. We have applied for a hostel to CCL CSR fund through Hon'le M.P. of Koderma Smt. Annapurna Devi. Which has been approved by the department and the foundation stone is to be laid down by the Union Minister of State Smt. Annapurna Devi.

There is a common room for girls. Provision for fresh drinking water is available in the campus. We have

a Reading room with a total seating capacity of 75 students and an e-library browsing Centre with Wi-Fi for access to e-resources and promote digital initiatives like SWAYAM. Fire extinguishers are installed at appropriate places in the building to ensure safety in case of fire hazards. The ramp and provision of wheelchair ensures convenient access to classrooms, especially for *Divyangjan*. Girls common room also ensure provision of sanitary napkin vending machine, clean toilets and clean water.

The college campus also has a playground. The institution has adequate facilities for games. The outdoor facilities comprise of football, cricket, kabaddi and badminton.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 35.2

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
27.54	22.45	24.07518	4.96	1.5746

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

#### **Response:**

Sariya College Library is fully automated using Integrated Library Management System with the following details:

Name of ILMS software-Library Management software (LMS)

Nature of automation-Fully

Year of automation-2019

Now the college has recently adopted new Integrated Library Management Software developed by UGC, INFLIBNET for library which was purchased from INFLIBNET-

Name of ILMS software-SOUL 3.0

Nature of automation-Fully

Version- 3.0

Year of Automation-2023

#### ***Subscription of e-resources-***

The College is a member of e-ShodhSindhu N-List since 2019 and the membership is renewed annually. With this membership, College library has access to e-resources available within N-List subscription archive for college. Through INFLIBNET, students and teachers get access freely to lakhs of e-books and e-journals including *Bhartiya Samajshastra Sameeksha* ISSN: 23491396 from sage publication and databases. Each faculty member and students are assigned a user account to access the N-List e-resources from the campus or from remote areas.

Under ***e-library browsing Centre*** provide access to digital learning resources for both teaching staffs and students. It includes-INFLIBNET N-LIST e-resources, SWAYAM PRABHA, SodhSindhu, e-PGPathshala, National Digital Library of India, e-books and other e contents.

The College Library has 5620 books, 12 journals/periodicals, 01 e journal. During the last five years from 2018-2023, the College has purchased books from own internal resources. Our local M.L.A. Sri Vinod Kumar Singh has donated some rare books from his prize money of best M.L.A. of Jharkhand 2022.

#### ***Per day library usage-***

Approx ten teachers and students had accessed the college library during the latest completed year 2022-23 for 231 working days. Average 60 students of the college visited the college library per day. During Covid-19 Lockdown it was effective with a smaller number of users.

The software stores information of library books. Book issue and submission is maintained through computer, there is a printer for students use. Study room facility is there. Along with text books, reference books, newspaper, journals, Question banks etc. are also available for students and teachers. Some rare books are also there.

#### Facilities in our college library

Sl. No.	Particulars	No. of tools	Remarks
1	Computer for administrative and book circulation	01	
2	Xerox Machine	01	
3	Internet connectivity	01 wi-fi of BSNL	
4	Soul version 3.0	Fully	
5	INFLIBNET	01 from 2019	

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

#### Response:

With the advent of digital era demand for fast and specific information has grown manifold. Students find it easier and faster to browse the net to get the content of their choice. Internet is easy for student with biggest library. We have computer, Scanner, UPS and printer facilities in library. Students and teachers can browse the net and download the study materials. Adequate power supply by JBVNL. For electricity backup the college has solar panel and 01 generator of 5 KVA. We have six smart classes. Some of them have screen or board. All ICT-enabled classrooms are regularly used to enhance the teaching-learning experience to facilitate a student-centric pedagogy. Teachers develop PPT, teach students. Sometimes they use the uploaded content from YouTube and video contents needed from the internet. Some of the faculty members have upgraded its IT skills and organized some Skill Development

Programmes for students, teaching and non-teaching staffs. Our multipurpose hall has Ben Q Interactive display panel. At present the college has two sets of 60 Mbps of wi-fi facility of BSNL in the college campus. We have computers in our computer laboratory. ERP facility is available. College has its own secured website and is maintained by a team of registered web developers. IT facilities are maintained. We update the facilities frequently. During the COVID lockdown and till now social networking platforms like Whatsapp, Telegram, Online Circular through ERP are now being used for students and staffs for educational activities and official information exchange. All locations of the College are under CCTV surveillance with 32 cameras in building no. I and another 22 cameras in building no. II.

As far the total number of computers available in the campus, the college has got Computer Laboratory-

1. Computer laboratory is connected with Local Area Network (LAN). All these, computers are given to the students of all the streams.
2. The College library was upgraded to fully automated status with SOUL 3.0 in 2023 before it, the library was also fully automated with Library Management Software since 2019.
3. Smart Classrooms are equipped with interactive smart boards, projector, CPU, Mouse, Keyboard etc.
4. The College has a functional Common Service Centre which helps in providing various IT related solutions to teaching, non-teaching staff and students of the college.

Hardware upgradation and procurement of new computer system with latest configuration, projector, etc. is done periodically as required.

#### **Details of IT facilities**

Department/ Place	Computer	Printer	Scanner	Interactive Pannel	LCD Projector	Xerox machine	Smart board
Principal Office	01	01	01	00	01	00	00
Administrati ve Office	03	02	00	00	00	00	00
IQAC office	01	01	00	00	00	00	00
Library	01	00	00	00	00	01	00
Computer Language Lab	20	00	00	00	01	00	00
Smart class	01	00	00	00	01	00	00
Class rooms	00	00	00	00	03	00	00
Multipurpos e Hall	00	00	00	01	00	00	00

Besides these there are three laptops in college, one is for Principal and two for departmental classes.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 153.83

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 24

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 55.11

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
9.68145	10.57306	5.96385	46.49611	53.46082

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 34.07

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1548	1470	596	838	871

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

*1. Soft skills*

*2. Language and communication skills*

*3. Life skills (Yoga, physical fitness, health and hygiene)*

*4. ICT/computing skills*

**Response:** B. 3 of the above



File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 6.25

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
512	150	105	90	120

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 17.68

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
157	45	10	187	127

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
636	595	711	528	505

<b>File Description</b>	<b>Document</b>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.24

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
6	0	0	0	0

<b>File Description</b>	<b>Document</b>
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 0

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 5.8

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	5	3	5

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The institution feels alumni is one of the significant stakeholders of the College. Every department in the college is actively linked with their alumni. This association is very helpful in many ways. Alumni is involved in the development of our college. Sariya College, Suriya has a registered Alumni association.

Its name is Alumni Association of Sariya College, Suriya application no. 16770, registration no. 16, district-Giridih, Year-2023-24 on 08th April 2023 by Societies Registration Act XXI, 1860 by IG, Department of Registration, Govt. of Jharkhand. The association has got an Executive Committee, consisting seven active members consisting Patron, President, Secretary, Treasurer, Media Member and Two active members. One of the alumni members, Secretary C.A. Sri Saurabh Agarwal is member of IQAC also. Association arranges meetings regularly. It arranges meetings, organizes activities like sports, career counselling, motivation program, preparation of competitive exams etc. in the college for current session and collects contributions for Alumni Association fund. The College has a current A/C in Jharkhand Gramin Bank, Suriya branch with Account no. 0000084057275985 and operates by any two members jointly out of three. Since 15th Nov. 2023 the college has opened a new current account in State Bank of India, Suriya branch for collecting the contribution of Alumni with same operating process as previous bank. Our Alumni motivates parents to send their children after passing +2 examinations. From current academic session alumni association will adopt needy poor student (Specially to that student who are orphans) for financial and academic help. It supports current students of underprivileged class. They are motivated for contributing significantly to the development of the institution. They motivate the current students to go to college regularly. They also have various schemes for raising funds in future for financial support to needy and poor students. To participate in all activities of the college sometimes the member of Alumni cell organizes activities to motivate current students in getting success. They organize some contests and competitions. They inspire students to follow the rules of college. Most of the parents are also our Alumni cell members. Some teachers and supporting staff are Alumni members even our Principal Dr. Santosh Kumar Lal is patron/alumni of this association and teacher like Sri K.P. Yadav, some supporting staffs like Sri Anand Prasad Yadav, Sri Sita Ram Suman, Sri Baijnath Mistry, Sri Munna Kumar Rana and others are also the products of this college. Some Alumni members have offered their services in the public and private sectors in various parts of India. Alumni Association is close to the college. They interact with faculties. They pave the way for progress of the college and the future of the college. They also provide feedback on the present performance of the college. In some extension activities like Tree plantation, Blood donation camp, Health check-up camp, etc., Alumni members cooperate actively. Financially our Alumni Association is not very strong.

As a whole, the Alumni Association of the college is an active functioning body.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### **Response:**

The College takes care of academic quality through the planning during the start of the academic session. The Academic Committee formulates academic plans. The Examination Department conducts various examinations through respective departments of the college. Finance Department allocates funds for the various activities of the college. Library Committee manage and maintain the library, Magazine Committee of the college publishes annual magazine 'Vihan'. Cultural and Sports Committee are for training the students. RUSA Committee prepares IDP, Discipline and Anti Ragging Committees are for timely redressal of grievances of the students. NEP *Sarathi* for better implementation of NEP curriculum. Ombudsmen, Placement & Career Counselling Committee takes care of placement of the students. There are two units of NSS in the college and is active in social work. The teachers counsel and guide students and help them in career building. College organizes Seminars/Webinars, Workshop, Cultural activities, sports, etc. with the involvement of faculty members and students. Our college has set vision and mission.

Recently College has slightly modified the vision and mission of the college in the light of NEP-2020. Our college has provided an atmosphere of higher education for the locality. Present vision of the college refers to human values sense of responsibility. Basing on this we impart human values like peace, truth, non-violence tolerance, patience, belief in hard work etc. We try to modernize the society by imparting education to students. We try to prepare students towards sustainable development. We try to make our students economically independent. Again, mission of the college covers strengthening human resources, equity and inclusion, all around development, personal accomplishment, enlighten and wake-efforts to make students thoughtful and creative individuals. Basing on mission, we try to organize various activities for all round development of students. We try to provide quality education. We make students environment conscious through extension activities.

The vision and mission of the college are displayed in the principal chamber and inside the college building. They are also displayed on the website of the college and at the college entrance. The same is communicated by the principal to the students, parents, alumni and others on various functions and meetings. The way the college is managed from the higher level to the grassroots is inspired by the Vision and Mission of our college. NEP implementation includes multidisciplinary teaching-learning flexible undergraduate programme, holistic education, skill development, fostering critical thinking and problem solving. No hard separation among Arts, Commerce and Science streams, emphasis on multilingualism, inclusive education, increasing GER upto 50% etc. NEP-2020 has been implemented in our state through our parental university.

The college has participatory management and decentralization for smooth running of

the college. He supports, motivates, values and guides the staffs. The educational administrative power is decentralized. The power is divided and responsibility is shared. Team spirit works there. Vision and Mission always guide the leadership. Institutional practices target to achieve the mission and vision of the college. Our Institutional Development Plan and short-term plans are motivated by the mission and vision of our college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

Our college adheres to the norms, guidelines and policies of Government of India, UGC, State Government of Jharkhand, Vinoba Bhave University, Hazaribag and other statutory bodies on relation to the recruitment, working of the college or day to day affairs of the college. College plans annually. We prepare annual calendar. College G.B., IQAC meeting organized by principal among teachers and supporting staff etc. arrange strategic plan. Institutional strategic plan and perspective plan covers delivery of syllabus. Whatever syllabus is prescribed by the parental university is delivered by the college. In the implementation of curriculum college adopts suitable measure it plans teaching and learning to update the input part of the college. IQAC encourages teachers to take part in faculty development program, refresher course, orientation course, publication in UGC-Care listed journal, ISBN books, participation in Seminar/workshop/conference etc. They pursue research work. They are motivated by IQAC to visit the library study there regularly. They update themselves with current affairs. They learn new methods and modern approaches in teaching-learning. They plan and evaluate on examination and evolution. Our college plan covers research, human resource development, collaboration, enrollment of students etc.

Policies-Our college prepares Institutional Development Plan (IDP). We prepare long term plan as well as short term plan.

Administrative Set-up- The college has decentralized administrative set-up which is well-planned. We have college organogram according to which our regular working of the college takes place. Educational administrative power is divided properly.

Appointment, Service rules and procedures- The recruitment is carried out as per norms of UGC, Govt. of Jharkhand and our parental university. The advertisement is published in the newspaper, interview is

conducted by experts from the university. The vacant posts are filled. For the service conditions procedure and rules, the college follows the UGC rules partially due to financial constraints.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2.2

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**



**Response:**

Our college has effective welfare measures for our teaching and non-teaching staff.

1. Our teaching staffs and non-teaching staffs gets Employees Provident Fund (EPF).
2. Some eligible teachers and non-teaching staffs get Employees State Insurance Corporation (ESIC) facility.
3. Teachers get fully paid study leave, teaching and non-teaching staffs get fully paid casual leave, duty leave, medical leave, maternity leave for female employee as per the State Government Rules.
4. Bank Loan facility is available to staff for various needs of the employee. These loans are granted to the staff on the terms and conditions of the bank.
5. Employee get tuition fee concession for their wards if they are admitted in the college.
6. Teaching and non-teaching staff are provided HRA and medical allowance.
7. There is provision of providing employment on compassionate ground in case of death of any teaching or non-teaching staff during service period only. Such facility is limited to third and fourth grade only.
8. Yoga sessions are being organized for staffs.
9. Common Service Centre (CSC) facility is provided to the staff within the college campus.
10. Advance salary is given to the employees in case of their financial problems.
11. Salary is credited to the staffs in their respective bank accounts every month in first week of every month.
12. The employees get Dearness Allowances after approval the Governing Body and depending upon availability of the funds with the college.
13. The College has Common Room for teachers.
14. The College provides safe drinking water. Water coolers fitted with RO water purifiers. Pollution free green and clean campus for overall health of staffs and it gives a pleasant working environment.
15. The College ensure speedy and timely grants of various types of leave.
16. The College encourages its faculty member to attend Faculty Development Programme, Orientation Course, Refresher course, Short Term course, seminars, workshops, etc. For such activities, necessary leaves are granted well in time.
17. Facilities such as ramps, Wi-Fi enabled campus, INFLIBNET, wheelchair are provided.
18. Duty leave is also given for conducting examination outside the college or to attend the official meetings.
19. Felicitation of teachers on special achievement like awards, Ph. D. degree etc.
20. Others.

Performance Appraisal System- Our college has developed an annual performance appraisal system which is applied on teachers and non-teaching staffs. The college provides great avenues for career development. Some teachers have got increment benefits after achieving academic degree like Ph. D.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 16.33

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	7	1

#### **File Description**

#### **Document**

Institutional data in the prescribed format

[View Document](#)

Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.

[View Document](#)

### 6.3.3

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**Response:** 31.58

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	4	9	1

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	13	13	13

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

Sariya College, Suriya follows well planned and systematic strategy for fund mobilization. The college mobilize funds for its regular activities for its development. In last five years, the college has not received any fund from UGC, ICSSR, RUSA or any other funding agencies.

**Sources of Funds:** Major source of fund is tuition fee from students, second it is a Grant-in-aid college and gets fund from the State Govt. under *Vit Rahit Shikashanik Sansthan Anudan Adhiniym 2004, amended 2023*, sometimes donations tickle from donor members. Income from self-finance courses.

For NSS activities funds are made available from the parent university which includes remuneration of the Programme Officer of the NSS.

**Utilization of Funds:** In the beginning of each financial year Governing Body of the College allocates the Budget for needed fund for the capital expenditures like infrastructure augmentation, academic and physical facilities. Also, for recurring expenditures like Salary, Printing & Stationery, Travelling expenses, etc. The Nodal officer of related cells, teaching staffs and non-teaching staffs give application to the Head of Institution for any physical or recurring requirements. All expenditures are approved by the Purchase Committee of the college. Purchase Committee of the college is the highest body for managing and maintain the financial disciplines of the college. It is constituted as per rules/statutes of the affiliating university. Finance Committee of the college looks the process of billing. Salaries, remuneration, are paid through NEFT in the respective accounts of staffs. The debit voucher is prepared by accountant, submitted before the Bursar and the Principal. Debit voucher including bills are sent to secretary for final approval. All the collections are deposited in the bank. ERP software and offline modes of accounts are used to process and documents of all transactions- ledger, cash book, daily collection register, student fee collection register etc. are properly maintained and it is supervised by the

Principal and Bursar of the college. The College is out of GeM portal as the college is a non-government organization.

**Financial Audits:** Every year College appoints an internal auditor for the audit of its books of accounts. The auditor visits the college, to audit the vouchers, all documents related to financial transactions of the college. Whatever audit related objections are raised by the auditor, they are satisfied by the accountant and clerks of the college. The Chartered Accountant verifies the budget, Cash book, various ledger, receipt and payment. The college income and expenditures are verified through Bank statement or Passbook of college account. Balance sheet, ITR report, Statutory deductions such as TDS are verified, etc. This ensures accountability and transparency in all financial transactions.

The College follows the General Financial Rules (GFR-2017) for Grant-in-Aid money receipt from State Govt. for effective and efficient utilization of funds for payment of salaries of the staff and procurement of goods and article for the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

Sariya College, Suriya sincerely attempts to carve out academic excellence and quality education. The IQAC initiates, plans and supervises various activities for quality education. It works for the overall enhancement and sustenance in the institution. The IQAC of the college was constituted in the year 2017. It conducts meeting regularly to monitor the positive changes in teaching-learning experience. Proceeding of every meeting and Action taken reports are uploaded in the website of institution. For academic smoothness, students benefit administrative facilities, strengthening extension activities, better teaching-learning atmosphere, gender equity, sustainability and other purposes, IQAC has been trying to implement a number of quality assurance strategies. Best practices and institutional distinctiveness are selected and implemented through IQAC also.

The IQAC of the college is engage in following activities throughout the year-

- 1.Preparation and submission of Annual Quality Assurance Report (AQAR) as per guideline of NAAC

- 2.Preparation and submission of Self Study Report (SSR) after every five years
- 3.Call the meeting of IQAC with regular interval (Average four meeting during a year)
- 4.Prepare Action Taken Report (ATR) of the college.

The IQAC has contributed significantly for quality updation of teaching, learning and other process which have shown fruitful results, they are as follows-

### **Initiatives-**

- 1.Academic calendar in the beginning of each academic year.
- 2.Constitution of various committees for quality education like- Academic Planning Committee, Feedback collection and analysis committee, Internal grievance cell, Anti-Ragging and Sexual Harassment Cell, Library Committee, Master Routine Committee, Placement and Career Counselling Committee, Committee for Research and Development, Alumni Committee, etc.
- 3.Workshop on Intellectual Property Right (IPR)
- 4.Workshop on National Education Policy (NEP)-2020
- 5.Encouraging teachers to publish in UGC-Care Listed Journals and ISBN related books or edited chapter
- 6.Registration of Alumni Association
- 7.MOU with Adarsh College, Rajdhanwar, Giridih (Constituent PG College/unit of V.B.U., Hazaribag) and Parasnath Mahavidyalya, Isri Bazar, Giridih (Permanently affiliated to V.B.U. Hazaribag) for Students Exchange and Faculty Exchange program,
- 8.Encouraging teachers to take part in on-line/off-line Faculty Development Program, Refresher Course etc.
- 9.Organising Faculty Development Programme in the college
- 10.Extension/Outreach programs and documentation of students
- 11.Faculty and non-teaching enrichment program as Administrative Training Programs
- 12.Periodic meeting with other stakeholders like students, alumni, parents and others
- 13.Works closely with all departments and committees for valuable inputs
- 14.Helps in preparing lesson plans, mentor-mentee system, organizing seminars, webinars, workshop etc.
- 15.Motivate the faculty members for interactive teaching learning material like ICT enabled classroom, PPT, YouTube etc.
- 16.Introduced an online feedback mechanism from students, alumni, employer, teachers and parents.

### **Evaluation Process**

- 1.Continuous guidance to students about CBCS, NEP-2020 implementation and revised syllabus and exam. pattern.
- 2.Conducts internal test, student seminar, discussion, assignment, oral test in all classes, tutorials.
- 3.Remedial class and class for competitive examinations.
- 4.Excellent improvement in result.

### **Research**

- 1.Signed MOU
- 2.Publication of research papers
- 3.Organisation of seminars to inculcate research aptitude

4. Encourage teachers for research
5. Publication in ISBN, ISSN & UGC-CARE listed journals (Offline & Online)

The IQAC carries ahead the momentum with a number of discernable quality initiatives to promote the holistic development of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.5.2

**Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2. Academic and Administrative Audit (AAA) and follow-up action taken**
- 3. Collaborative quality initiatives with other institution(s)**
- 4. Participation in NIRF and other recognized rankings**
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

Sariya college, Suriya is a co-educational college dedicated to the cause of grooming rural students, providing them quality education. For the promotion of gender equity among students, there is an active gender equity cell which organizes seminars, discussions and awareness related activities. College is a mini-society. Students represent society. Gender equity is achieved when both genders have equal rights and opportunities in all areas of life. Our college is sensitive to gender equity issues and awareness related curricular and co-curricular activities. We provide facilities, service and organize some activities to promote gender equity. We have two bus facilities for female students. Entire college campus is under CCTV surveillance. Our college buildings have fire extinguisher facility. Clean washrooms for faculty and a spacious Girls Common Room with attached washroom create an atmosphere of infrastructural equity. For maintaining health and hygiene a water purifier, water cooler and an Incinerator and Sanitary Pad vending machine are there in the Girl's Common Room for the female stakeholders. We organize different programmes for gender sensitiveness, gender equity, gender audit. We make students aware of legal-aid, domestic violence, anti-sexual harassment, falling sex ratio, sexuality and responsible behavior, adult education before marriage. We co-operate female students in getting facilities from the college. Anti-Ragging campus is available for all students including female students. Gender equity cell organizes seminar discussion etc. We organise International Women's Day. Our male teachers and male supporting staff are co-operative and helpful. Girls are safe in the college campus and outside the campus. There is a formal Gender Audit, which has been initiated by college and report of the same has already uploaded in website of college.

The college has constituted various committees with the help of IQAC to promote gender equity and sensitization in the campus. Some important committees are as follows:

1. Internal Complaint Committee: Specially to promote gender equity in college and probe complaints of sexual harassment and initiate disciplinary action on guilty person, if required.
2. Anti-Ragging Cell: Prevent the cases of ragging and harassment against the enrolled students.
3. Committee for Campus Upkeep and Green Initiative: This committee identifies the safe spacing for co-education college.
4. Grievance Redressal Cell: This cell functions as per latest UGC regulations all amendments to look into the cases of grievances.

#### **Gender Equity promotion programme register organized following activities:**

1. Workshop on Diet and health of Girls

2. Stress Habits and Stress management workshop
3. Personality Development Camp for Girls students.
4. Rangoli on *Beti Bachao, Beti Padhao* (Save Girl Child, Teach Girl Child)
5. Workshop on Pre-Marriage Adult Education
6. Workshop on Crime and Violence against women
7. Seminar on Sexuality and responsible behaviors
8. Speech on Sexual Harassment
9. Speech on Gender: Justice and Peace
10. Speech on Human Rights and legal context
11. Workshop on Teasing/Molestation: Sexual abuse
12. Workshop on Women's creative abortion
13. Street show on Nirbhaya case
14. Film on Gender Equity
15. Violence against women
16. Promotion on Domestic violence against women
17. Pre-marriage adult education
18. Sexuality and responsible behavior
19. Gender Audit by the College
20. Others.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

**The Institution has facilities and initiatives for**



- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Our college tries the best to create an inclusive environment by imparting and developing values like tolerance, harmony and spirit of co-existence. We impart the students to respect all the cultures learn from others culture, carry on our culture which is time tested traditional but scientific also. Our society is full of diversities including cultural, linguistic, regional, communal, socio-economic etc. Along with all these differences we should show tolerance, mutual respect, sense of unity harmony and the spirit of co-existence. In order to promote linguistic harmony and tolerance our college celebrates *Hindi Diwas* on 14th September and International Mother Language Day on 21st February.

Keeping all these in mind, we conduct some activities by the cell for inclusive environment. There is no discrimination among students all are equal for teachers and supporting staffs. The cell for Inclusive Environment organizational activities for inclusiveness. Three activities have been particularly arranged by the cell to enhance inclusive environment. Along with that our approach and behavior of teachers and supporting staff encourages the spirit of tolerance, mutual respect and spirit of co-existence. Workshop on voting rights is a part of sensitize the students. The students are also motivated to enroll as voters and use their voting rights judiciously by conducting awareness programmes. College infrastructure supports barrier free environment for Divyangjan. Apart from these the cultural activities of the college promotes the sense of tolerance and harmony towards diversities. The Dept. of Commerce organize blood donation camp. Two compulsory papers for the students titled Constitution of India and Human Rights & Indian History, Culture and Diversity which promotes among students and employees the sense of the constitutional obligation such as values, rights, duties and responsibilities of citizens.

Our college is committed to follow the vision of the college as follows: *Enrichment of academic and socio-cultural experiences of students through quality higher education*. Students take admission mostly from rural areas covering 40-50 k.m. areas from the college. Our college follows the admission norms of the state govt. and the parental university. The admission facility is given on CUET (UG) basis and also on merit point. The college has students from diverse background. Our college ensures that there should be no discrimination on the basis of caste, language, region and socio-cultural status. We follow dress code for students to maintain uniformity, cutting down class, cultural, religious and other barriers.

The participation of students in curricular activities co-curricular activities, including N.S.S., Sports, Cultural shows that communal, caste linguistic, class diversity is maintained in the college. Our college undertakes initiatives in providing an inclusive environment. We try to develop tolerance and harmony towards cultural, regions linguistic, communal, socio-economic and other diversities. We sensitize students, teachers and other employees to the constitutional obligations: values, rights, duties and responsibilities of citizens.

The college has taken following initiatives:

- 1.Seminar on suitable environment for Inclusive education.
- 2.Tolerance and Harmony
- 3.Seminar on Fundamental Rights
- 4.Seminar on Constitutional Values
- 5.Seminar on Constitutional Rights
- 6.Seminar on Constitutional duties and responsibilities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

1. (A) Title of the practice: **Organizing *No Vehicle Day* every month.**

(B) Objectives:

1. To create awareness about the environmental impact of emission of vehicles.
2. To encourage students the use of alternative modes of transportation and foster a sense of ecological balance.
3. To make students healthy and happy.
4. To sensitize the students towards importance of sustainable development, environmental education and healthy life style.
5. To contribute in unfavorable effects of climate changing.

(C ) The Context:

Environmental pollution, Global warming and Climate Change are challenges to human society. It is imperative for colleges to lead by examples, to preach through practice. No vehicle Day is celebrated on first Saturday every month in our college campus, is a proactive step towards mitigating air pollution, promoting use of eco-friendly transportation and encouraging healthy life-style. We try to make all students ecologically conscious of challenges and responsibilities to solve the problems of environmental concern.

(D ) Practice:

Our college has a separate cycle stand for bicycles to make cycling a convenient and safe option. We encourage students to use mass transportation services like-train, bus, autorickshaw, jeep. We educate students on environmental pollution, sustainable development, healthy life style and environmental education. We highlight the impact of vehicular emission on environment and benefits of sustainable transportations. Every first Saturday of every month teachers, supporting staffs and students are encouraged to use eco-friendly modes of transport like bicycle, battery driven bike etc.

(E ) Evidence of Success:

The celebration of No Vehicle Day has been a significant reduction in the number of vehicles on campus on first Saturday of every month. On that day motorbikes, cars etc. are not allowed to enter into college campus. This practice has not only lowered our Carbon footprint, but also instilled a sense of eco-consciousness and healthy habits among students, teachers and supporting staffs. We have reports and Geo-tagged photos in a separate register maintained by a teacher with suitable documentation.

(F ) Major Outcomes:

- It reduces air pollution
- It reduces traffic congestion
- It educates about environmental and health benefits of sustainable transportation
- It promotes healthy habits, sustainability and ecological consciousness

(G ) Problems encountered and Resources Required:

- For distant students coming more than 10 k.m. far from college, cycling is not suitable, particularly for girl students.
- Public transport is rarely available in village areas.
- We have a small cycle stand. We need to construct a large cycle stand in college campus.
- More funds should be allocated for this purpose.

2.

(A) Title of the Practice: **Special Free ship Scheme**

(B) Objectives: (i) To promote academic excellence, encouraging talent, to provide financial support to students who face financial difficulties in accessing higher education.

(ii) To ensure that no student of the college is forced to leave his/her education due to financial constraints and distant from the college.

(C ) The Context: As most of the students of the college belong to economically weaker section of society, they face problems in paying house rents, exam, form filling fee, books and other contingencies. Our college free ship committee provides free ship to particularly distant/remote area students (20k.m. far from the college). Our college is in a rural area. Most of the students belong to socially and economically backward and under privileged sections. Such needy students who reside 20 k.m. far from the college get special free ship benefits. Particularly female students get the benefit to continue their

education. Commonly it is observed that son of the family may be sent to towns if the family is financially sound but girls' education is neglected.

(D ) The Practice: To empower the girl students in particular and students of remote areas (20 k.m. far from the college) in general, we provide special free ship facilities. Actually, students nearby college come to college by bicycle, motorcycle, bus, autorickshaw and train. College bus service is specially meant for girls' students to promote women education. But for far off students, we provide concession in admission fee, tuition fee and other fees. Those students pay only 35% of fees and 65% of fees are waived. In every semester when a local student pays Rs. 2190/-. At that time, a student benefited by free ship pays Rs. 800/- only. In every semester more than 60% of students approximately get this benefit. The following data shows this evidence of success.

(E) Evidence of Success:

Although college has scarcity of funds. Still, we financially support those students. In total, our college has provided Rs. 1,88,60,280/- (Rs. One crore eighty-eight lakh sixty thousand two hundred eighty only) in last five years from 2018 -19 to 2022-23.

(F) Major Outcomes:

In total, 18,060 students have got free ship benefits in last 5 years. Out of total 18,060 students,10,865 were female and 7,195 were male students. Admission rate has risen every year. More and more students of remote villages are supported to get higher education in our college. The vision of the college is being reflected by this practice. More parents enquire of this scheme before admission.

(G) Problems encountered and resources required:

1. Some local needy students need the same type assistance but we cannot assist all due to financial constraints.
2. Financial loss for the college due to this scheme becomes a major hurdle to provide better salary for employees and in developing infrastructure of the college.
3. We want to provide this benefit to some more local students but sufficient fund is required. As our college is situated in rural, educationally and economically backward area, hence such schemes become insufficient for the parents and students.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**Women Empowerment Initiatives**

Our college is situated in a rural, economically and educationally backward area. The status of women shows gender disparity. Our objectives are to provide equal opportunities, encourage gender equity, to develop self-esteem and self-confidence among girls, to create better society, to motivate girls to take part in different fields etc.

To empower the girls, our college conducts different activities. There is a Gender Equity Cell which organizes various activities. We celebrate International Women’s Day, organize seminar, discussion, essay writing, Rangoli on *Beti Bachao Beti Padhao* (Save girl child and teach her). We have no-ragging campus and strict discipline committee. We make aware of women related issues.

We motivate girls’ students to participate in co-curricular activities. They are encouraged to participate in sports events and various competitions. We have following facilities and activities:

- Separate girls’ common room with washroom.
- Sanitary pad vending machine and pad disposal machine in Girls Common Room.
- Two buses for girls’ students.
- Three female teachers.
- One female supporting staff.
- Sports Material for girls.
- First Aid Facilities.
- Counselling services.
- Remedial class and class for competitive examinations.
- Supporting non-teaching staffs.
- Encouraging teachers.
- Anti-Ragging campus.
- Zero sexual harassment case.
- Strict Discipline committee.
- Cell for code of conducts for students.
- Suitable library-cum-reading room facility.
- Free ship for students (particularly for girls’ students)
- Scholarship facility
- Gender Audit has been done twice in five years.

The participation of girl’s student in curricular and co-curricular activities is encouraging. They are provided personal, academic and vocation-based guidance.

We face some problems like-traditional mindset, inferiority feeling, early marriage etc. among girls’ students. Still, we try the best to empower our girls’ students. We felicitate girls for their outstanding performance. We are promised to motivate girls to succeed in various ventures.

<b>File Description</b>	<b>Document</b>
Appropriate web in the Institutional website	<a href="#">View Document</a>



## 5. CONCLUSION

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### **Additional Information :**

Sariya College is deeply indebted to the founders Late Sri Mahabir Prasad Jain and Late Sri Janki Lal Daga who spared made a great effort in establishing the college. We are extremely appreciative of all the guidance we receive from Sri Vinod Kumar Singh, Local MLA-cum-President of the Governing Body of the college. The institution is grateful to Sri Manohar Singh, Secretary and Sri Rajesh Kumar Jain, Donor member of the Governing body whose vigour has always been inspiring.

Despite College facing some challenges, we have been able to make the most of the opportunities available to us. The growth of the institution certainly owes to many people who have sacrificed a lot. This indeed has been a matter of great satisfaction. Establishing a degree college is certainly challenging and running it is even more difficult. Taking up the challenges head-on, the college is moving ahead in the direction of progress with a commitment to enlighten current and future generations. In the words of Robert Frost:

*.....and miles to go before I sleep.*

### **Concluding Remarks :**

After the NAAC's first cycle, our college has undergone significant changes. The IQAC is working actively. We have adopted NEP-2020 based syllabus. We imbibe social responsibility and human and environmental values. We have experienced Academic and Administrative Audit. The college has used online platform for teaching-learning during covid-19. Online study materials are also available on our website. We have developed college infrastructure. We use ICT in teaching-learning. We provide comfortable student support services. We provide free ship to thousands of students in every semester. We have installed SOUL 3.0 and a language lab. We have introduced Science stream, constructed separate labs, classrooms and a multi-purpose hall. We observe no vehicle day on first Saturday every month.

We feel extremely privileged to submit SSR, prepared with careful review and utmost care. The college follows its vision and mission. It has been providing quality higher education to the poor, needy, educationally and economically weaker sections of society. During the last five years, the college has offered the best infrastructure, the best knowledge and understanding by committed teachers, welcoming student support services. The college has implemented the new curriculum effectively under NEP-2020. We have committed management, hardworking teachers, strong and active principal and devoted non-teaching staff. We maintain transparency in admission, internal evaluation, scholarship and free ship. We are motivated to provide quality education to our society.



## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p><b>1.3.2.1. Number of students undertaking project work/field work / internships</b> Answer before DVV Verification : 30 Answer after DVV Verification: 62</p> <p>Remark : Input is edited from clarification documents.</p>																																								
2.1.1	<p><b>Enrolment percentage</b></p> <p><b>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</b> Answer before DVV Verification:</p> <table border="1"><thead><tr><th>2022-23</th><th>2021-22</th><th>2020-21</th><th>2019-20</th><th>2018-19</th></tr></thead><tbody><tr><td>1701</td><td>1686</td><td>1130</td><td>1230</td><td>1117</td></tr></tbody></table> <p>Answer After DVV Verification :</p> <table border="1"><thead><tr><th>2022-23</th><th>2021-22</th><th>2020-21</th><th>2019-20</th><th>2018-19</th></tr></thead><tbody><tr><td>1701</td><td>1686</td><td>1130</td><td>1230</td><td>1117</td></tr></tbody></table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b> Answer before DVV Verification:</p> <table border="1"><thead><tr><th>2022-23</th><th>2021-22</th><th>2020-21</th><th>2019-20</th><th>2018-19</th></tr></thead><tbody><tr><td>2864</td><td>2944</td><td>2680</td><td>2680</td><td>2680</td></tr></tbody></table> <p>Answer After DVV Verification :</p> <table border="1"><thead><tr><th>2022-23</th><th>2021-22</th><th>2020-21</th><th>2019-20</th><th>2018-19</th></tr></thead><tbody><tr><td>2860</td><td>2944</td><td>2680</td><td>2680</td><td>2680</td></tr></tbody></table> <p>Remark : Input is edited from supporting documents.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	1701	1686	1130	1230	1117	2022-23	2021-22	2020-21	2019-20	2018-19	1701	1686	1130	1230	1117	2022-23	2021-22	2020-21	2019-20	2018-19	2864	2944	2680	2680	2680	2022-23	2021-22	2020-21	2019-20	2018-19	2860	2944	2680	2680	2680
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2.1.2	<p><b>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</b> Answer before DVV Verification:</p> <table border="1"><thead><tr><th>2022-23</th><th>2021-22</th><th>2020-21</th><th>2019-20</th><th>2018-19</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>	2022-23	2021-22	2020-21	2019-20	2018-19																																			
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1431	1471	1037	1132	1023
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Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
619	631	445	463	466

**2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1432	1472	1340	1340	1340

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1432	1472	1340	1340	1340

Remark : Input is edited from supporting documents . excluding seats admitted in reservation category than the ear marked one .

**2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years**

**2.4.1.1. Number of sanctioned posts year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
31	31	31	31	31

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
32	32	32	32	32

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0.4	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

**3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
16	14	7	12	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	1	1	0

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
9	4	2	2	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	4	2	1

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	3	2	5	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
13	3	2	5	2

Remark : Input is edited from clarification excluding the books not having ISBN no.

3.4.3 ***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
29	0	0	7	14

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
23	0	0	0	8

3.5.1 ***Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.***

Answer before DVV Verification : 5

Answer After DVV Verification :5

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

**4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
27.98149	22.55611	24.07518	5.96	1.5746

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
27.54	22.45	24.07518	4.96	1.5746

Remark : Input is edited by excluding library books.

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving***

*students' capability*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : After reviewing the documents of clarification input is edited .

**5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
313	91	20	375	254

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
157	45	10	187	127

**5.2.1.2. Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
636	595	711	528	505

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
636	595	711	528	505

Remark : Input is edited from clarification documents.

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years**

**5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
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9	0	0	1	1
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Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	0	0	0	0

Remark : Input is edited from clarification documents.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	7	10	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	5	3	5

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during**

**the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	7	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	7	1

Remark : Input is edited from clarification documents .

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	4	9	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	4	9	1

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	12	00	06	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	13	13	13

Remark : Input is edited from IIQA.

**2.Extended Profile Deviations**

ID	Extended Questions
1.1	<b>Number of students year wise during the last five years</b>

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1701	1686	1130	1230	1117

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3692	3411	3071	2928	2522

2.1 **Number of teaching staff / full time teachers during the last five years (Without repeat count):**

Answer before DVV Verification : 16

Answer after DVV Verification : 17

2.2 **Number of teaching staff / full time teachers year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	09	10	10

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	9	10	10	9