

Minutes of Meeting No. :08

Date: 06/10/2018 Time: 12:00 Noon Place: I.Q.A.C. Chamber (College Campus)

A Meeting of I.Q.A.C. on Quality development of Sariya College was held on 06-10-2018 convened by the coordinator in which all members gathered to discuss on the agenda and take suitable decisions.

Review of previous meeting decisions was made. The progress of work under preparation for NAAC was found satisfactory. It was discussed to go through modern methods of teaching, understand them for better implementation. It was decided to update the documentation of each and every activity. On Alumni feedback and their contribution, it was discussed and decided to accelerate their work. Documents of recent activities need updating as early as possible.

On tutorial class and remedial class, it was advised to maintain the register systematically.

On grievance redressal and internal complaint, it was discussed to include the feedback suggestions or complains for smooth disposal.

After submission of I.I.Q.A., the extended date for submission of SSR is approaching. S.S.R. has prepared in guidance of Prof. In-Charge and joint collaboration of Co ordinator I.Q.A.C., Co ordinator NAAC steering committee, Joint Co ordinator NAAC steering committee. It was decided to prepare all concerned teachers for final online submission of SSR by 09th or 10th October 2018.

The meeting ended with vote of thanks and distribution of snacks among the employees. Above meeting was presided over by Sri Atish Kumar Maldahiyar and following members were present as under:

1. Prof. A.K.Maldahiyar, Prof. In-Charge cum Chairperson, I.Q.A.C.
2. Sri Rajesh Kumar Jain

3. Sri Pankaj Kumar Agarwal
4. Sri Sourav Agarwal
5. Sri Arun Kumar (Dept. of Eco.)
6. Sri Arun Kumar (Dept. of Pol. Sc.)
7. Sri R. K. Mishra
8. Sri S. K. Verma
9. Dr. S. K. Lal, Coordinator, I.Q.A.C.

Dr. Santosh Kumar Lal
Coordinator
I.Q.A.C.
Sariya College, Suriya

Atish Kumar Maldahiyar
Chairman
I.Q.A.C.
Sariya College, Suriya