

Minutes of Meeting No. :06

Date: 29/06/2018 Time: 02:00 P.M. Place: I.Q.A.C. Chamber (College Campus)

A meeting on Quality development of Sariya College was held on 29-06-2018 presided over by chairman I.Q.A.C. and it was called by Coordinator I.Q.A.C. Members gathered to discuss on the agenda and take suitable decisions.

The following members were present as under:

1. Asst. Prof. A.K.Maldahiyar-Chairman, I.Q.A.C.
2. Sri Rajesh Kumar Jain
3. Sri Pankaj Kumar Agarwal
4. Sri Sourav Agarwal
5. Asst. Prof. Arun Kumar (Dept. of Eco.)
6. Asst. Prof. Arun Kumar (Dept. of Pol. Sc.)
7. Asst. Prof. Rabindra Kumar Mishra
8. Asst. Prof. Satish Kumar Verma
9. Dr. Santosh Kumar Lal-Coordinator-I.Q.A.C.

Agenda:

1. Confirmation of last meeting,
2. Proposal of Solar Energy, Rain Water harvesting, Vermi Composting,
3. Collecting individual profile from teachers and encouraging them for publishing research articles,
4. New Q.I.F.,
5. Preparation Teaching plan/Lesson plan,
6. Purchasing advance reference books,
7. Preparing academic calendar,
8. Organizing a seminar entitled “Best Practices in Higher Education”,
9. Wi-Fi campus,
10. Others

Decisions:

1. On agenda no. 1 it was discussed that minutes of last meeting read by coordinator and confirmed by all members.
2. On agenda no. 2, it was discussed that costing of solar panel for the college is collected from solar panel distributing agencies. If fund permits, final decision may be taken in next I.Q.A.C. meeting. Rain water harvesting and vermin composting for the college be adopted and implemented.
3. On agenda no. 3, it was discussed to collect individual profile of faculty and encouraging them for publishing research articles.
4. On agenda no. 4, it was discussed on changes in Q.I.F. and accordingly college should prepare for NAAC accreditation.

Dr. Lal, I.Q.A.C. Coordinator, presented the new guidelines to be followed under revised assessment and accreditation framework of NAAC, with regard to reference documents, draft released by NAAC, June 2017 and manual for affiliated colleges, effective from July 2017.

Under the new revised assessment and accreditation framework the guidelines as indicated by NAAC were shared and discussed with all the members present.

- (i) System Generated Scores (SGS) introduction with combination of online evaluation (about 70%) and peer judgment (about 30%)
- (ii) Introduction of Pre-Qualifier for peer team visit, as 30% of system generated score,
- (iii) Online student satisfaction survey regarding teaching learning process of about 50 to 100 students,
- (iv) Element of third party validation of data introduced,
- (v) The SSR has to be submitted only online,
- (vi) The SSR comprises both qualitative and quantitative matrices. The quantitative matrices add upto about 65% and the remaining about 35% are qualitative matrices,
- (vii) The data submitted on quantitative matrices will be subjected to validation exercise with the help of data validation and verification partners of NAAC,
- (viii) Grade qualifiers for Affiliated College,
- (ix) The distribution of matrices and key indicators across criteria were also highlighted under the new revised assessment and accreditation framework,
- (x) The seven criteria for A&A process of NAAC, with criteria 3 renamed as Research, Innovations and Extension and criteria 7 renamed as Institutional values and best practices were shared with all the members,
- (xi) The weighting for criteria wise under new system with old system was compared and shared among all the I.Q.A.C. members.

5. On agenda no. 5, regarding Teaching/Lesson Plan, it was discussed to encourage teachers to prepare lesson plan and teach accordingly, so that teaching will be purposeful and learning-oriented.
6. On agenda no. 6, a talk on available books was held and it was decided to buy reference books and text books within budget.
7. On agenda no. 7, preparation of academic calendar. It was discussed to follow university calendar to prepare college academic calendar.
8. On agenda no. 8, it was discussed and finalized to organize a seminar on “Best practices in Higher Education” in which seminar committee has authorized the same.
9. Wi-Fi facility in college campus, was in agenda no. IX. It was decided to collect information for internet providing company for wi-fi facility and to introduce this facility, Prof. In-Charge and I.Q.A.C. coordinator will convince the G.B. for implementing the decision.

The meeting ended with vote of thanks.

Dr. Santosh Kumar Lal
Coordinator
I.Q.A.C.
Sariya College, Suriya

Atish Kumar Maldahiyar
Chairman
I.Q.A.C.
Sariya College, Suriya