

Minutes of Meeting No. 04

Date: 02/11/2017 Time: 03:00 P.M. Place: College Campus (I.Q.A.C. Chamber)

As on 02-11-2017, a formal meeting was held in the I.Q.A.C. chamber of Sariya College under the chairmanship of Asst. Prof. Atish Kumar Maldahiyar. The members were present as under:

1. Asst. Prof. Atish Kumar Maldahiyar: Principal In-Charge, Chairman I.Q.A.C.
2. Sri Rajesh Kumar Jain
3. Sri Pankaj Kumar Agarwal
4. Sri Sourav Agarwal
5. Asst. Prof. Arun Kumar (Dept. of Eco.)
6. Asst. Prof. Arun Kumar (Dept. of Pol. Sc.)
7. Asst. Prof. Rabindra Kumar Mishra (Dept. of Eng.)
8. Asst. Prof. Satish Kumar Verma (Dept. of Pol. Sc.)
9. Dr. Santosh Kumar Lal: Coordinator I.Q.A.C.

Agenda:

1. Confirmation of last meeting,
2. Formation of Alumni Association, Organising Computer literacy programme, Working on NAAC accreditation, Collecting Feedback from Students, Organising a workshop for teaching and non teaching staff to use I.T. in teaching,
3. Construction of Cycle stand, Boundary wall construction, College main gate & beautification of College campus,
4. Others.

Discussion:

1. As per agenda no. 1, all the members of I.Q.A.C. have confirmed the decision of last meeting and almost all decisions were found implemented.
2. The coordinator of I.Q.A.C. has pointed out that for improving the quality of education, college should form alumni association so that pass out students can

encourage the current enrolled students. For this alumni committee was empowered to do same.

Now-a-days, computer knowledge is essential for both teaching and non teaching staffs. So unanimously it has decided to organize computer literacy programme for both teaching and non teaching staffs.

As per rule of UGC, State Govt., and V.B. University each and every college must accreditate from NAAC. So quality of education can go up to benchmark. So it was decided by all the members that college should go for accreditation from NAAC.

There are many problems which may arise by our college students in scattered way. So it was decided that college should collect feedback from students and Student Grievance Redressal Committee was empowered for redress of the grievance of students as early as possible.

3. As per agenda no. 3 Chairperson of I.Q.A.C. Atish Kumar Maldahiyar has pointed out that we must construct cycle stand, boundary wall, college main gate and gardening for beautification of college campus.

So unanimously it was decided that Building Committee should send a proposal to the Secretary of G.B. Sariya College, Suriya for the compliance as early as possible.

4. At last Chairperson gave thanks to all members present and the meeting was suspended for next meeting.

Dr. Santosh Kumar Lal
Coordinator
I.Q.A.C.
Sariya College

Atish Kumar Maldahiyar
Chairman
I.Q.A.C.
Sariya College