



# SARIYA COLLEGE, SURIYA

Estd. : 1984

**Internal Quality Assurance Cell (I.Q.A.C.)** Estd. : 2017

( Permanent Affiliated to V.B.U Hazaribag )

Reg. U/S 2(f) & 12(B) of U.G.C. Act, 1956, New Delhi

Reg. Under Societies Registration Act 21, 1860

NAAC accredited

ISO 9001 : 2015 Certified

E-mail ID : sariyacollege1984@gmail.com, Visit Us - www.Sariyacollege.ac.in

Ref. No. : .....

Date : .....

Meeting No. 24

Date: 29<sup>th</sup> March, 2023

Time : 01:00 P.M.

Place- Principal Chamber

I.Q.A.C. Organised a meeting on 29<sup>th</sup> March 2023 (Wednesday), which was convened by IQAC Co-ordinator in which following members were invited and they gathered to discuss on following agenda and the meeting was presided by the Principal-cum-Chairman of I.Q.A.C.

Chairman  
IQAC

**The Following members were present as under:-**

1. Sri Naushad Alam, S.D.P.O., Bagodar-Suriya as Administrative Member
2. Dr. Rajesh Kumar Singh, M.B.B.S., M.S. as member from Local Society
3. Sri. Rajesh Kumar Jain,  
(Member from Management)
4. Sri. Pankaj Kumar Agarwal,  
(Industrialist Member)
5. Sri. Sourabh Agarwal,  
C.A. (Alumni Member)
6. Sri Arun Kumar (Dept. of Eco.)  
(Teacher Member)
7. Sri Pramod Kumar  
(Teacher Member)
8. Sri Baijnath Mistry  
Non-teaching member
9. Sri Rajiv Singh (Sem.-IV)  
Student member from session (2021-24)
10. Sri Rabindra Kumar Mishra,  
Co-Ordinator, I.Q.A.C.

## Agenda

1. Confirmation of last meeting
2. Placement service
3. Discussion on affiliation of new courses
4. Mock Test of SSR
5. Sending application to Dhanbad NCC Officer for introducing NCC
6. Feedback submission of Students, Parents, Teachers, Alumni member & Employers.
7. Project work/Field work/Internship
8. New M.O.U for Faculty exchange & student exchange programmes
9. Capacity building & skill enhancement of students
10. Sports and cultural programmes
11. Nomination of an Educationist member to IQAC
12. FDP & Administrative Training Programmes
13. Others

## Discussion:

The Co-ordinator, IQAC welcomed all members and read the proceeding of last meeting. It was confirmed by all members.

**Agenda No. -01-** Review of last meeting decision. AQAR submission is completed. Regarding placement, a placement drive in college campus is pending. Concerned teachers are reminded to organize the pending work. Regarding career counseling, it was found the decision to meet the district employment exchange authority is pending. Regarding Add-on-course, we found, B.C.A. inspection by the University is done but University inspection team will inspect the college again. Science inspection is done. N.C.C. inspection by N.C.C. Office, Hazaribag is finished. Introducing new course, this work is pending. Regarding introducing vocational courses, the work is pending. Making all classes smart classes is a pending work. Beautification of the college is a continuous affair. It needs new steps. Regarding construction of Hostel, we are trying to get co-operation from both Honorable M.P., Koderma and M.L.A., Bagoder. Regarding library enrichment, it was found that we are buying new books Again as syllabus is changed, we have to buy some new books for Sem.-II Students (Session 2022-26), Regarding Subscription of new journal, it was discussed that college has subscribed UNIVERSITY NEWS we are trying to subscribe other journals.

*Dasgupta*  
29.03.23

*2*  
29-3-23

**Agenda No. -02-** On placement service, a detailed discussion is held. Concerned teacher is reminded to arrange a placement drive with the help of District Employment Exchange Officer and some private employers. Concerned teacher of the cell will visit Giridih employment exchange office and meet some private employers.

**Agenda No. -03-** Discussion on affiliation of new course- it was found that affiliation work from University is going on. Inspection for B.Sc. and B.C.A. is being finalized by the parental University and govt. of Jharkhand. Jharkhand State Open University (JSOU) study centre is going to be opened in our college for that, JSOU will very soon inspect our college.

**Agenda No. -04-** Mock Test of SSR -Regarding Mock SSR submission, it was discussed that IQAC has to compile the required data for submission of Mock SSR. The work should be finished very soon by the end of April 2023 by Prof. R.K. Mishra

**Agenda No. -05-** Sending application to Dhanbad NCC officer for introducing N.C.C. in our College. On this agenda, it was discussed that NCC is very beneficial for our college. Mr. Ashish Kumar Singh is authorized to go to Dhanbad NCC office.

**Agenda No. -06 -** Feedback Collection, Regarding Feedback collection from students, Alumni, Teachers, Parents and employers, it was discussed to make all above written people aware to submit feedback by on-line mode for pass-out students NOC is essential for getting CLC.

**Agenda No. -07 - Project work/Field work/Internship-** It was discussed to arrange project work/Field work/Internship activities by taking students to different places for providing different experiences.

**Agenda No. -08 -**New M.O.U. for faculty exchange and student exchange programme. Regarding M.O.U., it was discussed to contact Parasnath College, Isri Bazar, Giridih and Annada College, Hazaribage. We should sign M.O.U. with our neighboring Colleges. As we have signed M.O.U. with Adarsh College, Rajdhanwar, we have to enlarge the faculty exchange and student exchange activities.

**Agenda No. -09 -**Capacity building & skill enhancement of students. Regarding this, it was discussed that concerned teacher has organized some activities and some more activities are to be organized.

**Agenda No. -10-**Sports and Cultural activities -Regarding this, it was discussed to inform concerned Cell to organize more activities on culture and sports.

**Agenda No. -11-** Nomination of an Educationist member to IQAC, Sariya College, Suriya. Regarding this, it was discussed that Prof. (Dr.) M.K. Singh, former Registrar, VBU, Hazaribag has been retired from the University. Our previous educationist member Prof. (Dr.) Bimal Kumar Mishra has resigned from this post. Now it is Vacant. It is informed that Prof. (Dr.) M.K. Singh is also a NAAC Peer team member. He is a renowned educationist. We should try to nominate Prof. (Dr.) M.K. Singh to our IQAC as educationist member.

**Agenda No. -12-** FDP & Administrative Training Programme- Regarding this, it was discussed the teachers should be motivated to attend on-line and off-line FDP Programmes. We should organize a one day FDP with Prof. (Dr.) M.K. Singh as resource person. Again for our Non-Teaching 3<sup>rd</sup> grade staffs, Mr. Pramod Kumar will train and orient them on how to write official letters and reports writing then Mr. R.K. Mishra will orient them on how to write application & report in English.

*Dr. R.K. Mishra*  
29.03.23

*Dr. R.K. Mishra*  
29.3.23

13. Others - On others, it was discussed that College By-Laws have been approved by governing Body of our college. It is enacted for our college. Review of related cells of IQAC has been done. It was found that some cells and specific criterion are not doing so well. Hence they need to work hard and they should be more serious and sincere. Again, some portions need more attention in our SSR part. Student Profile, Teacher Profile, Alumni, Student Participation and activities etc should be given more attention.

The meeting was ended with vote-of-Thanks.

*Aditya*  
29.03.23  
Co-ordinator  
I-Q.A.C.

*S. K. Lal*  
29-3-23  
Chairman  
I.Q.A.C.