

**SARIYA COLLEGE, SURIYA**

**OFFICE OF I. Q. A. C.**

**Meeting No. 21**

**(Thursday) 16-06-2022**

**Date: 16<sup>th</sup> June 2022**

**Time: 11:30 A.M.**

**Place- Principal Chamber**

I.Q.A.C. Organised a meeting on 16<sup>th</sup> June 2022 (Thursday), the meeting was convened by the Chairman of I.Q.A.C. in which following members gathered to discuss on the agenda and take the decisions. This meeting was presided by the Principal-Cum-Chairman of I.Q.A.C.

Chairman  
I.Q.A.C.  
Sariya College, Suriya

**The Following members were present as under:-**

1. Prof. (Dr.) Bimal Kumar Mishra,  
(Principal under V.B.U. Educationist member)
2. Sri Noushad Alam, S.D.P.O., Bagodar-Suriya  
(Administrative Member)
3. Dr. Rajesh kumar Singh, M.B.B.S., M.S.  
(Member from local Society)
4. Sri Rajesh kumar Jain  
(Member from management)
5. Sri Pankaj kumar Agarwal  
(Member from Industrialist)
6. Sri Arun Kumar (Eco.)  
(Teacher Member)
7. Sri Pramod Kumar  
(Teacher Member)
8. Sri Baijnath Mistry  
( Non-Teaching member)
9. Mr. Vikash Kumar, B.Com. VI, 2019-22  
(Student Member)
10. Sri Rabindra Kumar Mishra  
(Co-ordinator I.Q.A.C.)

*Prasanna*  
16.06.22

## Agenda

1. Regarding Confirmation of last meeting,
2. Regarding arrangement/preparation of students as per National Education Policy 2020,
3. Restructure of Alumni Committee,
4. Regarding preparation of annual report of College-Teaching and non-teaching staffs,
5. Analysis of Employer feedback, Teacher feedback, student feedback, Parent feedback, Alumni feedback.
6. Improve the quality of soft skills, language and communication skill, life skills like Yoga, Physical fitness, health, hygiene, ICT/Computer Skills etc.
7. Preparation of A.Q.A.R. for academic year 2021-22,
8. Major contribution of I.Q.A.C. in 2021-22 and Future Plan of 2022-23,
9. Review of Placement of Students and Support in career Service,
10. Others.

Discussion: - The Co-ordinator, I.Q.A.C. welcomed all members and read the proceeding of last meeting. It was satisfied and confirmed by all members.

**Agenda No. 02** – Regarding arrangement/preparation of studies as per N.E.P., 2020, a brief discussion was held. Structure and function of Higher education (U.G.) is going to be changed. Teachers need to be aware of it. Innovation, vocationalisation, life skill education, research work etc. are the key elements of transition. We should be ready for developing infrastructure for vocational study, change in syllabus and credit distribution in 4 year under-graduate programme.

**Agenda No. 03** – Regarding Re-structure of Alumni Committee, it was discussed that some members of Alumni Association, specially the office bearers are not so active and they are not spending time for college work. Such members should be replaced with new members as they may be motivated for acting as office bearers. Again, it was finalized to discuss among all teachers by Prof. R. K. Mishra to make Alumni Association more and more active.

**Agenda No. 04** – Regarding annual report of the college-teaching and Non-Teaching Staff, it was discussed that we have to work hard in different fields. A subjective and objective report was read by members.

**Agenda No. 05** – On analysis of Employer feedback, Student feedback, Parents feedback and Alumni feedback, on this agenda it was said that college website shows our feedback analysis. Action Taken Report (ATR) should be prepared by internal grievance cell. Feedback mechanism should be made more strong.

*D. Singh*  
16.06.22

**Agenda No. 06** –Regarding improving the quality of soft skills, language and communication skills, life skills including Yoga, Physical fitness, health hygiene, ICT/Computer skills, it was discussed that university is going to implement NEP, 2020 at U.G. level very soon. Accordingly, we have to adopt those courses, arrange the teachers for teaching students. We have to prepare the physical infrastructure and supply the study materials as provided by the university.

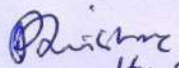
**Agenda No. 07** – On preparation AQAR, for the academic year 2021-22, it was discussed that each cell should try to be more and more active, work more and prepare the proper documentation. Each teacher is responsible to strengthen each cell and by the last day of June 2022, we have to complete the documentation for AQAR submission. We have to organize AIDS Awareness programme by Anti-Ragging cell, career counseling programme, placement drive by placement cell and others.

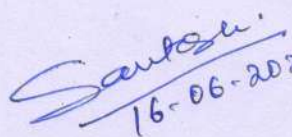
**Agenda No. 08** – On Major contribution of IQAC, it was discussed about the achievement of previous year work and on future plan for 2022-23, some new works are added like- formation of clubs inside college like Geography club by Prof. Asit Diwakar, Literary club by Prof. R.K. Mishra and Prof. Pramod Kumar etc. Our focus should be introducing new vocational courses like B.Sc. (Nursing), Para medical courses etc. will be introduced by Dr. V. Sinha and skill development center and entrepreneurship training should be focused by Prof. Arun Kumar (Dept. of Eco.).

**Agenda No. 09** – Review of placement of students and support in career services, it was discussed to organize a placement drive and a career counseling programme. Prof. K.P.Yadav is to be asked for more efficiency.

**On Agenda No. 10 Other-** It was discussed to upload 50 lessons of each teachers in the college website as soon as possible within June 2022. We should try to motivate the girl students towards making sanitary pads at low cost and for boys, we should motivate for preparing medicated mosquito etc. This work has allotted to Prof. Lalita Yadav and Prof. Ashish Kumar Singh.

With the formal vote –of thanks the meeting was ended.

  
16.06.22  
Co-ordinator I.Q.A.C.

  
16-06-2022  
Chairman I.Q.A.C.