



# SARIYA COLLEGE, SURIYA

Estd. : 1984

**Internal Quality Assurance Cell (I.Q.A.C.)** Estd. : 2017

**( Permanent Affiliated to V.B.U Hazaribag )**

Reg. U/S 2(f) & 12(B) of U.G.C. Act, 1956, New Delhi

Reg. Under Societies Registration Act 21, 1860

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Ref. No. ....

Date 01-09-2020

Minutes of Meeting No. 14

Date 01/09/2020

Time: 11: 00 a.m

Place- Principal Chamber

meeting on Quality development of I.Q.A. C. in Sariya College, Suriya was held on 01-09-2020 (Tuesday) at 11:00 a. m., convened by the Co-ordinator of I.Q.A.C. in which all members gathered to discuss on agenda and took suitable decisions. This meeting was presided by the management Representative Sri Rajesh Jain.

I.Q.A. C  
Sariya College, Suriya

The following members were present as under:-

1. Sri Rajesh kr. Jain  
(Management Representative)
2. Dr. Vinita Sinha
3. Dr. S.K. Lal  
(Principal In-Charge, Sariya College, Suriya)
4. Sri Pankaj Agarwal  
(Industrialist Member)
5. Sri Saurav Agarwal  
(Alumni Member)
6. Prof. Arun Kumar (Dept. of Eco.)
7. Prof. Arun Kumar (Dept. of Pol. Sc.)
8. Prof. R.K. Mishra (Dept. of English)
9. Dr. S. K. Verma (Dept. of Pol.Sc.)

**Agenda:-**

1. Confirmation of last meeting
2. Action Taken Report (ATR Preparation)
3. Re- constitution of I.Q.A.C.
4. A.Q.A.R. Submission.
5. New fee module w.e.f. from 2020-23 session
6. Online Teaching & Learning
7. Appointment of Exam. Committee
8. Others.

**Discussion:-**

- (1.) On agenda no. 1, I.Q.A.C Coordinator read the proceeding of last meeting and satisfied by all.
- (2.) Today on 01/09/2020, after the joining of new Principal In-Charge, Dr. S.K. Lal has been automatically appointed as the chairman of I.Q.A.C . All members expressed their best wishes to him. Dr. S.K.Lal re organized the I.Q.A.C. Dr. Satish Kumar Verma is appointed as the Co-ordinator of I.Q.A.C. Mr. Arun Kumar (Eco.) is appointed as Controller of Examinations, Mr. R.K. Mishra is appointed as NAAC coordinator & included as the member of Exam. Committee. Mr. Kartik Pd. Yadav is appointed as Bursar.
- (3.) To include as Educationist member of I.Q.A.C, some names were discussed. Finally two names were suggested as.

(i) Dr. P. Shekher (Principal, Guru Nanak College, Dhanbad)

(ii) Dr. Rajesh Kumar (M.S., Devki Hospital Sariya)

- (4) Alumni Committee was directed to continue the regular activity during Post Covid days. The Alumni member should be motivated to be more active in their functioning.
- (5.) Anti Raging Cell was directed to guide the students to register their complaints through college website and the cell should redress the complaints.
- (6.) Due to the outbreak of Covid Pandemic, academic calendar of the college as note been followed since 22<sup>nd</sup> March 2020 till the date. Academic calendar needs Amendment.

The Purposed Calendar for Session 2019-20, 2020-21 is to be newly framed.

**(7.) Action taken report (A.T.R.)**

- It was discussed to include new information regarding Ph.D. enrollment, completion of Course-work by five teachers, Publication of two articles in UGC-CARE, Publication of three chapters in book. Due to Covid situation, normal classes are not running.
  - So E-Class was introduced. 2<sup>nd</sup> volume of 'VIHAN' Magazine was launched.
- (8) On the modified fee structure of students of B.A. & B.Com, it was thoroughly discussed. The free-ship for needy students 20k.m. far from college is to be verified and granted by admission committee constituting Dr. S.K. Lal (Principal In-Charge) and Dr. V. Sinha (Head., Sociology). The modified fee structure was approved by all members Present in the meeting.




**Future Plan:-**

**A detailed discussion was held on many aspects.**

- (i) Each & every teacher was directed to publish one research article within 6 Months.
- (ii) Each & every teacher was directed to publish one chapter in a book.
- (iii) Mr. Raghunandan Hazam (Head, Hindi Dept.) was re directed to register the college under NIRF.
- (iv) It was discussed that 'VIHAN' Magazine should be published Half Yearly.
- (v) A Webinar On "NPE" is to be organized by Dr. S.K. Verma, Dr. Alok Kumar, Mr. Arun Kumar (Pol. Sc.).
- (vi) One Certificate/Diploma Course affiliated to V.B.U. (Hazaribag) is to be introduced in the college within 3 months. Dr. Vinita Sinha was directed to consult the concerned people of the university.
- (vii) Under Swachhata Action Plan, some committees are running in the college. Each member should prepare his report.
- (viii) N.S.S. Unit was disturbed due to 'Covid' situation. After 'Covid', the unit should function properly. For this Dr. S. K. Verma Program officer has directed.
- (ix) It was discussed that A.Q.A.R. of the college was uploaded to NAAC website on 15/03/2020. Some modification was made. The final submission was on 17/08/2020, it was accepted by NAAC.

The meeting ended with vote of thanks.

  
01/09/2020  
Co-ordinator  
I.Q.A.C.

  
01-09-2020  
Chairman  
I.Q.A.C