



SARIYA COLLEGE, SURIYA

Estd. : 1984

Internal Quality Assurance Cell (I.Q.A.C.) Estd. : 2017

(Permanent Affiliated to V.B.U Hazaribag)

Reg. U/S 2(f) & 12(B) of U.G.C. Act, 1956, New Delhi

Reg. Under Societies Registration Act 21, 1860

E-mail ID : sariyacollege1984@gmail.com, Visit Us - www.Sariyacollege.ac.in

Ref. No. :

Date : 12-12-2020

Meeting No-15

Date-12/12/2020

Time:- 11:00 A.M.

Place:- P.C

A meeting on Quality development of I.Q.A.C. of Sariya College, Suriya was held on 12/12/2020 (Saturday) at 11:00 A.M. convened by the Co-ordinator of I.Q.A.C. in which all members gathered to discuss on agenda and take suitable decisions. This meeting was chaired by Principal In-Charge Dr. Santosh Kr. Lal.

Chairperson
I.Q.A.C.
Sariya College, Suriya

The following members were Present as under:-

1. Sri Rajesh Kr. Jain
(Management Representative)
2. Sri Pankaj Agarwal
(Industrialist Member)
3. Sri Sourav Agarwal
(Alumni Member)
4. Prof. Arun Kumar (Dept. of Eco.)
5. Prof. Arun Kumar (Dept. of Pol. Sc.)
6. Prof. R.K. Mishra (Dept. of Eng.)
7. Dr. S.K. Verma (Dept. of Pol. Sc.)
(Co-ordinator, I.Q.A.C.)

Agenda:-

1. Confirmation of Last meeting
2. Action Taken Report (ATR Preparation)
3. Activity of Alumni Committee
4. Activity of Anti Ragging Cell
5. Activity of Admission Cell
6. Regarding registration of N.I.R.F.
7. Discussion on new certificate/diploma Course.
8. I.C.T. friendly activity for teacher.
9. Updating Cell Registers.
10. M.O.U.
11. Orienting online feedback
12. Regarding online test, Sem.-II (2019-22), Sem.-IV, (2018-21)
13. Progress report of teachers regarding Ph.D.
14. Startup
15. Progress report of teacher regarding Book/Chapter/Journal
16. Faculty exchange program.
17. Placement Cell Activity
18. On the Job training for Student
19. Opening of N.S.S. A/C
20. Including member of I.Q.A.C.

Discussion:-

1. On agenda No. 1, I.Q.A.C. Co-ordinator read the proceeding of Last meeting and satisfied by all.

2. ACTION TAKEN REPORT (A.T.R):-

Work was Progressed on the following topic in the future plan set at the I.Q.A.C. meeting on 01/09/2020

- (i) Teachers of all Subjects had to publish one Article/Book/book in chapter, in which Arun Kumar (Eco.) 01 Book Chapter one Article, R.K. Mishra one book in chapter, Satish Kumar Verma, 3 article 3 book chapter, pramod Kumar one article on book in chapter published in various UGC Care List Journal and ISBN Book.

- (ii) Material are Collected for the next issue of 'VIHAN' magazine.
- (iii) On the occasion of Constitution Day, a national webinar was organized by the Department of Political Science and NSS with the Topic "Indian Constitution and Social, Economic and Political Equality: issues and Challenge."

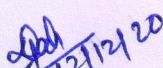
3. Mr. Pramod Kumar, Assistant Professor, Dept. of Hindi is appointed as I.Q.A.C. member.

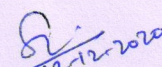


4. Arun Kumar (Pol.Sc.) was given the responsibility of restructuring the alumni Committee before 10 Jan. 2021.
5. The responsibility given to Raghunandan Hazam for registering Sariya College under NIRF was given a 3 months extension, so it was decided to ask for clarification if there was no progress in it, Prof. R.K. Mishra was replaced by 19 Dec. 2020. He was given time to do the same.
6. Dr. Vinita Sinha, a Senior member of the academic committee, was given the responsibility of starting a certificate/Diploma Course in the College in which there was no progress, it was decided to ask for reasons and work was extended till Dec. 2020.
7. NSS Committee got extension of time up to 10 days for cleanliness Campaign.
8. Due to no progress in sight by the group of alumni, members of the Alumni Committee asked for a reason for extension of work to the group of previous students for restructuring by 10 Jan. 2020
9. The time for preparing the register of the Enrollment Committee was extended by Jan. 2021.
10. All the teachers in the E-class will be given reason for the disregarding the decision to put the lesson materials on time as per rules.
11. Teachers have to submit their respective cell register to I.Q.A.C. Co-ordinator by 22/12/2020
12. All your online feedback on Sariya College website is to be completed by may 2021 till date.
13. For online test the students of the session 2018-21 have been scheduled from Jan. 5, 2021 and the students of the Session 2019-22 batch. From Jan. 10, 2021, the examination department should start action related to it very soon.
14. Prof. Pramod Kumar was given responsibility for startup information
15. Able teacher can go for teaching work for 1 Day on being invited from another College under Faculty Exchange Program.
16. Prof Arun Kumar (Eco.) was given responsibility of M.O.U.
17. Dr. Vinita Sinha was directed to progress in the data for the participation of students in Anti-Ragging Cell.

FUTURE PLAN:-

1. Registration of N.I.R.F.
2. Orienting online feedback by all teachers' students and Employers.
3. Recognition of new Diploma/Certificate Course will be taken by Dr. Vinita Sinha by Dec. 2020
4. All teachers will strive to gain computer skills.
5. New volunteers of NSS will be selected.
6. MoU for employment oriented education will be accountable to Arun Kumar.
7. Teachers who have not yet published the paper will publish it till jan. 2021.
8. Teachers will go to other. College to teach under the faculty exchange program
9. Placement cell will arrange job training for students
10. All teachers will take online test of their respective department
11. Teachers who have not yet done Ph.D. will promote further research work.


 Co-ordinator
 I.Q.A.C.
 Sariya College,
 Suriya (Giridih)
 Signature.....
 Date.....


 Chairman
 I.Q.A.C.