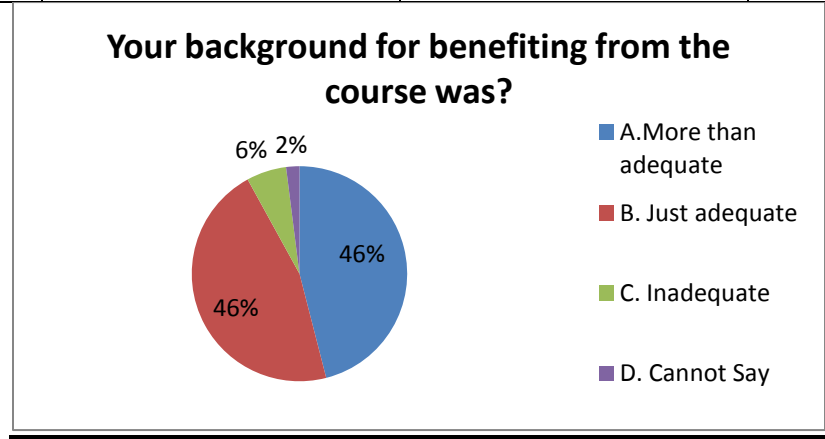
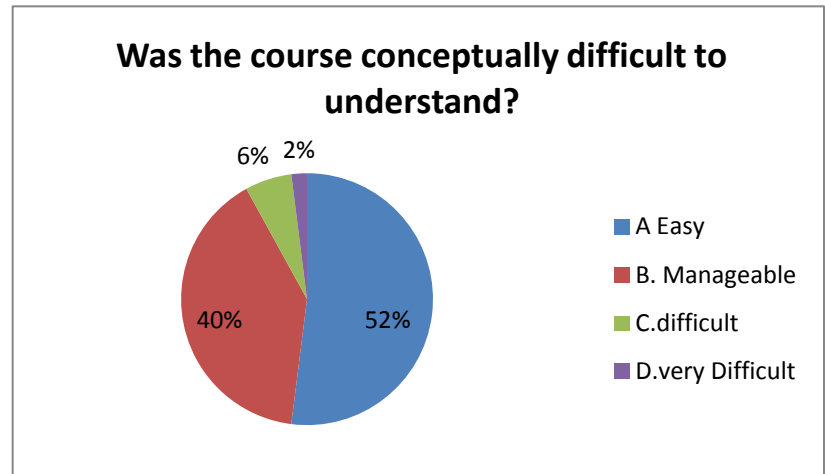


**Sariya College, Suriya**  
**Internal Quality Assurance Cell (IQAC)**  
**Student's Feedback Report**

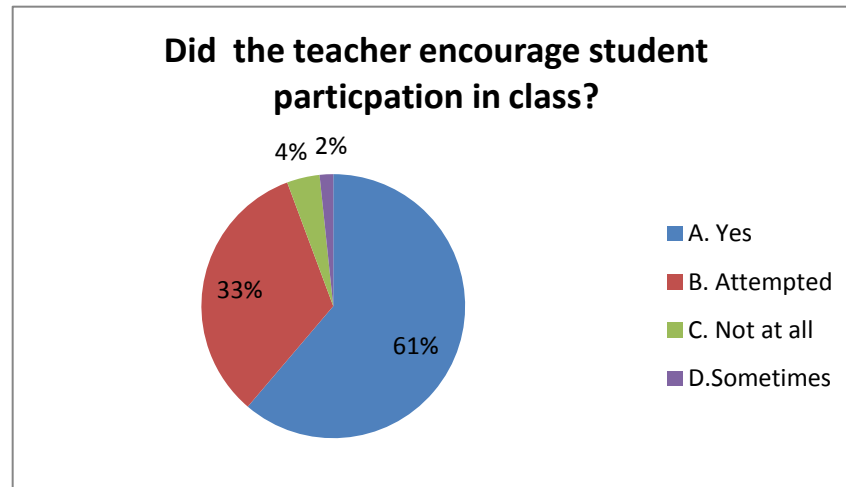
<b>Q. No. 1</b>	<b>Your background for benefiting from the course was?</b>		
A. More than adequate	B. Just adequate	C. Inadequate	D. Cannot Say
46%	46%	6%	2%



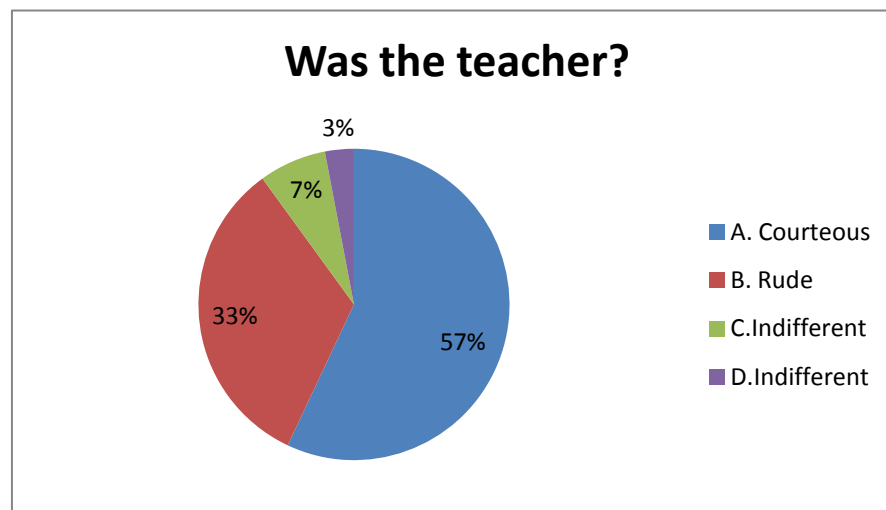
<b>Q. No. 2</b>	<b>Was the course conceptually difficult to understand?</b>		
A Easy	B. Manageable	C. difficult	D. very Difficult
52%	40%	6%	2%



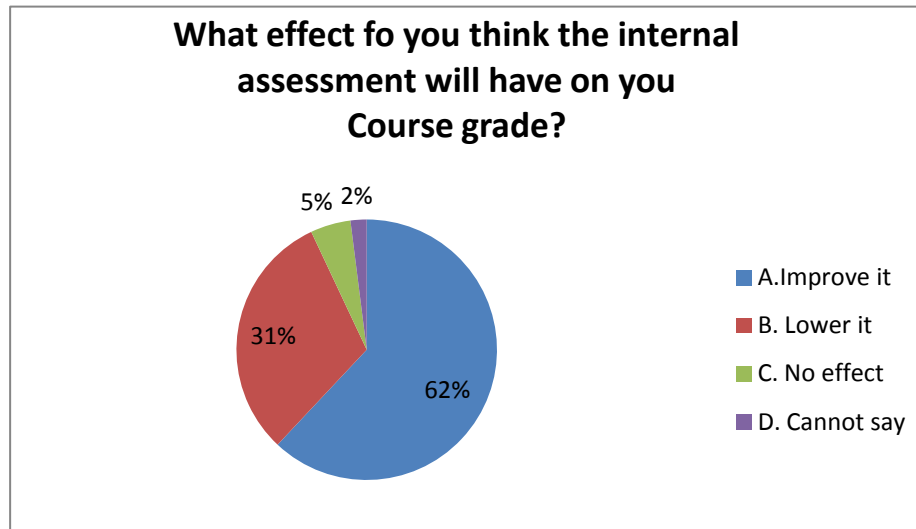
<b>Q. No. 3</b>	<b>Did the teacher encourage student participation in class?</b>		
A. Yes	B. Attempted	C. Not at all	D. Sometimes
61%	33%	4%	2%



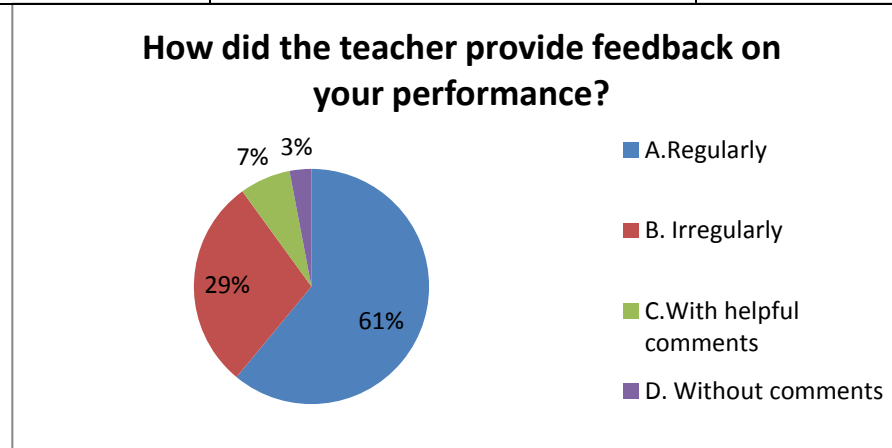
<b>Q. No. 4</b>	<b>Was the teacher?</b>		
A. Courteous	B. Rude	C. Indifferent	D. Indifferent
57%	33%	7%	3%



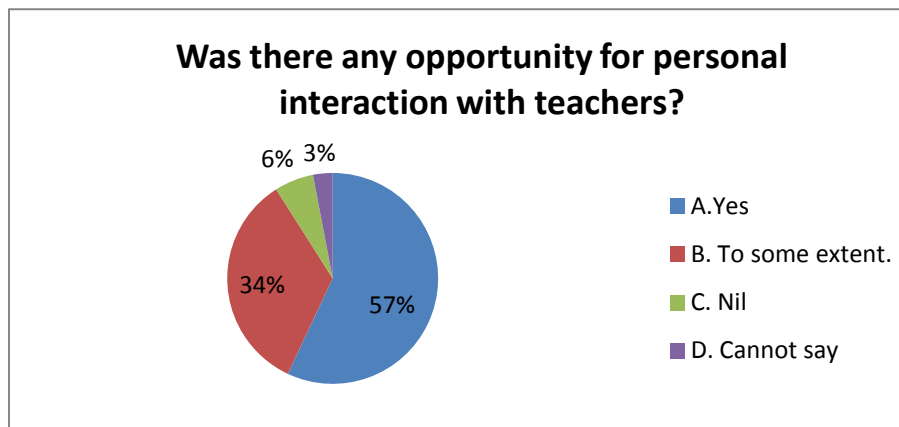
<b>Q. No. 5</b>	<b>What effect of you think the internal assessment will have on you Course grade?</b>		
A. Improve it	B. Lower it	C. No effect	D. Cannot say
62%	31%	5%	2%



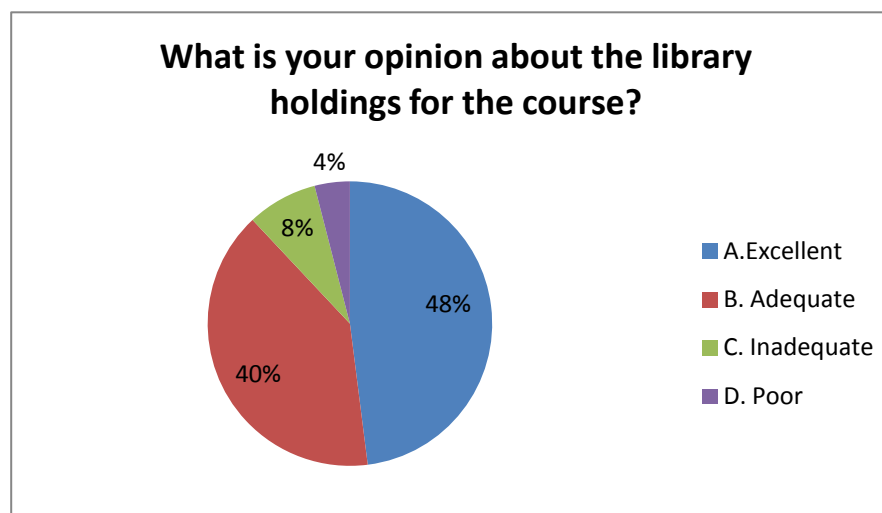
<b>Q. No. 6</b>	<b>How did the teacher provide feedback on your performance?</b>		
A. Regularly	B. Irregularly	C. With helpful comments	D. Without comments
61%	29%	7%	3%



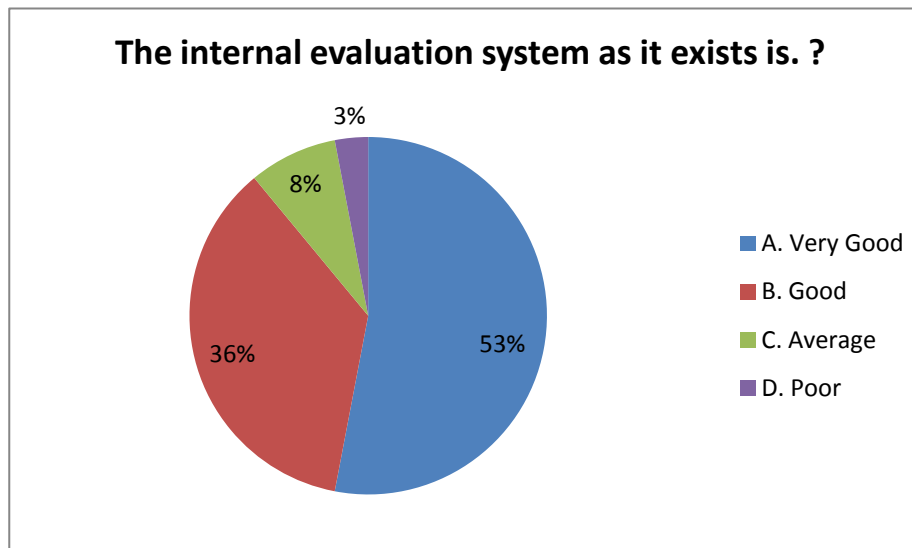
<b>Q. No. 7</b>	<b>Was there any opportunity for personal interaction with teachers?</b>		
A. Yes	B. To some extent.	C. Nil	D. Cannot say
57%	34%	6%	3%



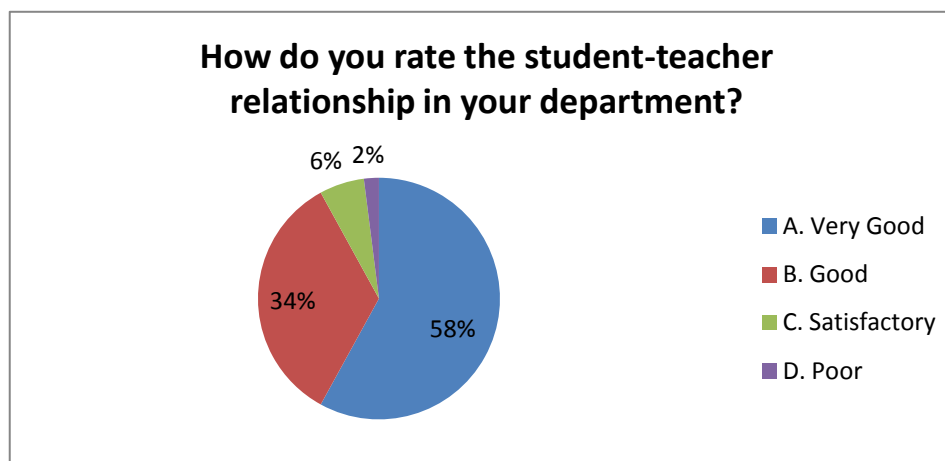
<b>Q. No. 8</b>	<b>What is your opinion about the library holdings for the course?</b>		
A. Excellent	B. Adequate	C. Inadequate	D. Poor
48%	40%	8%	4%



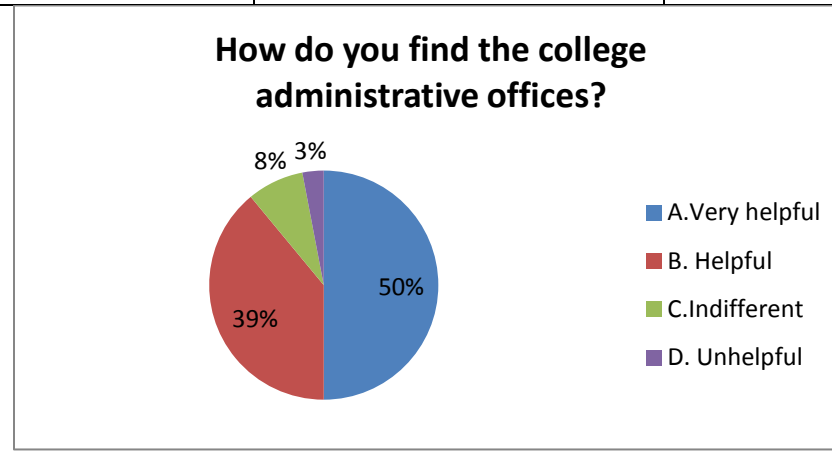
<b>Q. No. 9</b>	<b>The internal evaluation system as it exists is. ?</b>		
A. Very Good	B. Good	C. Average	D. Poor
53%	36%	8%	3%



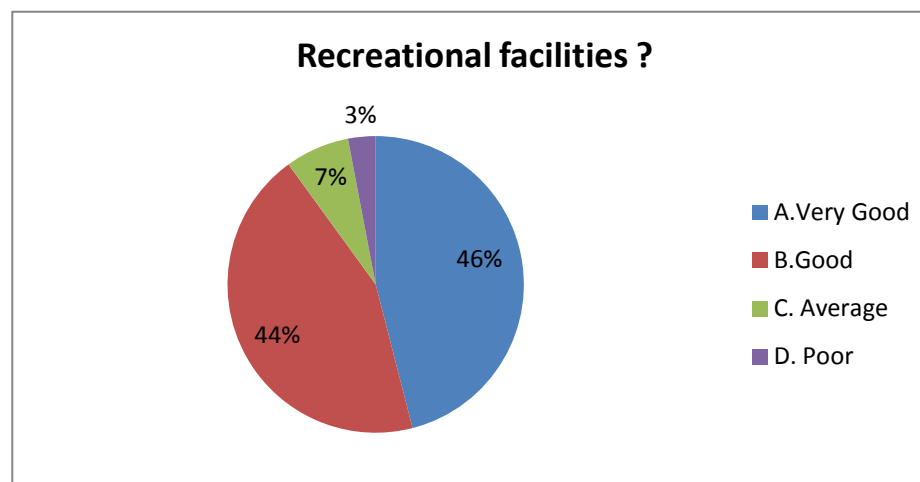
<b>Q. No. 10</b>	<b>How do you rate the student-teacher relationship in your department?</b>		
A. Very Good	B. Good	C. Satisfactory	D. Poor
58%	34%	6%	2%



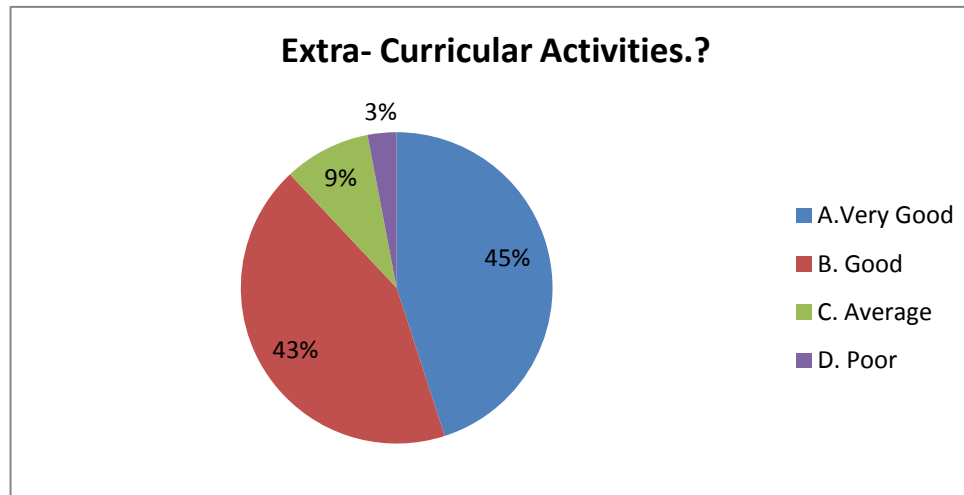
<b>Q. No. 11</b>	<b>How do you find the college administrative offices?</b>		
A. Very helpful	B. Helpful	C. Indifferent	D. Unhelpful
50%	39%	8%	3%



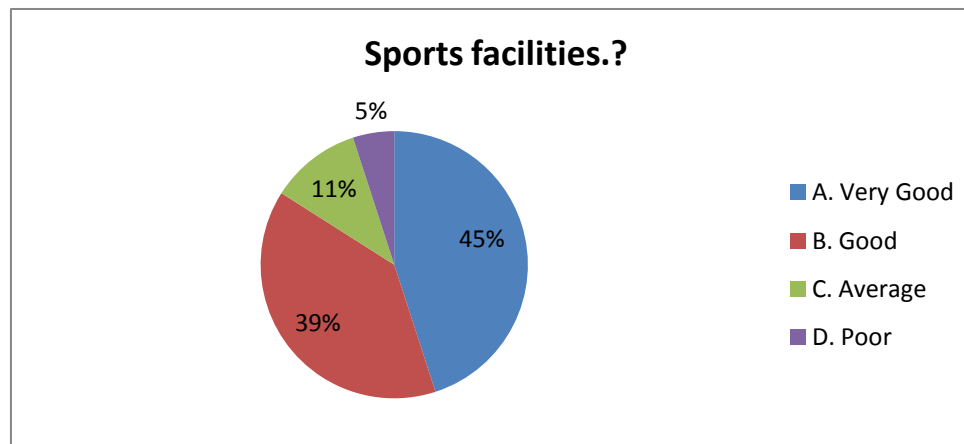
<b>Q.No.12</b>	<b>Recreational facilities. ?</b>		
A. Very Good	B. Good	C. Average	D. Poor
46%	44%	7%	3%



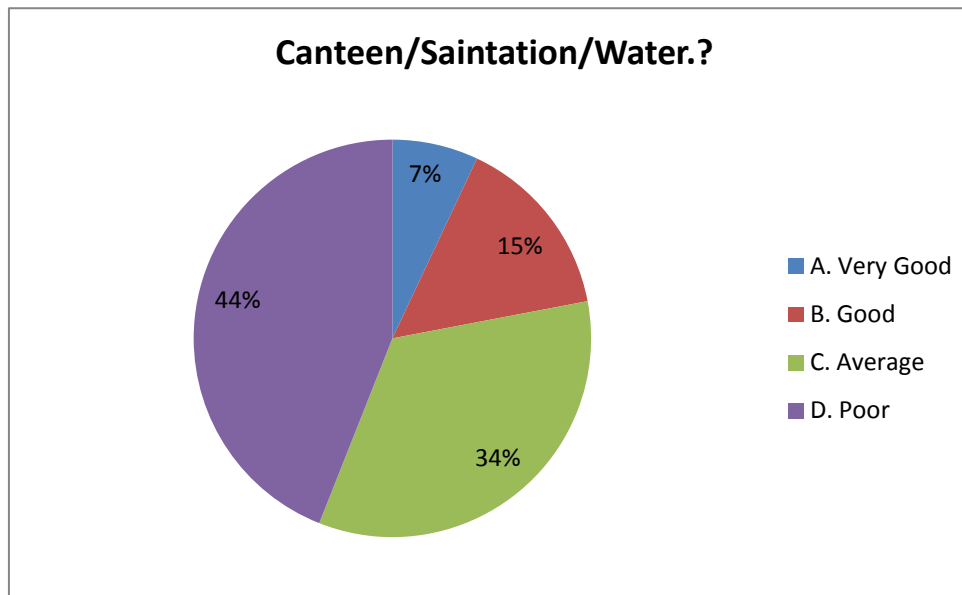
<b>Q.No.13</b>	<b>Extra- Curricular Activities.</b>		
A. Very Good	B. Good	C. Average	D. Poor
45%	43%	9%	3%



<b>Q.No.14</b>	<b>Sports facilities. ?</b>		
A. Very Good	B. Good	C. Average	D. Poor
45%	39%	11%	5%



<b>Q.No.15</b>		<b>Canteen/Sanitation/Water.?</b>		
A. Very Good	B. Good	C. Average	D. Poor	
7%	15%	34%	44%	





## **Student observation and Suggestion**

On question no. 1 : ‘Your background for benefitting from the course’:46% students respond as more than adequate, 46% students respond as just adequate, 06% as inadequate and 02% respond as cannot say.

On question no. 2 : ‘Was the course conceptually difficult to understand?’ : 52% of students respond as easy, 40% of students respond as manageable, 06% students respond as difficult and 02% responds as very difficult.

As respond to question no. 03 : ‘Did the teacher encourage student participation in class?’ : 61% students answer as Yes, 33% answer as attempted, 04% as not at all, 02% respond as sometimes.

On the question no. 04: ‘Did the teacher encourage student participation in class?, was the teacher courteous?’ : 57% students as courteous, 33% respond as rude, 07% respond as indifferent and 3% respond as indifferent.

To respond on the question no. 05: ‘What effect do you think the internal assessment will have on your course grade?’ : 62% students respond as improve it, 31% as lower it, 05% as no effect and 2% as cannot say.

On question no. 06: ‘How did the teacher provide feedback on your performance?’ 61% students respond as regularly, 29% students respond irregularly, 07% respond as with helpful comments and 03% respond as without comments.

On question no.07: ‘Was there any opportunity for personal interaction with teachers?’ : 57% students respond as yes, 34% respond as to some extent, 06% as nil, 03% as cannot say.

On question no. 08: ‘What is your opinion, about the library holdings for the course?’ : 48% students respond responds as excellent, 40% as adequate, 08% as inadequate and 04% as poor.

Students respond to the question no. 09 entitled ‘The internal evaluation system as it exists is, 53% students respond as very good, 36% respond as good, 08% as average and 3% as poor.

On item no. 10: ‘How do you rate the students-teacher relationship in your department?’ 58% students respond with very good, 34% answers as good, 06% as satisfactory and 02% as poor.

On item no. 11: ‘How do you find the college administrative offices’, 50% students respond as very helpful, 39% helpful, 08% as indifferent and 3% as unhelpful.

Question no. 12: ‘How Recreational facilities’, 46% students respond as very good, 44% as good, 07% as average and 03% as poor.

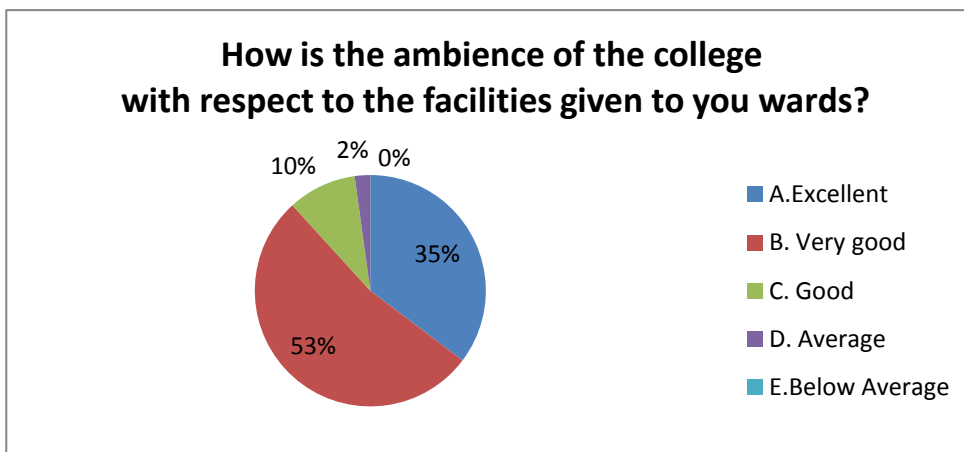
On question no. 13’Extra-Curricular activities’ 45% students respond as very good, 43% respond as good, 09% as average and 03% as poor.

On question no. 14, 45% students respond very good, 39% respond as good, 11% as average and 05% as poor.

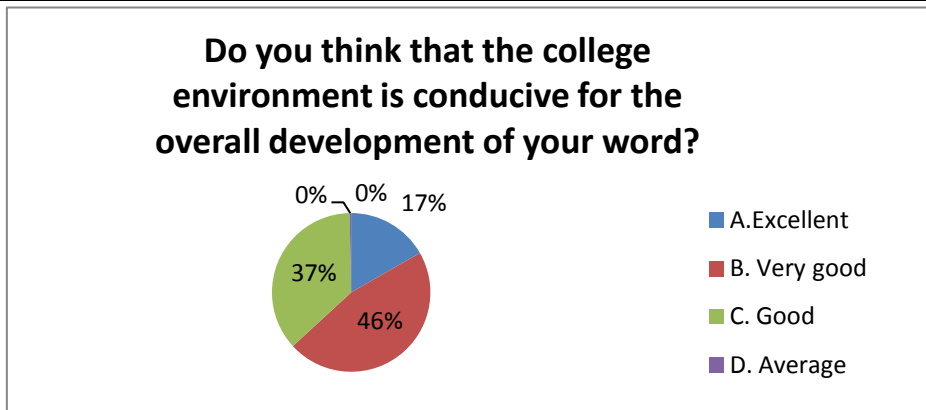
To respond the question no. 15 ‘Canteen/Sanitation/Water’ : 07% students respond as very good, 15% respond as good, 34% as average and 44% as poor.

**Sariya College, Suriya**  
**Internal Quality Assurance Cell (IQAC)**  
**Parent's Feedback Report**

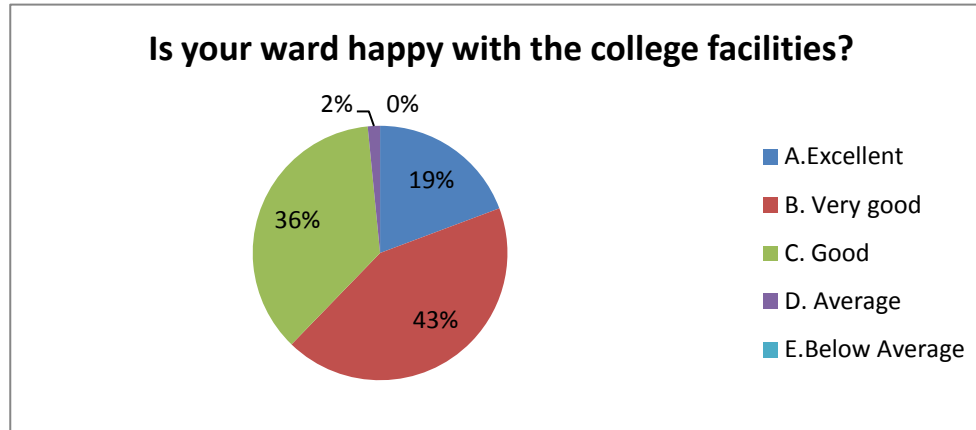
<b>Q no. 1</b>	<b>How is the ambience of the college with respect to the facilities given to you wards?</b>			
A. Excellent	B. Very good	C. Good	D. Average	E. Below Average
35%	53%	10%	2%	0%



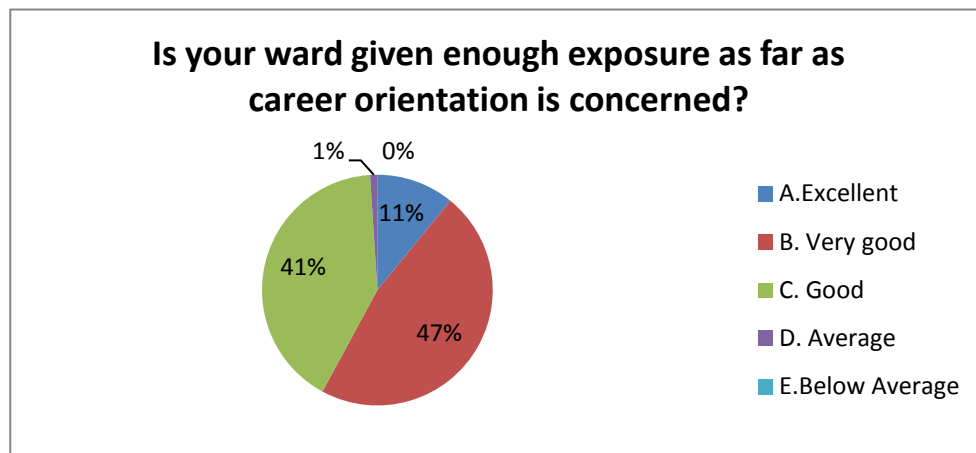
<b>Q no. 2</b>	<b>Do you think that the college environment is conducive for the overall development of your word?</b>			
A. Excellent	B. Very good	C. Good	D. Average	E. Below Average
17%	46%	37%	0%	0%



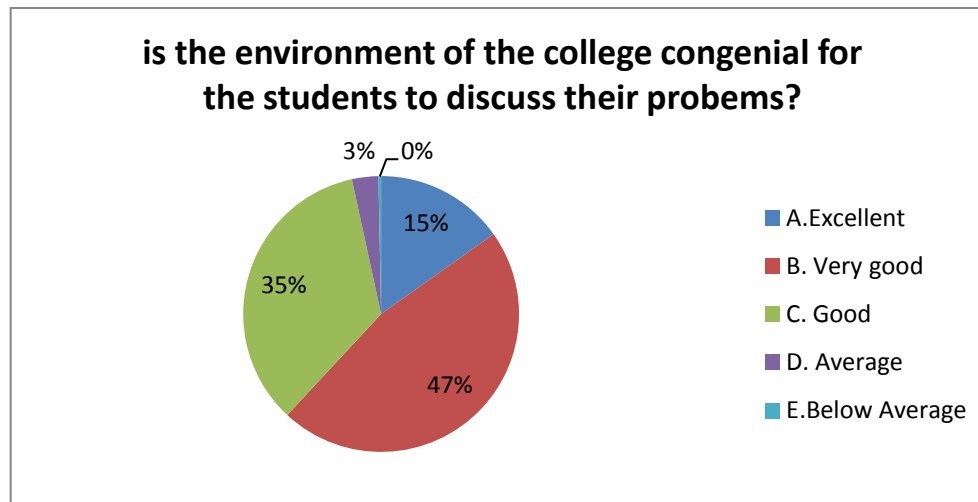
<b>Q no. 3</b>	<b>Is your ward happy with the college facilities?</b>			
A. Excellent	B. Very good	C. Good	D. Average	E. Below Average
19%	43%	36%	2%	0%



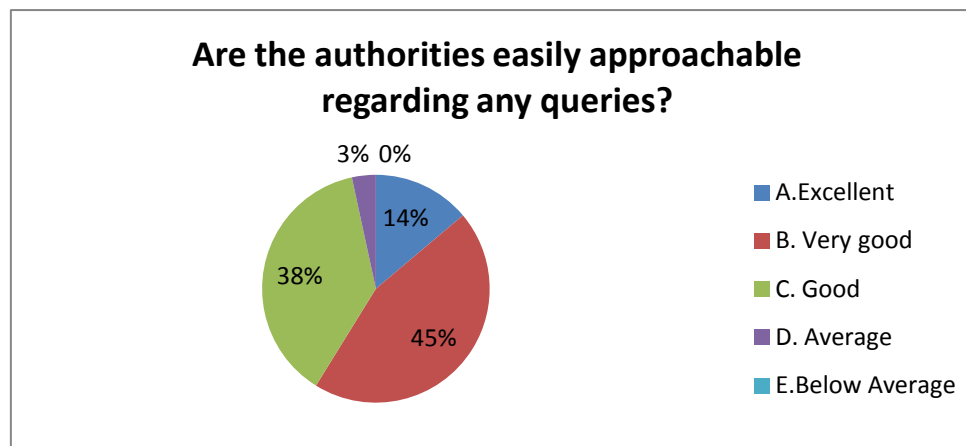
<b>Q no. 4</b>	<b>Is your ward given enough exposure as far as career orientation is concerned?</b>			
A. Excellent	B. Very good	C. Good	D. Average	E. Below Average
11%	47%	41%	1%	0%



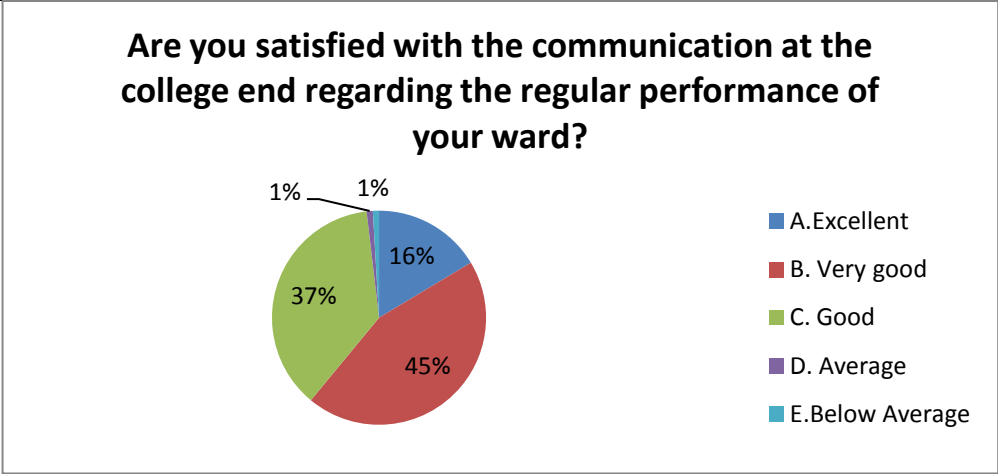
<b>Q no. 5</b>	<b>Is the environment of the college congenial for the students to discuss their problems?</b>			
A. Excellent	B. Very good	C. Good	D. Average	E. Below Average
15%	47%	35%	3%	0%



<b>Q no. 6</b>	<b>Are the authorities easily approachable regarding any queries?</b>			
A. Excellent	B. Very good	C. Good	D. Average	E. Below Average
14%	45%	38%	3%	0%



<b>Q no. 7</b>	<b>Are you satisfied with the communication at the college end regarding the regular performance of your ward?</b>			
A. Excellent	B. Very good	C. Good	D. Average	E. Below Average
16%	45%	37%	1%	1%



## **Parent's observation and Suggestion**

Question no. 01 is 'How is the ambience of the College with, respect the facilities given to your wards?' 35% parents respond as excellent, 53% respond as very good, 10% as good, 2% as average and 0% as below average.

On question no. 02, 'Do you think that the college environment is conducive for the overall development of your ward?' 17% parents respond as excellent, 46% as very good, 37% as good, 0% as average and 0% as below average.

On question no. 03, 'Is your ward happy with the college facilities?' 19% respond as excellent, 43% respond as very good, 36% as good, 2% as average, 0% as below average.

On question no. 04, 'Is your ward given enough exposure as far as career orientation is concerned?', 11% parents respond as excellent, 47% as very good, 41% as good, 1% as average and 0% as below average.

On question no. 05, 'Is the environment of the college congenial for the Students to discuss their problems?' 15% parents respond as excellent, 47% as very good, 35% as good, 3% as average, 0% as below average.

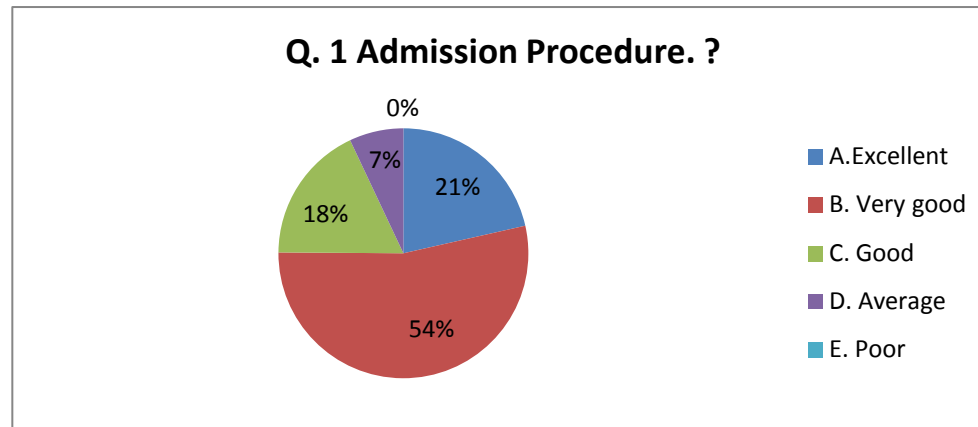
On question no.06, 'Are the authorities easily approachable regarding any queries.' 14% parents respond as excellent, 45% respond as very good, 38% as good, 3% as average and 0% as below average.

Question no. 07 says 'Are you satisfied with communication at the college end regarding the regular performance of your ward', 16% parents respond as excellent, 45% as very good, 37% as good, 1% as average, 1% as below average.

**Sariya College, Suriya**  
**Internal Quality Assurance Cell (IQAC)**  
**Alumni Feedback Report**

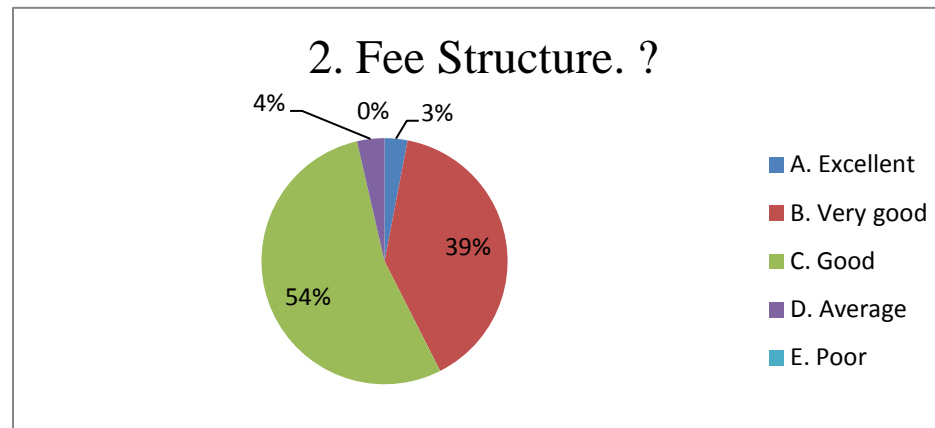
**Q. 1 Admission Procedure. ?**

A. Excellent	B. Very good	C. Good	D. Average	E. Poor
21%	54%	18%	7%	0

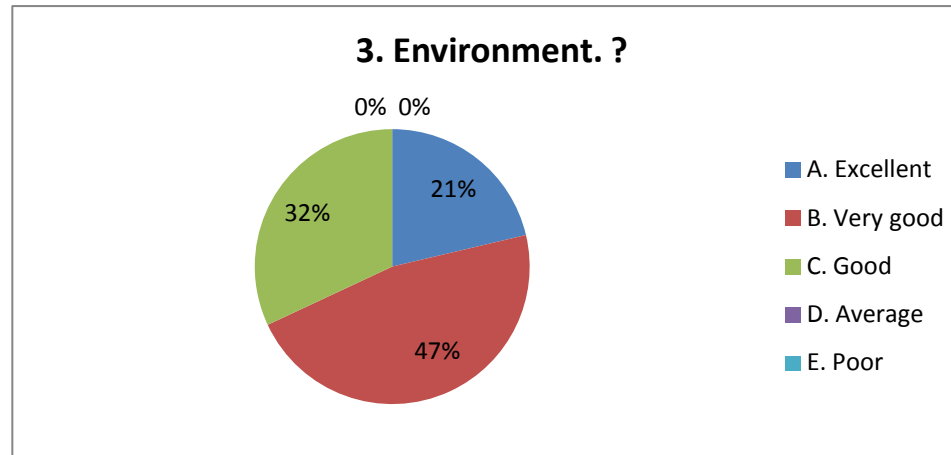


**2. Fee Structure. ?**

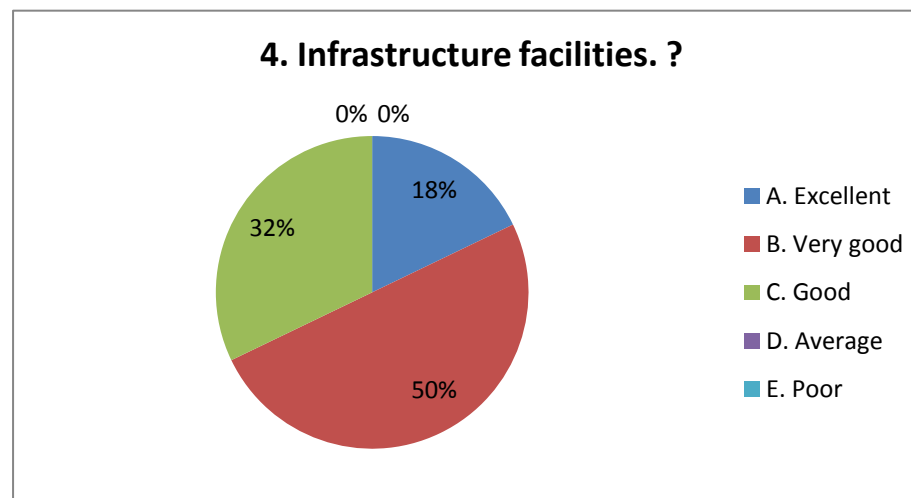
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
3%	39%	54%	4%	0



3. Environment. ?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
21%	47%	32%	0	0

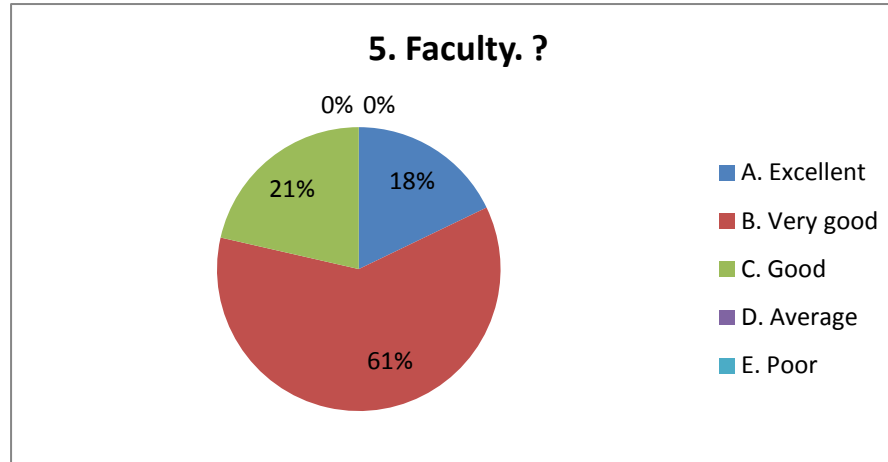


4. Infrastructure facilities. ?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
18%	50%	32%	0%	0%

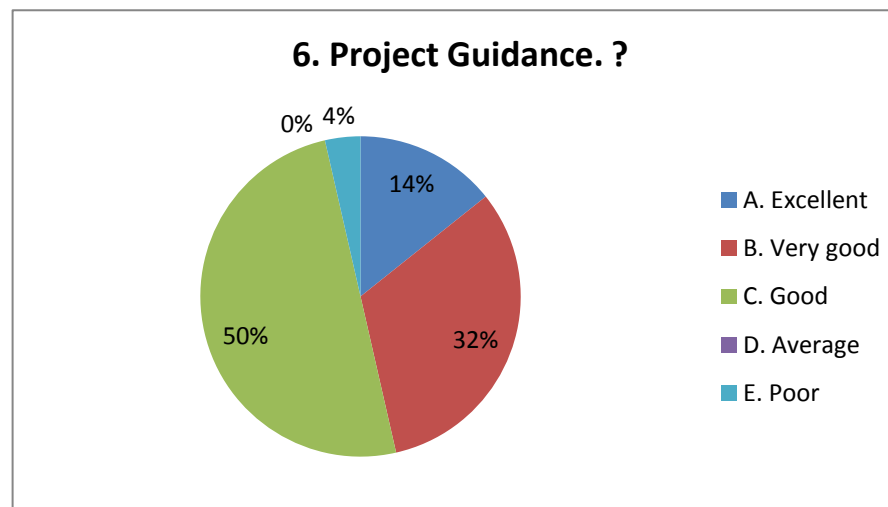




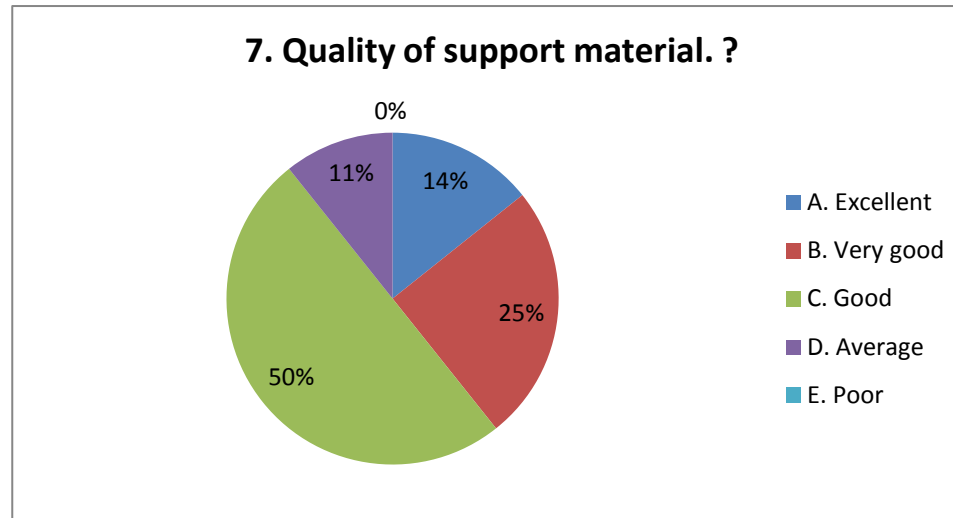
5. Faculty. ?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
18%	61%	21%	0%	0%



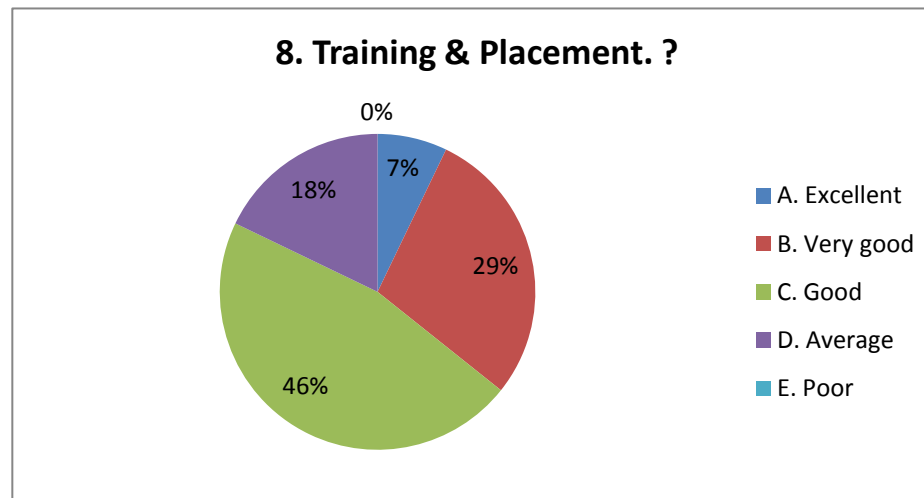
6. Project Guidance. ?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
14%	32%	50%	0%	4%



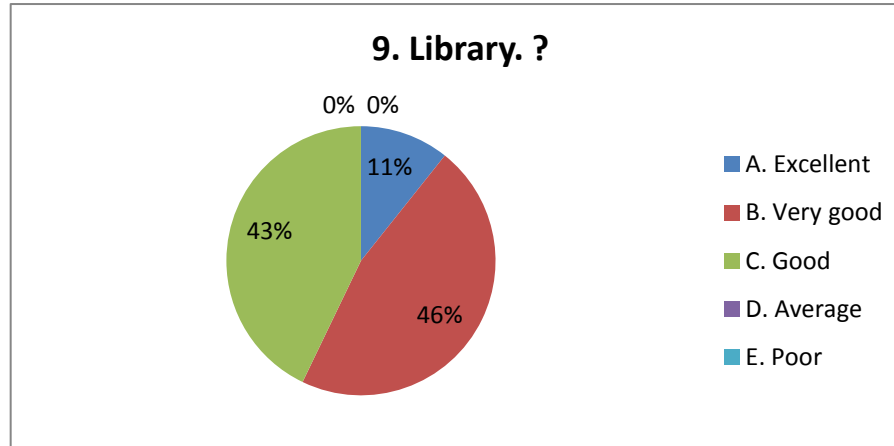
7. Quality of support material. ?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
14%	25%	50%	11%	0%



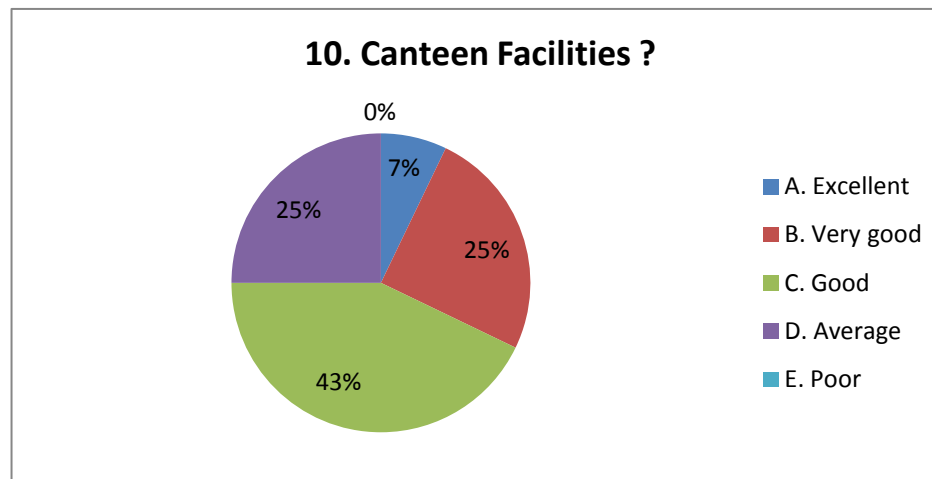
8. Training & Placement. ?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
7%	29%	46%	18%	0%



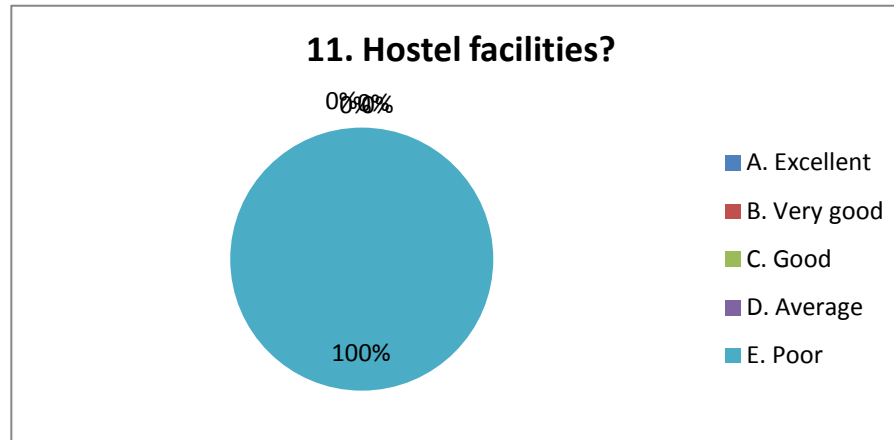
9. Library. ?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
11%	46%	43%	0%	0%



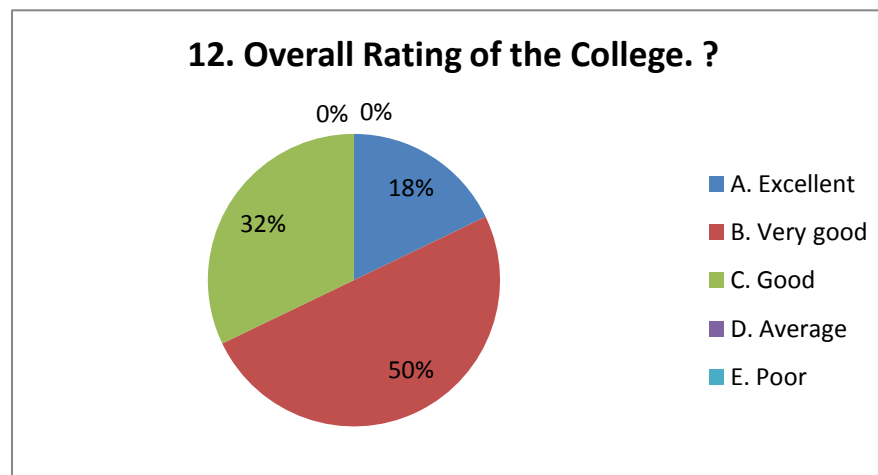
10. Canteen Facilities?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
7%	25%	43%	25%	0%



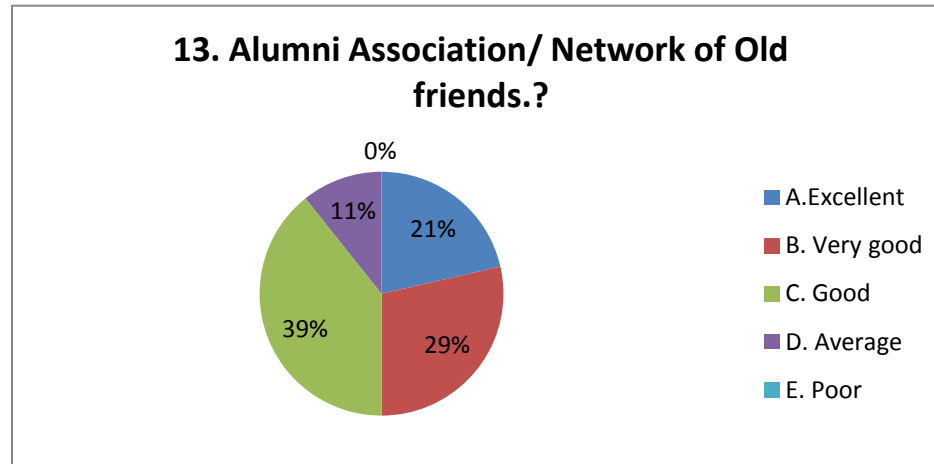
11. Hostel facilities?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
0	0	0	0	100%



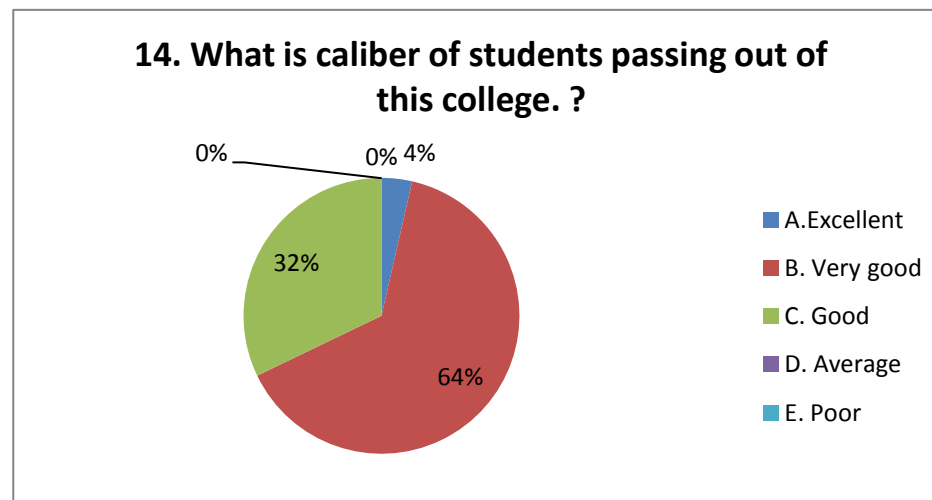
12. Overall Rating of the College. ?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
18%	50%	32%	0%	0%



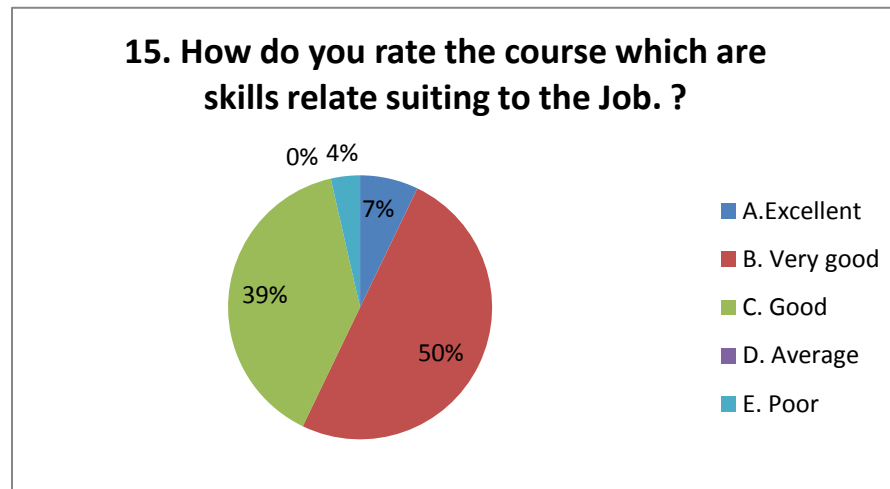
13. Alumni Association/ Network of Old friends				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
21%	29%	39%	11%	0%



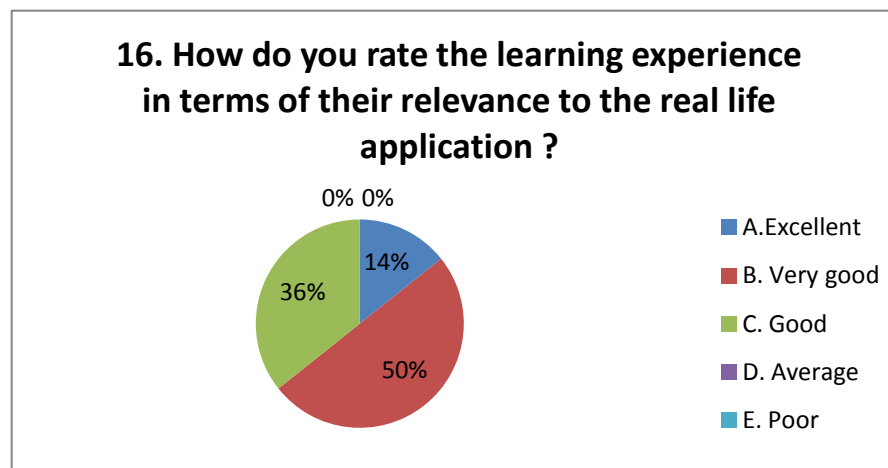
14. What is caliber of students passing out of this college?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
4%	64%	32%	0%	0%



15. How do you rate the course which are skills relate suiting to the Job. ?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
7%	50%	39%	0%	4%



16. How do you rate the learning experience in terms of their relevance to the real life application?				
A. Excellent	B. Very good	C. Good	D. Average	E. Poor
14%	50%	36%	0%	0%



## Alumni feedback

Question no.01 says 'Admission Procedure', on which 21% ex students answer as excellent, 54% respond as very good, 18% good, 7% as average and 0% as poor.

On question no. 02 'Fee Structure' 03% ex-students respond as excellent, 39% respond as very good, 54% as good, 04% as average and 0% as poor.

On question no. 03, 'Environment' 21% ex-students respond as excellent, 47% as very good, 32% as good, 0% as average and 0% as poor.

On question no. 04, 'Infrastructure facilities' 18% ex-students respond as excellent, 50% respond as very good, 32% as good, 0% as average and 0% poor.

On question no. 05 'Faculty' 18% ex-students respond as excellent, 61% respond as very good, 21% as good, 0% as average and 0% as poor.

On question no. 06, 'Project guidance', 14% ex-students respond as excellent, 32% as very good, 50% as good, 0% as average and 04% as poor.

As response to question no. 07, 'Quality of support material', 14% ex-students respond as excellent, 25% as very good, 50% as good, 11% as average and 0% as poor.

On question no. 08, 'Training and Placement' 07% ex-students respond as excellent, 29% respond as very good, 46% as good, 18% as average and 0% as poor.

On question no. 09 'Library' 11% ex-students respond as excellent, 46% as very good, 43% as good, 0% as average and 0% as poor.

On question no. 10 'Canteen facilities', 07% ex-students respond as excellent, 25% as very good, 43% as good, 25% as average and 0% as poor.

On question no. 11 'Hostel facilities' 00% respond as excellent, 00% as very good, 00% as good, 00% as average and 100% as poor.

On question no. 12 'Overall rating of the college' 18% ex-students respond as excellent, 50% as very good, 32% as good, 00% as average and 00% as poor.

On question no. 13, ' Alumni Association/Network of old friends' 21% Respond as excellent, 29% as very good, 39% as good, 11% as average and 0% as poor

On question no.14 (what is the caliber of students passing out of this College?), 04% ex-students respond as excellent, 64% as very good, 32% as good, 0% as average and 0% as poor.

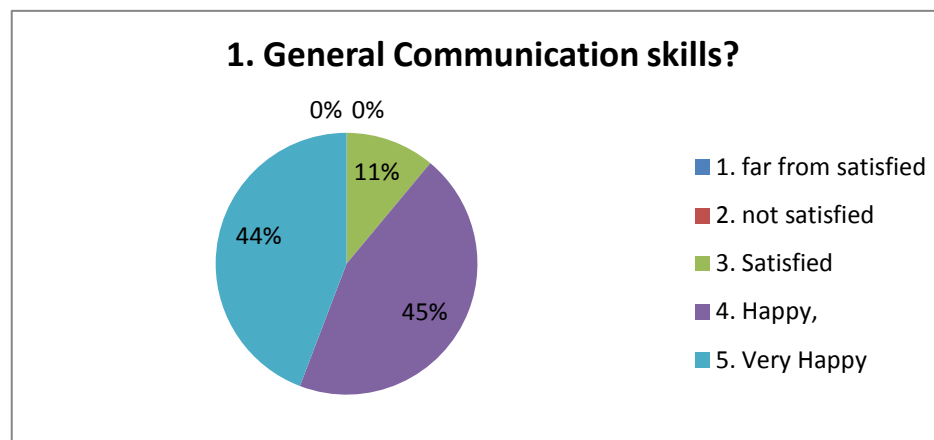
On question no. 15 (How do you rate the course, skills relate suiting to the job?), 7% respond as, excellent, 50% as very good, 39% as good, 0% as average and 4% as poor.

On question no. 16 (How do you rate the learning experience in terms of their relevance to the real life application?), 14% respond as excellent, 50% as very good, 36% as good, 0% as average and 0% as poor.

**Sariya College, Suriya**  
**Internal Quality Assurance Cell (IQAC)**  
**Employer Feedback Report**  
**For Teaching Staff**

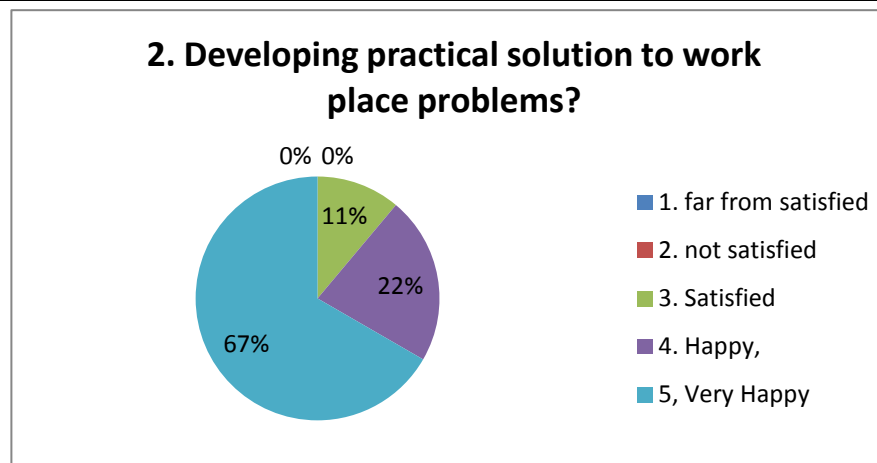
**1. General Communication skills?**

1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5. Very Happy
0%	0%	11%	45%	44%



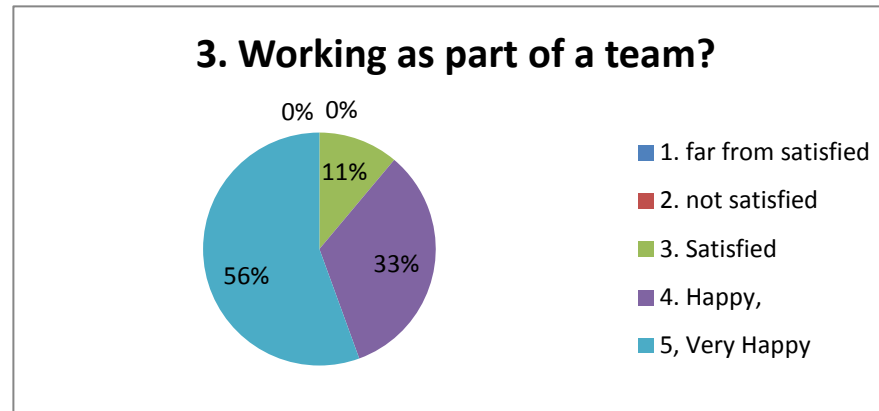
**2. Developing practical solution to work place problems?**

1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	11%	22%	67%

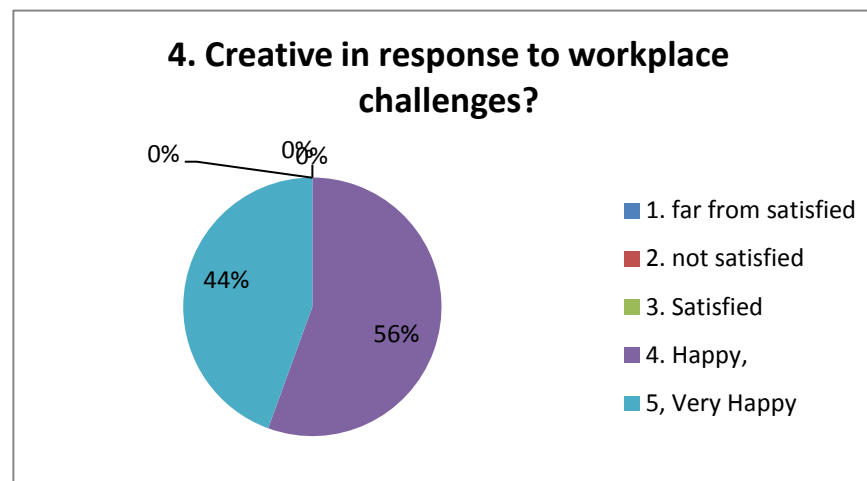




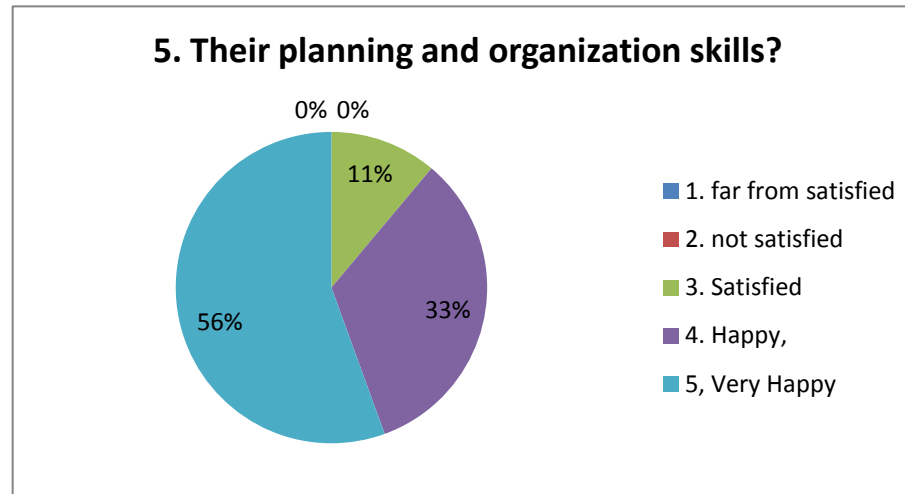
3. Working as part of a team?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	11%	33%	56%



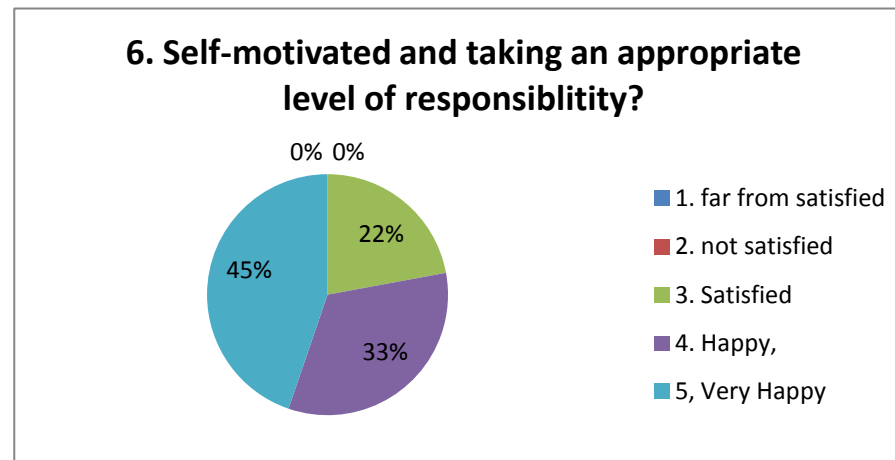
4. Creative in response to workplace challenges?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	0%	56%	44%



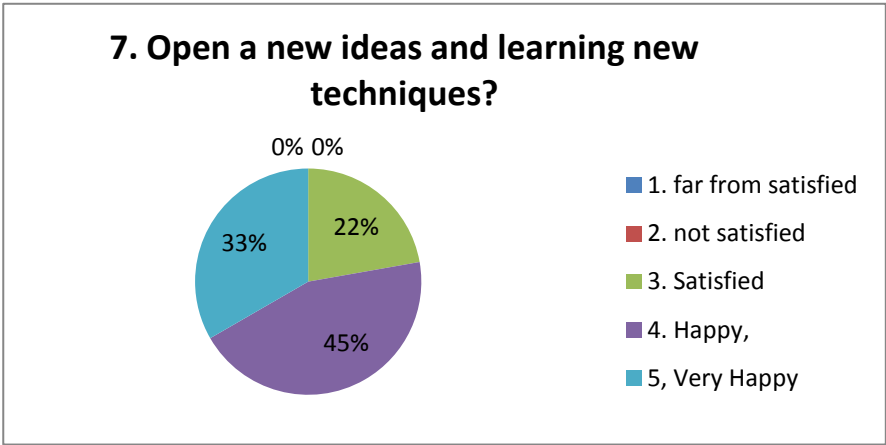
5. Their planning and organization skills?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	11%	33%	56%



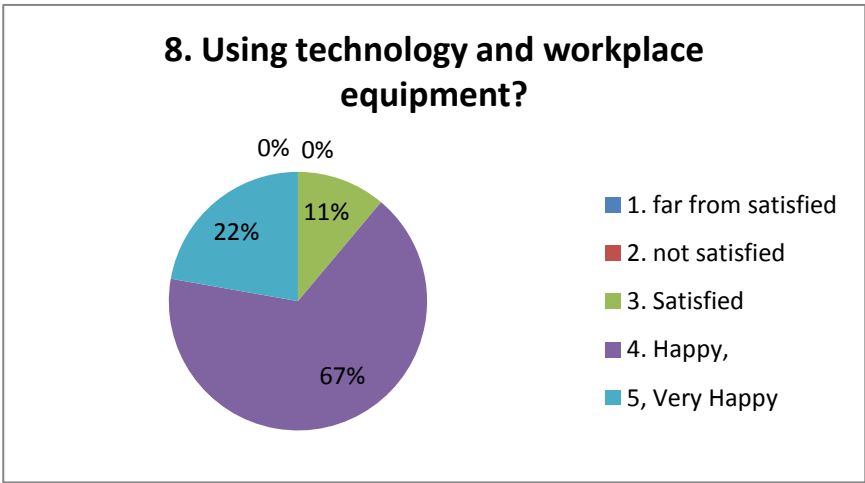
6. Self-motivated and taking an appropriate level of responsibility?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	22%	33%	45%



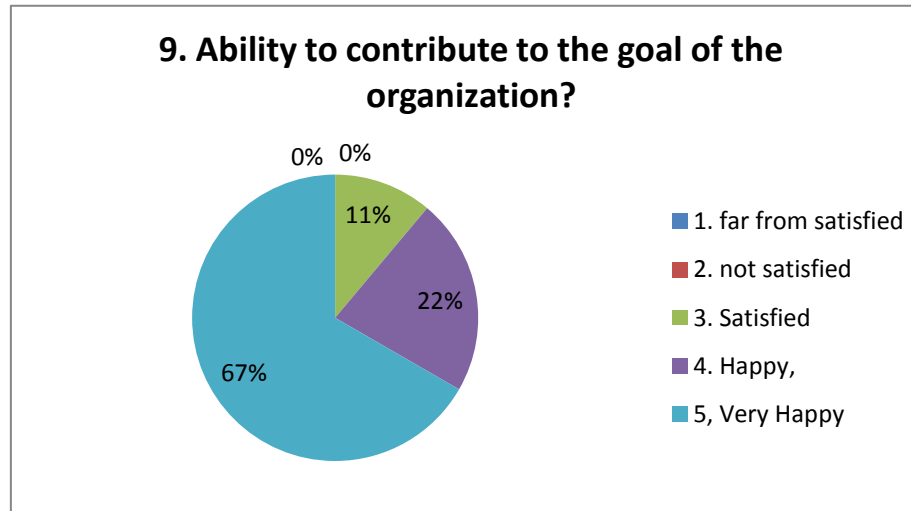
7. Open a new ideas and learning new techniques?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	22%	44%	33%



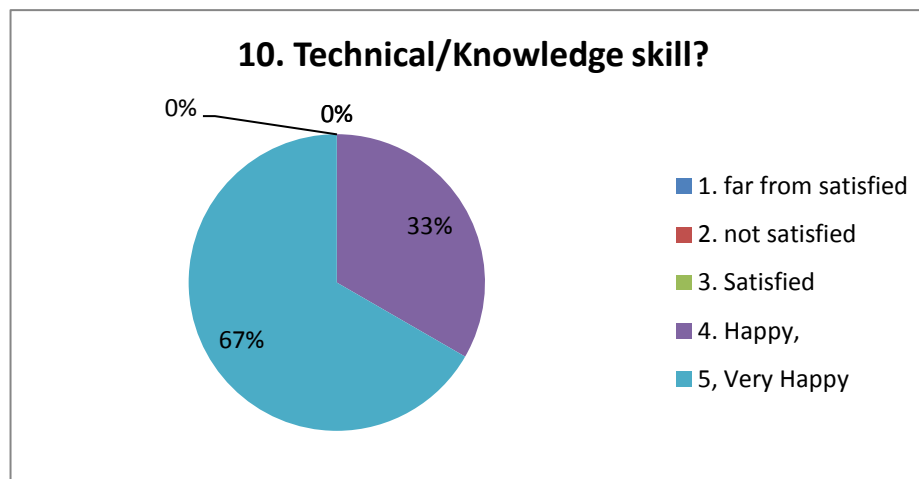
8. Using technology and workplace equipment?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	11%	67%	22%



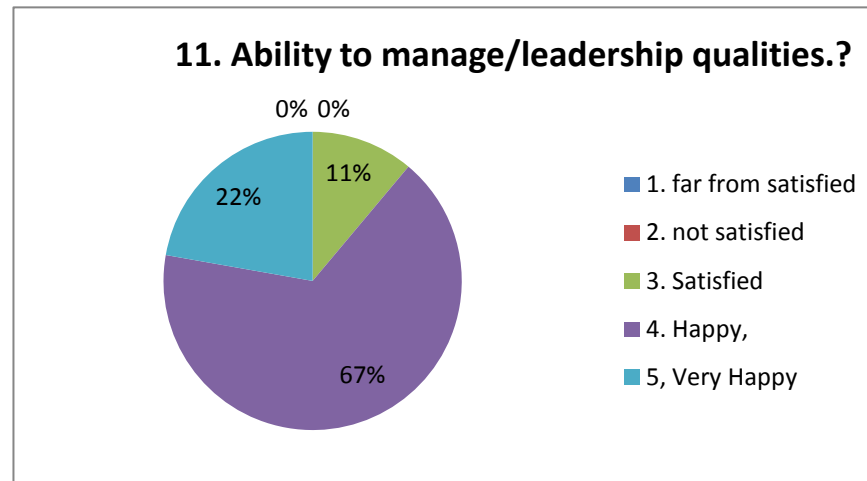
9. Ability to contribute to the goal of the organization?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	11%	22%	67%



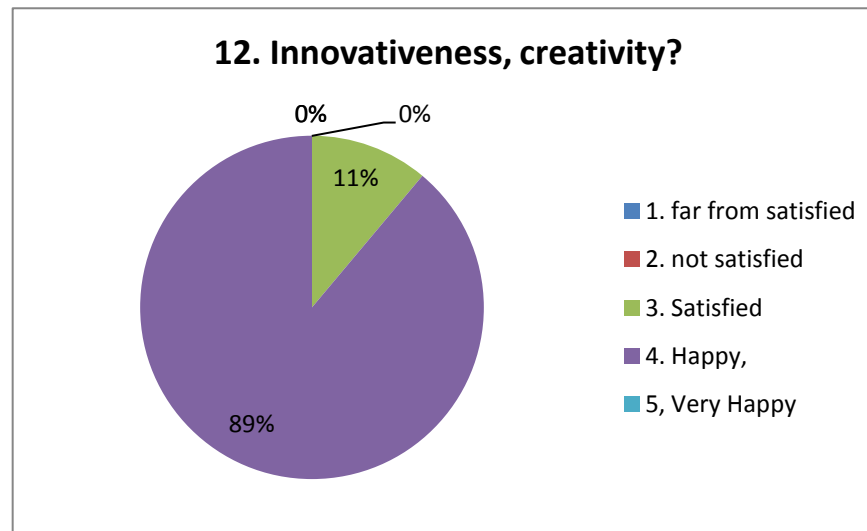
10. Technical/Knowledge skill?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	0%	33%	67%



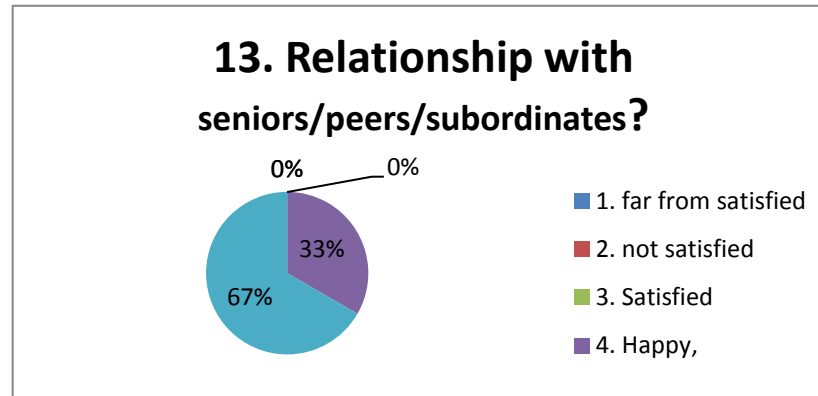
11. Ability to manage/leadership qualities?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	11%	67%	22%



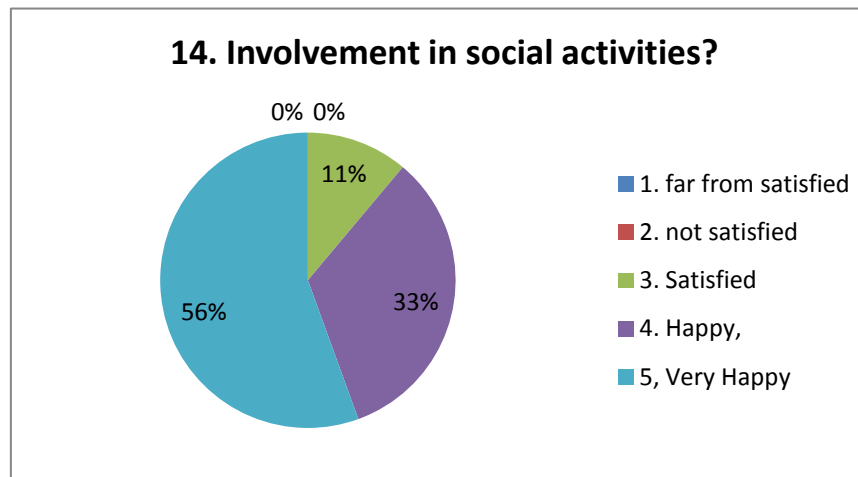
12. Innovativeness, creativity?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	11%	89%	0%



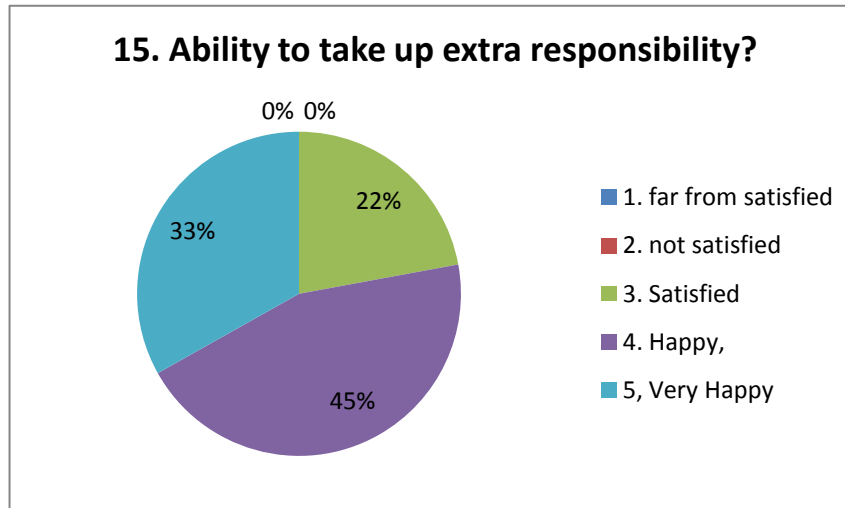
13. Relationship with seniors/peers/subordinates?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	0%	33%	67%



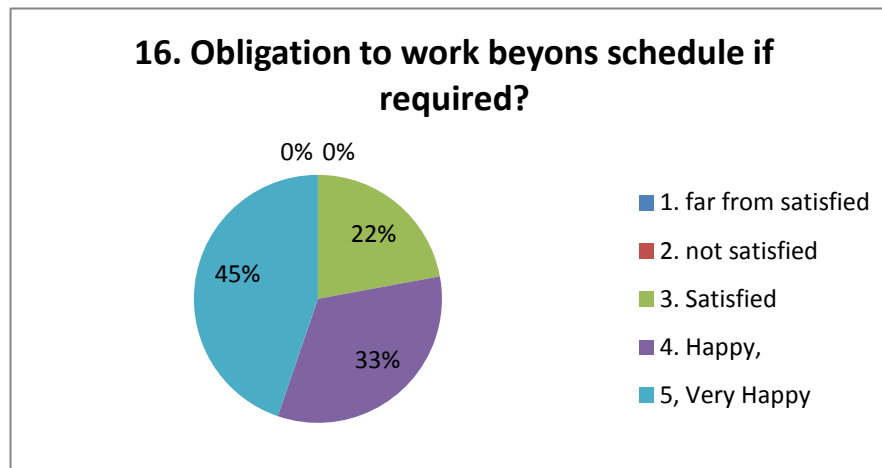
14. Involvement in social activities?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	11%	33%	56%



15. Ability to take up extra responsibility				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	22%	45%	33%



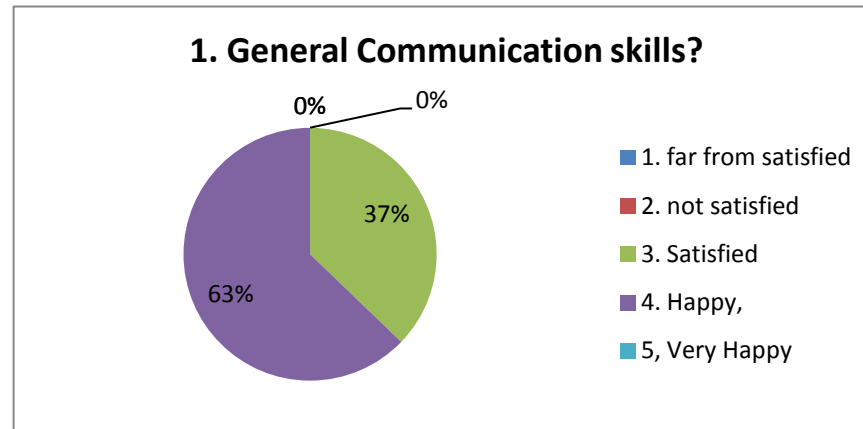
16. Obligation to work beyond schedule if required				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	22%	33%	45%



**Sariya College, Suriya**  
**Internal Quality Assurance Cell (IQAC)**  
**Employer Feedback Report**  
**For Non Teaching Staff**

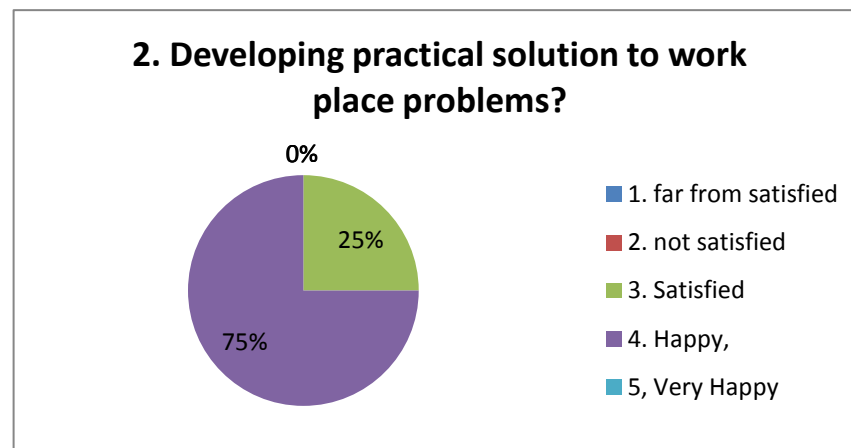
**1. General Communication skills?**

1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	37%	63%	0%



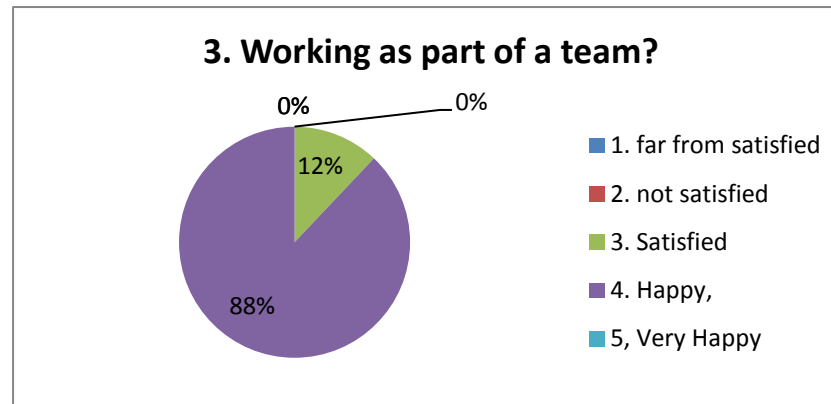
**2. Developing practical solution to work place problems?**

1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	25%	75%	0%

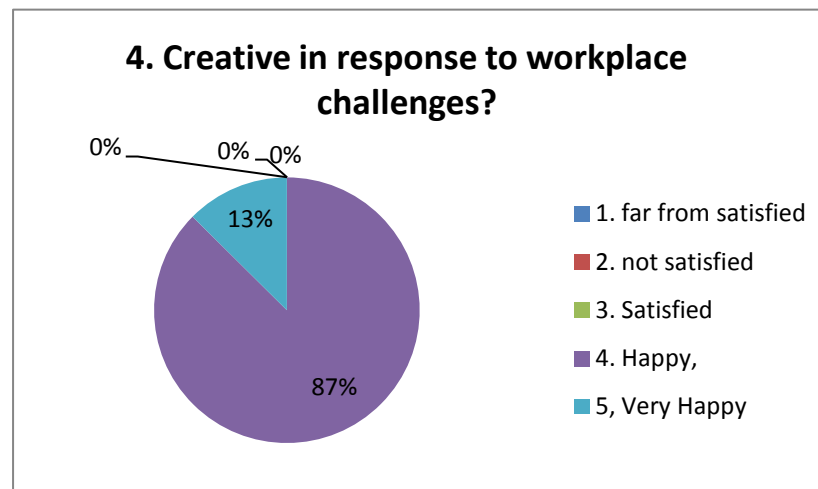




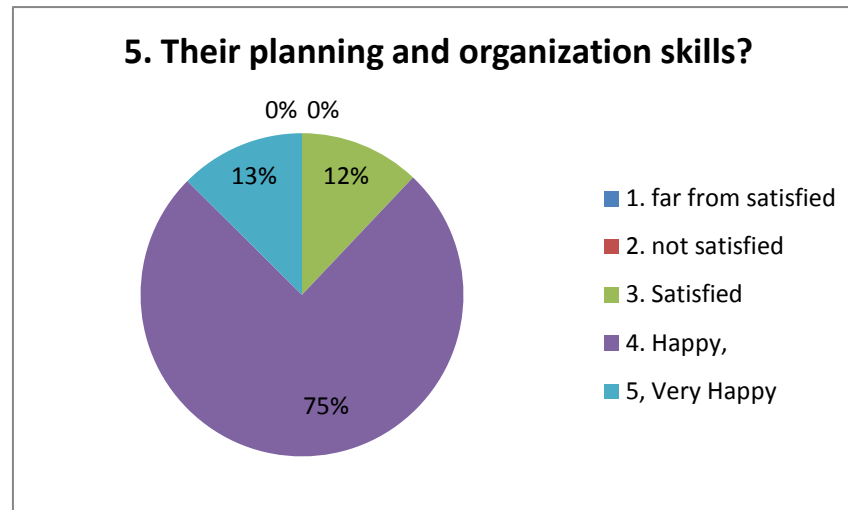
3. Working as part of a team?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	12%	88%	0%



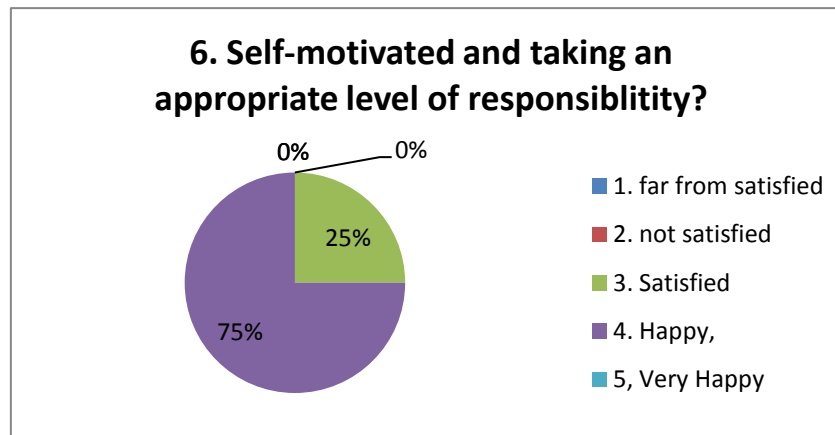
4. Creative in response to workplace challenges?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	0%	87%	13%



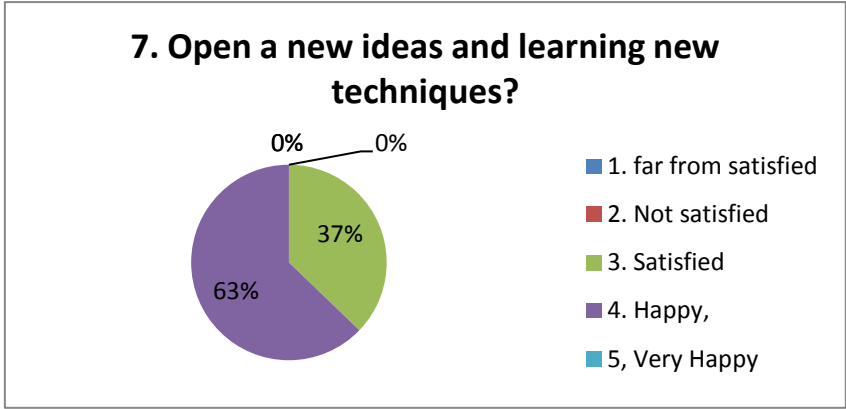
5. Their planning and organization skills?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	12%	75%	13%



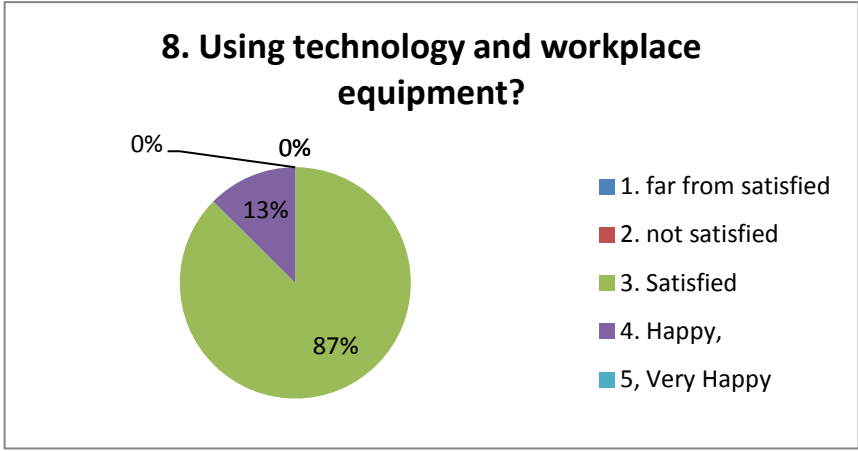
6. Self-motivated and taking an appropriate level of responsibility?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	25%	75%	0%



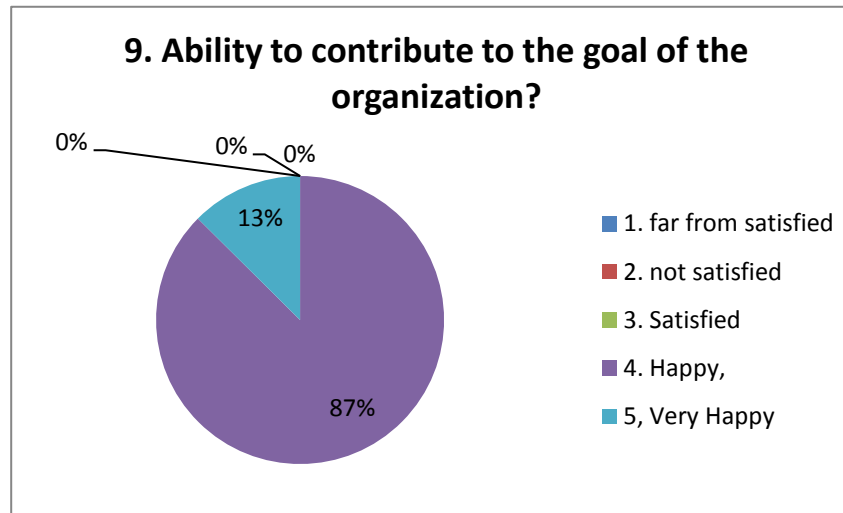
7. Open a new ideas and learning new techniques?				
1. far from satisfied	2. Not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	37%	63%	0%



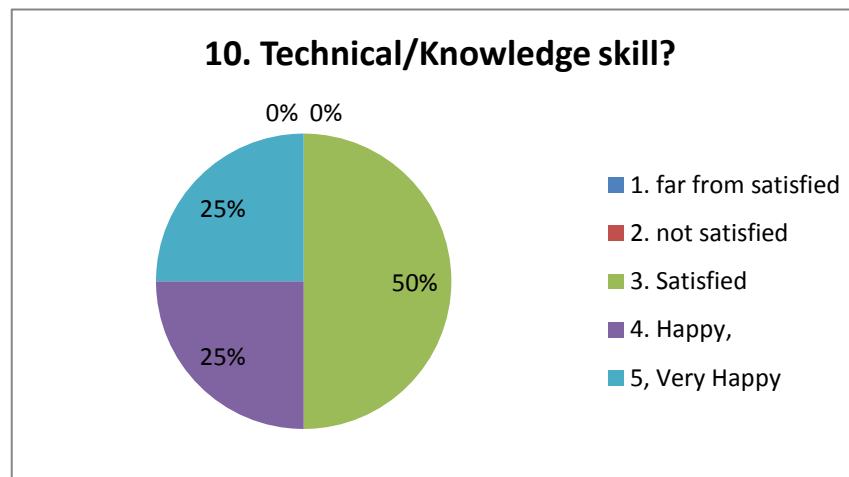
8. Using technology and workplace equipment?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	87%	13%	0%



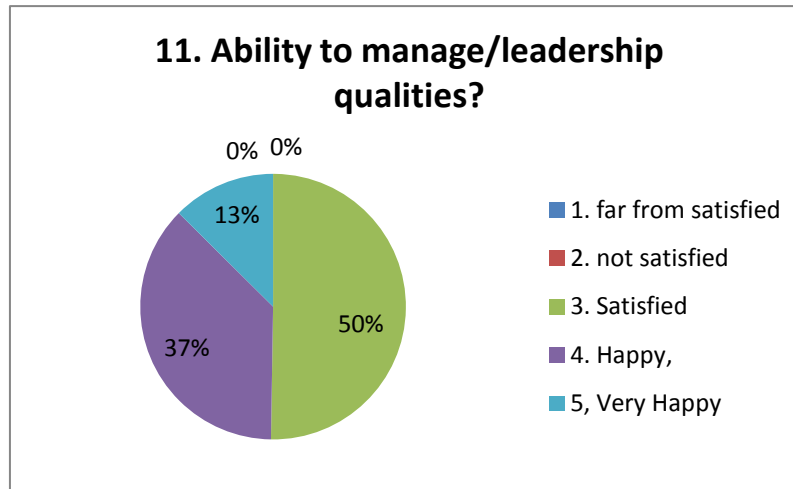
9. Ability to contribute to the goal of the organization?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	0%	87%	13%



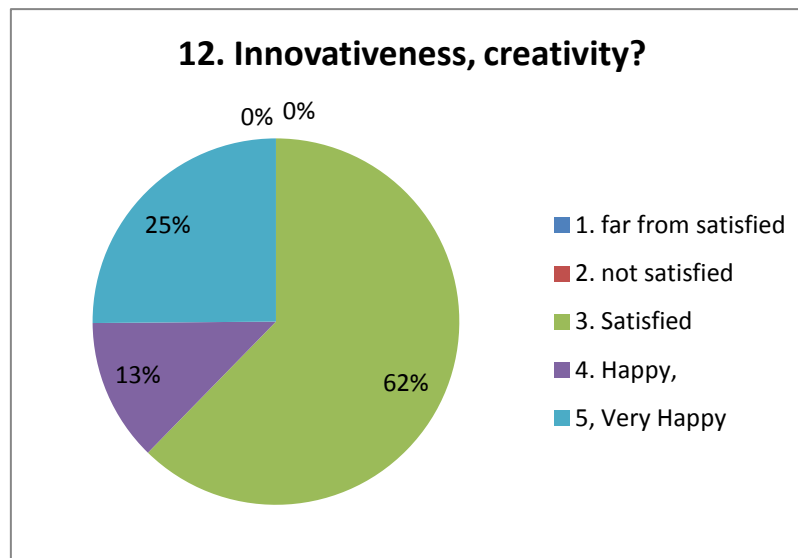
10. Technical/Knowledge skill?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	50%	25%	25%



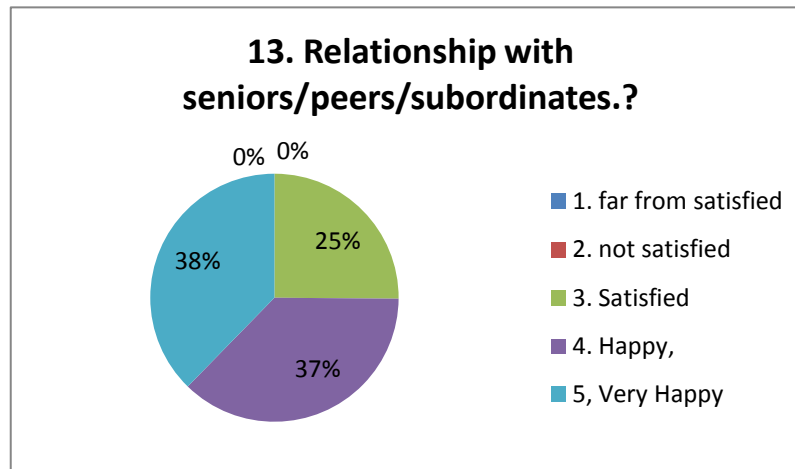
11. Ability to manage/leadership qualities?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	50%	37%	13%



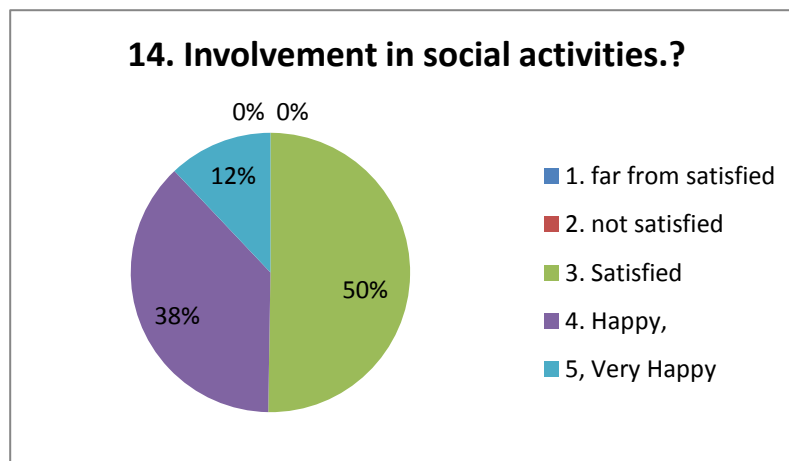
12. Innovativeness, creativity?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	62%	13%	25%



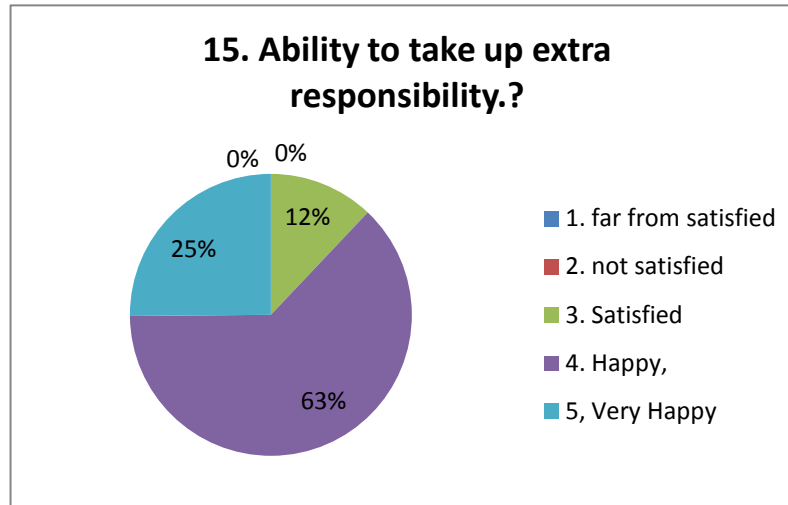
13. Relationship with seniors/peers/subordinates.?				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	25%	37%	38%



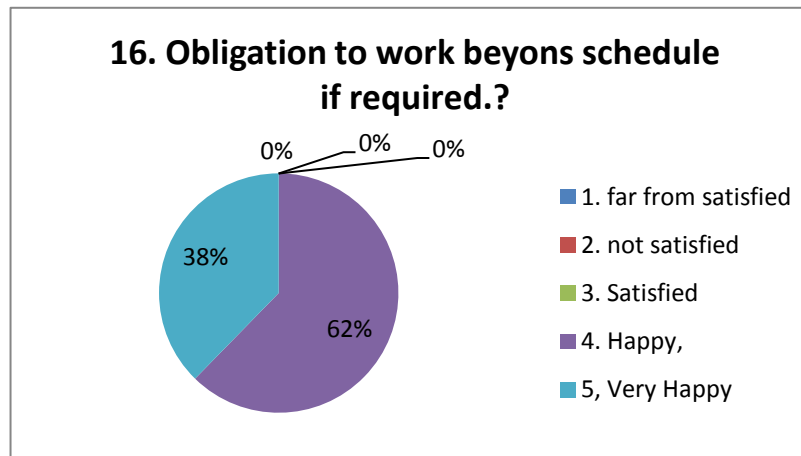
14. Involvement in social activities.				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	50%	38%	12%



15. Ability to take up extra responsibility.				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	12%	63%	25%



16. Obligation to work beyond schedule if required.				
1. far from satisfied	2. not satisfied	3. Satisfied	4. Happy,	5, Very Happy
0%	0%	0%	62%	38%



## **Employer Feedback Report**

On question no. 01 –( General Communication skill) , 0% employers respond as far from satisfied, 0% as not satisfied, 11% as satisfied, 45% as happy and 44% very happy.

On question no. 02 (Developing practical solution to work place problems ) , 0% employer respond as far from satisfied, 0% , as not satisfied, 11% as satisfied, 22%as happy and 67% as very happy

On question no.3 (working as part of a team), 0% of employers respond as far from satisfied, 0% as not satisfied, 11% as satisfied, 33% as happy and 56% as very happy.

To respond to the question no. 04 (Creative in response to workplace challenges) 0% employer answer, 0% as satisfied, 56% as happy and 44% as very happy,

On question no. 05. ( their planning and organizational skills), 0% is the response towards far from satisfied, 0% as not satisfied, 11% as satisfied, 33% as happy and 56% as very happy.

On question no. 06. (Self motivated and taking an appropriate level of responsibility?) , 0% of ex-students respond as far from satisfied, 0% , as not satisfied 22%, as satisfied, 33%, as happy and 45% as happy

On question no. 7 (Open a new ideas and learning new techniques) 0% Ex-Students respond as far from satisfied, 0% respond as not satisfied, 22%, satisfied, 44% as happy and 33% as very happy.

On (using technology and workplace equipment) question no.8, 0% ex-students respond as far from satisfied, 0% as not satisfied, 11% as Satisfied, 67% as happy and 22% as very happy.

On (ability to contribute to the goal of organization) question no. -9, 0% alumni association members respond as far from Satisfied, 0% as not Satisfied, 11% as satisfied, 22% as happy and 67% as very happy.

On question no. 10 (Technical/ Knowledge skill), 0% ex-students respond as far from satisfied, 0% as not satisfied, 0% as satisfied, 33% as happy and 67% as very happy

On question no. 11 (Ability to manage or leadership qualities, 0% ex-students respond as far from satisfied, 0% as not satisfied, 11% as satisfied, 67% as happy, 22% as very happy.

On question no. 12 (Innovativeness and creativity) , 0% students respond as far from satisfied, 0% as not satisfied, 11% as satisfied, 89% as happy and 0% as very happy.

On question no. 13 (Relationship with seniors/ Peers / Subordinates) 0% respond as far from satisfied, 0% as not satisfied, 0% as satisfied, 33% as happy, 67% as very happy.

On question no. 14, (Involvement in social activities) , 0% respond as far from satisfied, 0% respond as not satisfied, 11% respond as satisfied , 33% respond happy and 56% respond as very happy.

On question no. 15, ( ability to take up reasonability), 0% employees respond as far from satisfied, 0% as not satisfied, 22% as satisfied, 45% as happy and 33% as very happy.

On question no. 16, ( obligation to work beyond schedule), 0% employees respond as far from satisfied, 0% as not satisfied, 22% as satisfied, 33% as happy, 45% as very happy.



## **Student Grievance Redressal Cell**

The cell was set up in the college vide its office order.

Following are the members of the committee:-

- (i) Chairperson – Atish kr. Maldahiya.  
Prof. In-Charge
- (ii) Nodal officer – Raghunandan Hazam  
Dept. of Hindi

## **Objective of Students Grievance Redressal Cell**

The objective of the grievance cell is to develop a responsive and accountable attitude among all the stakeholder in order to maintain a harmonious educational atmosphere in the institute.

1. Encouraging the students to express their grievance/ problems freely and frankly without any fear of being victimized
2. Upholding the dignity of the college by ensuring strife free atmosphere in the college through promoting cordial students – student relationship and student teacher relationship etc.
3. Adding all the students to detrain from inciting students against other students, teachers and college administration.

### **Function Area---**

1. The case will be attended promptly on receipt of written grievances from the students
2. The cell formally will review all cases and will act accordingly as per the management policy.

**File Complain No. 01**

Some of the Students of sariya college, suriya kept the demand for c.c. t. v. camera on before Nodal officer Raghunandan Hazam.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**Meeting No. -01**

Today on 01/11/2017 a meeting was held under the chairmanship of the college In-Charge. Nodal officer Raghunandan Hazam has forwarded the college administrator to solve the problem of installing c. c t. v. camera

Immediately, afterwards the college administration redressed it.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 01 November 2017, c. c. t. v. network was installed in the college.**

**Complain No. -02**

On 21/12/2017, some students demanded smart class arrangement before the Nodal officer Raghunandan Hazam.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**Meeting No. -02**

Today on 07<sup>th</sup> January 2018, college In-Charge presided a meeting in which nodal officer was present for redressal of the complain of the students. Both find that the demand is genuine and as the fund permits, the demand should be forwarded to governing body (G.B).

Very soon it is found that G.B. took it seriously and implemented on it.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 27/01/2018, Smart class came to function.**

### **Complain No. 03**

Few students submitted an application demanding more books in the college library on 23/12/2017, the complain came to the hand of Nodal officer.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

### **Meeting No. -03**

A meeting was held on 30/12/2017, the complains received from students were discussed. They demanded more books on the library. As student's strength is increasing, their demand for books is genuine. With permissible funds, it was decided to forward the matter to the college G.B. Prof. In-charge presided the meeting and Nodal officer was present there.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 27/01/2018, demand of book is fulfilled.**

### **Complain No- 04**

On 24<sup>th</sup> December 2017, some students submitted a complaint in writing. They demanded a big library Room. They demanded student study room.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

### **Meeting No. 04**

On 03<sup>rd</sup> January 2018, Nodal officer called a meeting on the complain received from students. Prof In-Charge presided the meeting. Nodal officer put the complain of the student. Both In-Charge and Nodal officer discussed on the demand of shifting library to 2<sup>nd</sup> floor (Newly construction portion). That is a big room where library-cum-study Room can be shifted to satisfy the demand of the students; it was decided to forward the suggestion of shifting library and library-cum-study Room facility forwarded to governing body. It was decided to convince the secretary on the demand for study room and shifting library room.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 27/01/2018, Library is shifted to big room and it is inaugurated.**

### Complain No-05

Some students deposited an application demanding computer lab facility for them. They filed a complaint on 04<sup>th</sup> January 2018. They demanded a small room for computer leaning.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

### Meeting-05

On 06<sup>th</sup> January 2018, student redressal cell organized a meeting called by Nodal officer and headed by Prof. In-Charge. Both discussed on the complaint and found that their demand was appropriate. It was discussed that on 2<sup>nd</sup> floor, big hall may be divided into two parts. The big part should be used as library-cum-reading room and small portion should be used for computer lab. This proposal was to be sent to G.B. for disposal of the problems of students.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 27/01/2018, Computer lab facility was installed.**

**Complain No. -06**

Some students submitted an application with complaint. On 03<sup>rd</sup> February 2018, they complained that there is communication problem. College has no website. College information is not communicated properly because of no website.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**Meeting No. 06**

On 06<sup>th</sup> Feb. 2018, student Grievance redressal cell, called a meeting in which Prof. In-Charge presided the meeting. Nodal officer kept the complaint before the chairman. It was discussed that university had started online admission, chancellors portal for admission is about to start and lastly, student's demand is appropriate.

Hence, it was decided that installing college website is very urgent. The complaint was forwarded to the secretary, sariya college, suriya

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 5<sup>th</sup> April 2018, website of the college was inaugurated.**



**Complain No. 07**

On 24<sup>th</sup> April 2018, a few students wrote an application to the Prof. In-Charge, Sariya College, Suriya. In the application they demanded more books for college library.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**Meeting -07**

Student Grievance redressal cell organized a meeting to discuss on the complaints submitted by the students. Nodal officer called the meeting and Prof. In-Charge presided over it. Nodal officer put a complaint submitted on more books for the college library. Meeting was held on 26<sup>th</sup> April 2018.

Both discussed on the demand, they found the demand was appropriate. Within the permissible bounds, it was decided to forward the demand to the governing body through the secretary, sariya college, suriya.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 25/06/2018, demand for book is fulfilled.**

### **Complain No. 08**

On 26<sup>th</sup> June 2018, some students put a complaint before the Prof. In-Charge that frequent power cut by electricity department is a serious problem. Small generator set is not sufficient for running fans in our classrooms.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

### **Meeting-08**

A meeting was held on behalf of student Grievance redressal cell on 29 June 2018 in which Nodal officer was the convener and Prof. In-Charge was the chairperson to preside the meeting. During summer season, power cut is a serious problem. Within the permissible fund of the college, college building requires solar panel. To fulfill the electric supply needs, solar panel is the solution. It is decided to forward the decision of the meeting to the Governing body through the secretary.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 01/08/2018, Solar panel for the college is installed.**

### Complain No-09

On 01<sup>st</sup> July 2018, some student complained on books. They demanded more books for the college library.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

### Meeting-09

On 8<sup>th</sup> July 2018, student Grievance redressal cell convened a meeting to discuss on the complain put by students. Prof. In-Charge was the chairman. Nodal officer put the complaint of lack of books in the college library. Both discussed on the demand and felt that the demand is reasonable. The cell decided to forward the proposal of buying more books to the secretary, sariya college, suriya.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 02/08/2018, the demand for books is fulfilled.**

**Complain No. -10**

A few students demanded on library automation. On 15<sup>th</sup> July 2018, an application was submitted with a demand. They asked for e-book facility.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**Meeting No. 10**

\_On behalf of student Grievance redressal cell, a meeting was organized on 18<sup>th</sup> July 2018. Nodal officer kept the demand of library automation put by students before the chairman. Both discussed on importance of library automation. They decided to initiate to install library automation facility in the college library. It was decided to forward the proposal to the secretary, sariya college, suriya. The meeting ended with decision and thanks giving.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 30/08/2018, Library is automation is installed.**

**Complain No. 11**

On 24<sup>th</sup> July 2018, some students complained of stand for cycle and motorcycle.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**Meeting No. 11**

A meeting was held on 29<sup>th</sup> July 2018, to discuss on the demand put by students. The meeting was called by the Nodal officer and presided by Prof. In-Charge. Both discussed on need of the cycle stand and expenditure for constructing it. It was decided to finalize on the solution of student's problem. The matter was forwarded to the Governing Body.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 29/09/2018, cycle stand is inaugurated.**

### Complain No. 12

A student named Rajendra Thakur suggested for constructing a small garden within college premises. It came to the hand of Nodal officer on 02<sup>nd</sup> August 2018.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

### Meeting No. 12

A meeting was held on 06 Aug. 2018, to discuss on the suggestion given by Rajendra Thakur – the cell discussed on it and forwarded to the secretary sariya college, suriya.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 29<sup>th</sup> September 2018, Small garden is constructed.**

**Complain No. 13**

Some students suggested on 7<sup>th</sup> September 2018 to arrange for construction of canteen. They suggested providing snacks items to students through the canteen.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**Meeting No. 13**

On 9<sup>th</sup> September 2018, student grievance redressal cell called a meeting on the deposited suggestion or complain. It was discussed on the suggestion. It was decided that the suggestion should be forwarded to the governing body for its disposal. Canteen construction should be made.

Sd.  
Raghunadan Hazam  
Nodal officer

Sd.  
Atish kumar Maldahiyar  
Chairperson

**On 04/10/2018, Canteen is opened for students and employees.**