



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | | |
|---|--|---|
| 1. Name of the Institution | | SARIYA COLLEGE, SURIYA |
| Name of the head of the Institution | | Dr. Vinita Sinha |
| Designation | | Principal (in-charge) |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 06557-235851 |
| Mobile no. | | 9430192478 |
| Registered Email | | sariyacollege1984@gmail.com |
| Alternate Email | | kumarsatish846@yahoo.com |
| Address | | Rly. Stn.: Hazaribag Road, P.O.: Suriya, Dist: Giridih, Jharkhand PIN: 825320 |
| City/Town | | SURIYA |
| State/UT | | Jharkhand |
| Pincode | | 825320 |

| 2. Institutional Status | |
|--|--------------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Rural |
| Financial Status | Self financed and grant-in-aid |
| Name of the IQAC co-ordinator/Director | Dr. Santosh Kumar Lal |
| Phone no/Alternate Phone no. | 06557235852 |
| Mobile no. | 9608392478 |
| Registered Email | sariyacollege1984@gmail.com |
| Alternate Email | drsantoshkumarlal@gmail.com |

| 3. Website Address | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | http://www.sariyacollege.ac.in |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes, whether it is uploaded in the institutional website: Weblink : | http://www.sariyacollege.ac.in/acamedic_calendar |

| 5. Accrediation Details | | | | | |
|--------------------------------|-------|------|----------------------|-------------|-------------|
| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
| | | | | Period From | Period To |
| 1 | C | 1.96 | 2019 | 04-Mar-2019 | 03-Mar-2024 |

| | |
|---|-------------|
| 6. Date of Establishment of IQAC | 30-Jun-2017 |
|---|-------------|

| 7. Internal Quality Assurance System |
|---|
|---|

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Seminar on 'Inter caste Marriage' | 11-Aug-2018 1 | 52 |

| | | |
|---|------------------|----|
| Seminar on 'Best Practices on Higher Education' | 13-Aug-2018 1 | 75 |
| Formation of Alumni Association | 19-Aug-2018 1 | 43 |
| Quiz Competition | 25-Aug-2018 1 | 29 |
| Workshop on Basic Computer literacy program | 29-Aug-2018 1 | 40 |
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| NIL | NIL | NIL | 2019 0 | 0 |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Purchase of Solar Panels, Books, Library Automation system, etc. ? Seminar on 'Best Practices in Higher education', 'Contribution of Bhaktikal in Hindi Literature', 'Workshop on Basic Computer Literacy', 'Child Marriage', 'Legal Awareness Program', 'DomesticViolenceWhy?', 'Environmental Hazards of Electronic waste', 'Career development program', 'Water conservation', 'Current election 2019 and behavior of voter', 'Job satisfaction in skilled and unskilled worker', Organize Quiz competition, ParentTeacher Meeting, Educational field trip program, faculty exchange program, 'International Yoga Shivir', Collecting written feedback by each dept., Submitting on line Anti Ragging form, ? Formation of Alumni Association, Campus selection program, Start certificate course in EXCEL ?

Participation in Inter college youth festival JHUMAR 2018 in V.B.U., Hazaribag, ?
Organize NAAC accreditation program and successfully result awarded.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|---|
| Departmental Seminar by various departments | Various seminar done by respective dept. |
| Formation of Alumni Association | Alumni Association has formed but not registered |
| Workshop on Library Management System | Workshop done |
| Submission of S.S.R. to NAAC and visit of NAAC Peer team | Successfully completed and result awarded by NAAC |
| Educational field trip | Educational field trip has organised |

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14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|--|--------------|
| Governing Body of Sariya College, Suriya | 13-Feb-2020 |

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

14-Feb-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

11-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The College has operational and functional Management Information System in following areas: 1. Examination 2. Planning and Development 3. Student support and Progression

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college imparts students through different methods of teaching including traditional as well as modern. These are-group discussion, lecture method, narration method, narration - cum-discussion method, problem solving, brain storming, seminar, power-point -presentation, and field trip and workshop. Just before the outset of the academic session, college prepares an academic calendar. Accordingly, activities both curricular and co-curricular are organized with slight modification as needed. Teachers prepare Lesson plan, they prepare themselves physically, mentally and emotionally with required Teaching-Learning materials including chart, picture, model, map, globe, pictorial presentation through power-point, and audio, visual and audio-visual teaching learning materials. Curriculum delivery is done through planned lessons, suitable methods of teaching and supplementary teaching-learning materials. ? Tutorial Classes and remedial classes are organized for slow learners and for students who were absent during normal classroom teaching-learning. ? Bright students are encouraged for reading reference books. They participate in co-curricular activities actively which motivate average and slow Learners toward advanced learning. ? The Time-Table committee prepares master Time-table and departmental Time-Table is prepared as per suggestion from departmental teachers. This Time-Table is displayed in college Notice board, departmental Notice board and website of the college. ? As per regular schedule of classes, when course or syllabus is not completed within stipulated time, extra classes are taken by teachers. ? IQAC collects feedback from students and parents. Teachers give their valuable suggestions. Accordingly, college decides own strategy of work. ? IQAC guides teachers in connection to lesson planning and Teaching-learning material (TLM) Preparation and acquisition.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|-------------|-----------------|-----------------------|----------|---|-------------------|
| NIL | NIL | 01/01/2019 | 0 | NIL | NIL |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| B.A.BEd | NIL | 01/01/2019 |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| | | |

| | | |
|------|-------------------------------|------------|
| BA | History Hon. | 01/06/2018 |
| BA | English Hon. | 01/06/2018 |
| BA | Sanskrit Hon. | 01/06/2018 |
| BA | Urdu Hon. | 01/06/2018 |
| BA | Political Science Hon. | 01/06/2018 |
| BA | Hindi Hon. | 01/06/2018 |
| BA | Economics Hon. | 01/06/2018 |
| BA | Sociology Hon. | 01/06/2018 |
| BA | B.A. General | 01/06/2018 |
| BCom | A/C Hon. in All Group | 01/06/2018 |
| BCom | B.Com. General in All Subject | 01/06/2018 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 0 | 0 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| NIL | 01/01/2019 | 0 |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BA | Sociology | 21 |
| BCom | Commerce | 26 |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| |
|--|
| Feedback Obtained |
| Feedback obtained from students, Parents and employer is of great importance for our planning. and development. Collection of feedback is a systematic process. Once feedback is obtained these are analysed, accordingly, actions are taken and these are utilise for overall development of the institution. These activities are part of a larger continuous process. |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA | History Hon. | 400 | 315 | 315 |
| BA | English Hon. | 200 | 95 | 95 |
| BA | Sanskrit Hon. | 25 | 0 | 0 |
| BA | Urdu Hon. | 25 | 6 | 6 |
| BA | Political Science Hon. | 350 | 237 | 237 |
| BA | Hindi Hon. | 350 | 200 | 200 |
| BA | Economics Hon. | 200 | 54 | 54 |
| BA | Sociology Hon. | 350 | 163 | 163 |
| BA | B.A. Gen. | 100 | 27 | 27 |
| BCom | A/C Hon. in All group | 200 | 47 | 47 |

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 1120 | 0 | 10 | 0 | 0 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 10 | 5 | 3 | 2 | 1 | 2 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students with fast learning pace are more active in participation. again college provides newspaper, magazine, reference books, encyclopedia, reading room, text book, e-book and smart class facilities for them. Tutorial classes and remedial classes are organised for slow learners. Those students are given extra attention to achieve more and adjust the learning hampered during regular classes when they were absent in the class. Departmental activities include quiz, debate, speech, seminar, workshop, extempore, surprise test, class test, internal assessment, assignment, group discussion, important day celebration, inter departmental competitions for maximum learning of students. Again talent hunt programmes including-Rangoli, Painting, Singing, Dance, Poem writing, Poem recitation, Speech, Best out of waste and drama provide wide range of platform to

mentoring the students, to nourish for all round development of personality.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 1120 | 10 | 112 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| | | | | |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 31 | 10 | 21 | 0 | 3 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| | | | |
|-------------------|---|---------------------|--|
| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
| 2018 | NIL | Assistant Professor | NIL |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|------------------------|----------------|--|---|
| BCom | B.Com. General | Semester | 17/05/2019 | 27/06/2019 |
| BCom | A/C Hon. in All group | Semester | 17/05/2019 | 27/06/2019 |
| BA | Sociology Hon. | Semester | 17/05/2019 | 27/06/2019 |
| BA | Economics Hon. | Semester | 17/05/2019 | 27/06/2019 |
| BA | Hindi Hon. | Semester | 17/05/2019 | 27/06/2019 |
| BA | Political Science Hon. | Semester | 17/05/2019 | 27/06/2019 |
| BA | Urdu Hon. | Semester | 17/05/2019 | 27/06/2019 |
| BA | Sanskrit Hon. | Semester | 17/05/2019 | 27/06/2019 |
| BA | English Hon. | Semester | 17/05/2019 | 27/06/2019 |
| BA | History Hon. | Semester | 17/05/2019 | 27/06/2019 |
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our university introduced choice based credit system from session 2015-18. Prior to that mostly external evaluation was prominent. Along with introduction of CBCS systems, continuous internal evaluation became an integral part of teaching-learning at institutional level, following activities are undertaken:

1. Class test
2. Occasional homework,
3. Oral questions,
4. Quizzes,
5. Projects,
6. Assignments/Tests,
7. Outdoor activities,
8. More emphasis on participation then achievement,
9. Skilled based tests(literary, artistic,

thinking, social, emotional etc.) Different departments organise class tests just after completion of a topic, chapter or unit. It is occasionally conducted class test in classroom. In the classroom questions are asked, even questions are asked during presentation and at end of the lesson, multiple type, short type and summary type questions are asked whenever needed and felt by concerned teachers. Dept. of Commerce, History, Pol. Sc., Soc. organises tests on thinking skill, speaking skill, social skill, emotional skill based tests including speech, debate, rangoli, drama, song and quiz. College level tests are arranged for internal evaluation. Inter departmental quiz completions are organised.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College prepares academic calendar every year. While preparing academic calendar, college follows university academic calendar and new trends in higher education. As per university exam. Schedule, external examinations are held. Internal examinations are organized systematically. Academic calendar is mostly followed. Students appear at external examination or semester examination as per direction of University. Again internal examination during the semester is arranged according to guidelines given by University. Besides these, college pursues internal assessment with continuous and comprehensive approach. There are three types of grievances- 1. Grievances connected to final/external examinations. 2. Grievances related to Mid-Sem. Internal tests 3. Grievances related to internal assessment besides Mid-Sem. Tests. Grievances related to external examination are solely handled by examination department headed by controller of examinations of the University. Such applications containing grievances are forwarded to the University for needful action. Such problems are tackled by examination section of the college. Students having such grievances are well counseled to be stress free. Most of the applications are sent by the college to the university. In rare cases, students go to university with forwarded application for their own solution to the problems. Grievances related to Mid-Sem. and Internal tests are handled by college controller of examination. He refers the problem to the concerned department. Any grievance made by a student is well tackled. As per college notification, almost all students appear the tests. Absentee students are allowed to re-appear the tests. Evaluation is made with sincerity and honesty. Teachers of concerned department may show the answer book to the students. Students can see their answer-books and discuss the key points essential for writing the answer. Almost all students having grievances connected to internal test get satisfied, and their problems are solved by the concerned teacher of the department. In rare cases, the matter goes to the head of the institution. Students are well convinced by counseling where teachers reduce the stress of the students. Grievances related to internal assessment besides Mid-Sem. tests are tackled by the teachers of the college. Activities undertaken like-Class tests, oral tests, assignment and other go on continuously with variety forms. Most of them are pre-planned activities done by teachers of a department or many departments. Teachers stress on more participation and maximum learning through various experiences. The sole objective is bringing all-round development of personality of the students. College organizes such activities for physical. Social, intellectual, moral, vocational and aesthetic development of personality of the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.sariyacollege.ac.in/cu>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| B. Com. Gen. | BCom | B. Com. Gen. | 3 | 0 | 00 |
| B. Com. | BCom | A/C Hon. in all group | 34 | 30 | 88 |
| B.A. Gen. | BA | B.A. Gen. | 21 | 5 | 24 |
| Soc | BA | Sociology Hon. | 81 | 53 | 65 |
| ECO | BA | Eco. Hon. | 32 | 29 | 91 |
| HIN | BA | Hindi Hon. | 86 | 74 | 86 |
| Pol | BA | Pol. Sc. Hon. | 109 | 84 | 77 |
| Eng | BA | English Hon. | 50 | 50 | 100 |
| Hist | BA | History Hon. | 170 | 135 | 79 |

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sariyacollege.ac.in/feedback_report

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Total | 0 | NIL | 0 | 0 |

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-------------------|------------|
| Inter Caste Maariage | Sociology | 11/08/2018 |
| Best Practices in Higher Education | Commerce | 13/08/2018 |
| Contribution of Bhaktikal in Hindi Literature | Hindi | 25/08/2018 |
| Basic computer Literacy Program | Commerce | 29/08/2018 |
| Workshop on Library Automation | Commerce | 30/08/2018 |
| Child Marriage | Sociology | 07/09/2018 |

| | | |
|--|----------|------------|
| Samajik Nyay me savarn arkashan ki prasangikta | Pol. Sc. | 11/01/2019 |
| Water Conservation | Commerce | 10/04/2019 |
| Job satisfaction in skilled and unskilled worker | Commerce | 17/06/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NIL | NIL | NIL | 01/01/2019 | NIL |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NIL | NIL | NIL | NIL | NIL | 01/01/2019 |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| NIL | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| International | Commerce | 1 | 6 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| Arts | 8 |
| Commerce | 3 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| NIL | NIL | NIL | 2019 | 0 | NIL | 0 |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| NIL | NIL | NIL | 2019 | 0 | 0 | NIL |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 1 | 2 | 0 | 16 |
| Presented papers | 1 | 2 | 0 | 0 |
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------------------|--|--|--|
| Yoga Divas | N.S.S. Unit 1 | 1 | 100 |
| Awareness Program on Child Marriage | N.S.S. Unit 1 | 1 | 60 |
| International Womens Day | N.S.S. Unit 1 and 2 | 2 | 50 |
| 70th Republic Day | N.S.S. Unit 1 and 2 | 9 | 600 |
| Swami Vivekanand Ji Jyanti | N.S.S. Unit 1 and 2 | 5 | 100 |
| Communal Harmony Day | N.S.S. Unit 1 and 2 | 5 | 120 |
| Cleanliness Program | N.S.S. Unit 1 and 2 | 2 | 55 |
| Cleanness Program | N.S.S. AISHE | 2 | 60 |
| Bharat Summer Internship | N.S.S. Unit 1 and 2 | 2 | 50 |
| Independence Day | N.S.S. Unit 1 and 2 | 9 | 500 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|--------------------------|-----------------------|------------------------|------------------------------|
| Pre Marriage Counselling | Pre Marriage Award | Sariya College, Suriya | 110 |
| Gender Equality | Gender equality award | Sariya College, Suriya | 70 |
| Pollution: Problem | Pollution free | Sariya College, | 120 |

| | | | |
|--|------------------------|---------------------------|-----|
| and Solution | award | Suriya | |
| HIV | HIV | Sariya College, Suriya | 40 |
| International Women Day | Mother Teresa Award | Sariya College, Suriya | 80 |
| Diet and Health to Girls | Sahnaj Hussain Award | Sariya College, Suriya | 100 |
| Study Habits and stress management | Ramdev award | Sariya College, Suriya | 120 |
| Personality development camp for girls student | Kiran bedi award | Sariya College, Suriya | 110 |
| Rangoli competition Beti Bachav | Beti Bachav Beti Padao | Sariya College, Suriya | 20 |
| ZUMBA FITNESS Program | ZUMBA Award | Sariya College, Suriya | 90 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|----------------------|--|--|
| NIL | NIL | NIL | 0 | 0 |
| No file uploaded. | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| NIL | 0 | NIL | 0 |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| NIL | NIL | NIL | 01/07/2018 | 30/06/2019 | 0 |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--------------|--------------------|--------------------|---|
| NIL | 01/01/2019 | NIL | 0 |

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 78 | 7 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Classrooms with Wi-Fi OR LAN | Existing |
| Seminar halls with ICT facilities | Existing |
| Video Centre | Newly Added |

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Library Management System | Fully | 2018 | 2018 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|-------|--------|---------|
| Text Books | 4779 | 1036752 | 149 | 93394 | 4928 | 1130146 |
| Reference Books | 46 | 14366 | 0 | 0 | 46 | 14366 |
| e-Books | 134000 | 0 | 0 | 0 | 134000 | 0 |
| Journals | 9 | 3600 | 0 | 0 | 9 | 3600 |
| e-Journals | 250 | 0 | 0 | 0 | 250 | 0 |
| Library Automation | 1 | 65000 | 0 | 0 | 1 | 65000 |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| NIL | NIL | NIL | 01/01/2019 |

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 24 | 1 | 1 | 0 | 0 | 1 | 9 | 4 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 24 | 1 | 1 | 0 | 0 | 1 | 9 | 4 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NIL | NIL |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 48 | 12 | 3 | 0.04 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a purchasing committee and building committee for exercising on physical facilities like sports, building maintenance, electrical repairs, expenses, Library expenses (Books and Material). Annual budget made for procurement, up gradation, deployment and maintenance. College has effective management and upliftment of the infrastructure facilities, resources are allocated as per requirements. Audio visual system is provided to the students for practice and progression. they also utilise the materials provided by the institution for curriculum and execution. Since the college has limited fund from student fees. college makes arrangement for the games, sports and cultural activities performed by the students time to time. the Computer expenses are managed by the institution for enhancement in technology. Digital classrooms get utilised by the students which consist of mikes and projectors for getting more valuable and understandable vision for the students by watching the picturesque view, national and global challenges, promoting innovations in their studies and promote standards of professional ethics, stake holders, transparency and accountability. • Principal of College circulates a notice to every departmental head for the final requisition of the required goods in each departments. • After final approval of budget for purchasing process is initiated by purchase committee which includes all heads and accountant accordingly the quotations are called after the negotiations purchased order are placed. • Utilisation of physical, academic and support facilities are of utmost importance. • Materials are maintained properly. • Physical, academic and support services are installed through proper channel • Stock register is

well maintained. • Teachers and non-teaching supporting staff ensure utilization and maintenance with cooperation from students. • Librarian and the library advisory committee ascertain for maximum utilization of library, reading room facilities by students and teachers. • Computer lab is open for student as well as teachers and non teaching staffs for educational purpose. • Physical facilities like building, canteen, cycle stand, drinking water, Rain water harvesting system, Solar system are well maintained and effectively utilized. • For repairing of breakdown of any mechanical system is taken as quick as possible. • Different committees/cells are actively working to support the students for their better learning. • Time table is arranged in such a manner that class rooms are engaged keeping the interest of the students in mind. • Installing new facility goes through proper process including asking quotation, finalizing it and installing the facilities. • Non-teaching staffs are careful of utilization of electric energy, water, solar energy for conservation. • Even students and teachers are habituated to switch off the fan and electric bulbs after the completion of class. • Office staff maintains records properly to ensure better support facility.

http://www.sariyacollege.ac.in/computer_lab

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | Freeship | 1033 | 1053290 |
| Financial Support from Other Sources | | | |
| a) National | 0 | 0 | 0 |
| b) International | 0 | 0 | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|------------------------|
| Personal Counseling and Mentoring | 01/02/2018 | 20 | Sariya College, Suriya |
| Remedial Coaching | 01/08/2018 | 45 | Sariya College, Suriya |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|--------------------|--|--|--|---------------------------|
| 2018 | NIL | 0 | 0 | 0 | 0 |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 5 | 3 | 4 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| G4S Secure Solution (India) Pvt. Ltd., Jamshedpur | 5 | 5 | NA | 0 | 0 |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|--|-------------------------------|
| 2019 | 21 | B. Com. | A/C Hon. | V.B.U., Hazaribag | M. Com. |
| 2019 | 27 | B.A. | Soc. (Hon.) | Ranchi University | P.G. |
| 2019 | 13 | B.A. | Eco. (Hon.) | V.B.U., Hazaribag | P.G. |
| 2019 | 39 | B.A. | Hindi (Hon.) | Depart. of Education, Giridih College, Giridih | B. Ed. |
| 2019 | 49 | B.A. | Pol. Sc. (Hon.) | P.G. Dept., Giridih College, Giridih | P.G. |
| 2019 | 33 | B.A. | English (Hon.) | R.K.V. College of Education, Bagodar | B. Ed. |
| 2019 | 72 | B.A. | History (Hon.) | V.B.U. Hazaribag | P.G. |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------|---|
|-------|---|

| | |
|---------------------------|---|
| Any Other | 5 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|--------------------------------------|------------------|------------------------|
| Cricket Competition | Inter Department | 22 |
| Inter College Youth festival Jhoomar | Inter College | 30 |
| Kabadee competition for girls | Inter Dept. | 16 |
| Badminton Competition for girls | Inter Dept. | 6 |
| Carrom game Competition | Inter Dept. | 4 |
| Dance Music Competition | Inter Faculty | 20 |
| Volleyball championship | Inter faculty | 12 |
| Football Match Competition | Inter Dept. | 22 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|------------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---|
| 2018 | 4th Rank of Quiz Competition | National | 1 | 0 | 22 | 1.Rajesh Rana 2. Chandan Kumar 3. Diwakar Raj |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is working in our college. As per University direction, Student Union election is held in 2018 and 2019. Elected student representatives hold the posts like- • President • Vice-president • Secretary • Assistant Secretary They are elected as per guidelines given by Lingdoh committee and Vinoba Bhawe University direction. Election is held in free and fair means under the supervision of static observer appointed by the university. Academic works are student-friendly. Methods of teaching adopted by teachers are student-centered. Student Council led students in college co-curricular activities like-N.S.S sports, Quiz, speech, song, dance, debate, drama, and others. Student representatives take part in academic, administrative, Grievance redressel, sports Committee, cultural committee and other such committees. They represent the students to arrange better teaching-learning facilities, maintaining discipline, solving complaints and providing an educational atmosphere in the college. Student representatives put their demands through proper channel. Their demands are liberally considered. They co-operate the college authorities for smooth functioning of day-to-day classroom teaching and other activities.

They take part in curricular and Co-curricular activities very actively. They lead the students to participate in all Co-curricular activities like-sports, literary, academic, artistic competitions and N.S.S. activities. They lead to organize inter semester inter-department and inter-college competitions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

14

5.4.3 – Alumni contribution during the year (in Rupees) :

21280

5.4.4 – Meetings/activities organized by Alumni Association :

03

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Fully Office Automation - The office has been fully automated so that there is transparency in the work and communication between employees and management. It is easy for student to deposit there fees etc. One click all data comes up on desktop screen. 2. IQAC does the planning and evaluation for quality assurance in the college and organizes meetings periodically throughout the year and Before the commencement of each academic year various college committees are formed by IQAC under the guidance of the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--------------------------------------|---|
| Admission of Students | On-line admission is in practice. As per university order admission through chancellor portal is to be implemented for current session. |
| Industry Interaction / Collaboration | ? College maintains collaboration with industry. ? Field trip is organized by commerce department ? For students of Arts faculty there is less scope to go to industry for tour. ? Theoretical knowledge is connected to practical experience |
| Human Resource Management | ? Our college appoints adequate number of qualified staff through proper procedure ? College organizes various orientation and enrichment programmes |

| | |
|--|--|
| | <p>for staff. It is done for developing skill and abilities. ? Faculty and staff are given leave C.L, M.L., EL., etc ? Management has started EPF facility for all staff members ? Principal tries to utilize existing manpower for maximum use.</p> |
| Library, ICT and Physical Infrastructure / Instrumentation | <p>? Each year college library adds some books by New purchase ? College has developed documentation of student records, internal marks, fee payment purchases, Salary, leave record. ? Wi-Fi enabled campus ? Solar power is used ? Computer lab is development and maintained ? Smart classes are used for Teaching-learning</p> |
| Research and Development | <p>- Continuous and comprehensive evaluation is practiced in this institution. Evaluation Covers many types of tests like class tests, Oral, internal examinations etc. As per CBCS Syllabus, 20 weightage is given to internal evaluation and 80 weightage is given to external evaluation. Regular feedback is taken from students.</p> |
| Examination and Evaluation | <p>- Continuous and comprehensive evaluation is practiced in this institution. Evaluation Covers many types of tests like class tests, Oral, internal examinations etc. As per CBCS Syllabus, 20 weightage is given to internal evaluation and 80 weightage is given to external evaluation. Regular feedback is taken from students.</p> |
| Teaching and Learning | <p>To improve teaching and learning, teachers have engaged themselves with professional development, enrolment in Ph.D., refresher course, publication works, attending seminar/conference etc. They go to library regularly and update themselves with current affairs. They try to learn new methods and approaches in teaching-learning.</p> |
| Curriculum Development | <p>College adopts various quality improvement strategies. For curriculum development, college is not autonomous. College follows CBCS system syllabus framed by the university. College suggests the university authority to include new books and revise the syllabus. College is not free to develop curriculum but implement it as suitable as possible</p> |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------|---------|
|-------------------|---------|

| | |
|-------------------------------|--|
| Planning and Development | College has office automation for development of teaching learning facilities, students support services. Computer facilities help a lot. It is implemented in planning process. |
| Administration | On line admission is in practice. Principal office and administrative block of the college takes maximum help of computer to keep records and manipulate them. |
| Finance and Accounts | Office automation has made finance Account more systematic. Payment is more paperless. Accounts section of the office is both computerized and some necessary records are manual only. |
| Student Admission and Support | College uses computer for admission of students. Students apply online for admission. Some student support Services are computerized including fee submission and INFLIBNET facility in the library. |
| Examination | Examination is not done by online. But exam. Records are kept in computer. Internal marks are recorded in the computer. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---------------------------|-----------------------|--|--|-------------------|
| 2018 | Dr. Santosh Kumar Lal | International Conference on Financial Inclusion and Inclusive Growth Ranchi University | Digambar Jain Samaj | 2000 |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|--|---|------------|------------|---|---|
| 2018 | NIL | NIL | 01/07/2018 | 30/06/2019 | 0 | 0 |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|------------|------------|----------|
| Refresher Course | 1 | 19/11/2018 | 28/02/2019 | 109 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 0 | 10 | 0 | 8 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--|---|---|
| <ul style="list-style-type: none"> • Employee Provident Fund • Study Leave • Casual Leave • Duty Leave • Maternity Leave • Special Leave to female staff • The Bank of India offer/Provides loan facilities such as ? • Housing Loan ? • Vehicle Loan ? • Emergency Loan | <ul style="list-style-type: none"> • Employee Provident Fund • Casual Leave • Duty Leave • Maternity Leave • Paternity Leave • The Bank of India offer/Provides loan facilities such as ? • Housing Loan ? • Vehicle Loan | <ul style="list-style-type: none"> • Free ship • Bus Facility |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College management appoints an internal auditor to audit each year. First of all requirement of any types of goods and services arise by related person and cell/committee. Then discussion is made in purchase committee and after confirmation from purchase committee this approval is sent to finance committee. Finance committee acquires approval from Principal (who is also chairperson of finance committee). Then goods or services are purchased. After purchase, finance committee gets bill from goods or service provider. A debit voucher is prepared containing the name of supplier, related ledger name, narration, amount in words and numerical digit with receiver signature. This debit voucher is prepared by accountant, and then it is submitted before bursar and Principal, after verifying from stock register, approval is made by bursar and principal. Then this debit voucher including bill is sent to secretary for final approval. After getting the final approval from secretary payment is made. At the last part of every financial year, Principal/Secretary authorizes a chartered accountant for financial audit of the college funds. Account section prepares Cash book, Ledger, Receipt and Payment A/C in every financial year and submits before the auditor. First of all Auditor verifies all the receipts of fund matching with Receipt counter fee collection receipt or any relevant sources. All amounts are duly deposited in bank after daily expenses. In next phase, auditor verifies all expenses with items through debit voucher and respective bill with approval of bursar, Principal and Secretary is essential. Verifying all papers and registers like Cash book, Bank Pass book, Ledger, Debit Voucher, Receipts, Fee collection Register, Daily Collection Register, P/R, Receipt Payment A/c, match with opening closing cash in hand and cash with

bank, auditor gives its final Audit report to Principal/Secretary of college. Once in the session 2012-13 state govt. authorized external auditor for audit of the college grant in aid receipts. College submits sanction letter of grant in aid from state govt. and payment related papers like salary through bank advice, expensed bill enclosing debit voucher etc. before the auditor. External Auditor expressed satisfaction about financial transaction of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------------------|
| Alumni Association of Sariya College, Suriya | 21280 | College Development |
| View File | | |

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | | Yes | Secretary, Sariya College, Suriya |
| Administrative | No | | Yes | Secretary, Sariya College, Suriya |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|--|
| 1. Teacher-Parents Meeting 2. Give Feedback 3. Use social media to start conversations |
|--|

6.5.3 – Development programmes for support staff (at least three)

| |
|--|
| <p>1. Employee Training: - The information receives in training sessions is of the type required to do a certain job competently. Training methods for employees help establish the basic knowledge that all employees at certain levels or working in certain positions can be expected to have it is also the standard remedy when employees lack a certain skill-set required to do their jobs well. Certain training and development methods also help build camaraderie and reliability in the workplace. Interactive training programs can provide employees with opportunities to collaborate and learn with their coworkers. As employees learn the new material together, they will develop task-related skills and a better understanding of how to work together more effectively. 2. Effective Coaching: - A popular assumption that leaders often make about coaching is that is is a technique that is only useful in confronting performance issues and other negative situations with their employees. To the contrary, skilled coaches can use a huge variety of situations they encounter with employees as coachable "teaching moments," some of which are intentionally crafted and some of which arise organically from the daily routine. 3. Leadership Mentoring :- Mentoring is another type of employee development method, but tends to focus more exclusively on the expertise, experience, and network that mentors can share with their mentees, professionals who are often younger and less experienced than the person acting as a mentor.</p> |
|--|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Faculty development Programme Organized on 26/05/2018
 2. Language Lab installed on 04/11/2019
 3. Office automation Purchase of books for Library

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2018 | Inter caste Marriage | 11/08/2018 | 11/08/2018 | 11/08/2018 | 52 |
| 2018 | Best Practices in Higher Education | 13/08/2018 | 13/08/2018 | 13/08/2018 | 75 |
| 2018 | Formation of Alumni Association | 19/08/2018 | 19/08/2018 | 19/08/2019 | 43 |

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| International Womens Day | 08/03/2018 | 08/03/2018 | 80 | 0 |
| Diet and Health to Girls | 20/07/2018 | 20/07/2018 | 100 | 0 |
| Study habits and stress management | 21/09/2018 | 21/09/2018 | 120 | 0 |
| Zumba Fitness Program | 24/05/2019 | 24/05/2019 | 90 | 0 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NA

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | No | 0 |

| | | |
|--|-----|---|
| Provision for lift | No | 0 |
| Ramp/Rails | Yes | 6 |
| Braille Software/facilities | No | 0 |
| Rest Rooms | Yes | 6 |
| Scribes for examination | No | 0 |
| Special skill development for differently abled students | Yes | 6 |
| Special skill development for differently abled students | No | 0 |
| Any other similar facility | Yes | 1 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---------------------------|--|--|------------|----------|--|------------------------|--|
| 2018 | 4 | 4 | 09/12/2018 | 1 | Workshop on English Communication skill for the college students with disabilities | Sariya College, Suriya | 4 |
| View File | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------------------------|---------------------|--|
| International Women Day | 08/03/2019 | 58 students participated or Vinita Sinha was the speaker. There was a special discussion on women's rights and rights. |
| Tree Plantation | 05/05/2018 | Mrs. Sunita kumara circle officer officers, Suriya was the chief guest 86 students participated. |
| Swachh Bharat Abhiyan | 05/09/2018 | 103 Students participated in the programme . Students carried out a cleanliness drive on the |

| | | |
|----------------------------------|------------|--|
| | | campus of Sariya College. |
| Birth Anniversary of Birsa Munda | 15/11/2018 | Freedom fighter Brisa Munda is a role model. 89 Students participated. |
| Birth Anniversary of Gandhi Ji | 02/10/2018 | 107 Students participated in this programme. Gandhi's Satyagraha and non-violence doctrine were discussed in particular. |
| Birth Anniversary of Vivekanand | 12/01/2019 | This day is known as Yuva Diwas. Discussion on the life and philosophy of Vivekananda. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-------------------------------------|---------------|-------------|------------------------|
| International Women Day | 08/03/2018 | 08/03/2018 | 58 |
| Tree Plantation | 05/06/2018 | 05/06/2018 | 86 |
| Swachh Bharat Abhiyan | 05/09/2018 | 05/09/2018 | 103 |
| Birth Anniversary of Birsa Muna | 15/11/2018 | 15/11/2018 | 89 |
| Birth Anniversary of Gandhi Jayanti | 02/10/2018 | 02/10/2018 | 107 |
| Birth Anniversary of Vivekanand | 12/01/2019 | 12/01/2019 | 105 |
| Yoga Meditation | 21/06/2018 | 21/06/2018 | 47 |
| Women Empowerment | 08/03/2019 | 08/03/2019 | 79 |
| Water Conservation Human Life | 08/03/2019 | 08/03/2019 | 44 |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| |
|---|
| <p>? College has planted trees inside the college campus ? There is a small but beautiful garden in the college ? All efforts are made to make college campus clean and green ? College campus is free from poly bags ? College teachers, supporting staff and students do not use plastic Tiffin-box, and plastic bottles.</p> |
|---|

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

| |
|--|
| <p>BEST PRACTICE-I 1. Title of practice Facilities for achieving educational goal 2. The Context: The College is the single Co-Education College is in Bagodar Sariya Subdivision which caters to the demands of providing higher education to boys girls students coming from nearby rural areas. Most of the students coming from agricultural family background, disadvantaged community, minority community and economically weaker section of the society seek higher education in this college. 3. Objectives: ? To provide facilities to the student in achieving their educational goal. ? To provide financial assistance and</p> |
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education support to students from disadvantage community, minority community and economically weaker section of the society. ? It is a policy of the State Government, which is practiced by the college with highest priority. 4. The Practice: Some reflections of the strategies adapted to which access to higher education to a wide range of students coming from rural community disadvantaged community, minority community and economically weaker section of the society are mentioned below. ? Relaxation in fee: Needy students enrolled in the college are exempted from tuition fee as per the government policy prevalent in the state of Jharkhand. Miscellaneous fees (Admission, Development, Library, Building, Registration etc.) which are deposited by the student of ST, SC, OBC (Excluding Creamy Layer) in the college are fully refundable by District Welfare Department in the bank A/C of the students. Student from faraway above 25 km. are eligible in relaxation in tuition fee on the ground of their application. For improving higher education in most extremely backward areas where no higher education providing institution is available it's pressed have. ? Reservation of seats for admission of SC/ST/OBC Students: During admission the SC/ST/OBC students get reservation on priority basis respectively of the total seats available in the course. Physically disabled students are given due consideration in the admission process as per policy of the Jharkhand Government. ? Scholarships: Welfare and Government scholarship are given to SC, ST, OBC and minority students. The college administration is very prompt and gives special support so that these students could get scholarship in time. 5. Problems encountered and resources required. There is a tendency to choose a combination of History, Sociology and Hindi among large no. of students, resulting in crowd of students in these Subjects which some time becomes unmanageable. To fulfill the resources required for this practices Ad-hoc teachers have been appointed. BEST PRACTICE-II 1. Title of the practice Make classroom interesting 2. Objectives of the Practice Empirical knowledge tells us that education uplifts and enriches human minds but sometimes our students find the classes boring and monotonous. An uninterested student cannot be a good learner, and this affects the quality of his education. The objective of this practice is to make the student 'want' to learn rather than 'have' to learn. 3. The Context The syllabus of any HEI is lengthy, complex and has a fixed time for its completion. Teachers must move in a regular pace to complete the syllabus in time. The process may not be an easy ride for our students. If the student misses any part in between he begins to lose control over the subject. 4. The Practice It's true the content is the same, the key is in presentation ... We follow the following practice:-- (a) Teacher should be very clear on the topic to be taught in the class. (b) Practice at home for the best presentation. (c) Don't hesitate to infuse humour and anecdotes in between. (d) Use of multi-media for presentation. (e) Applaud student on her merits, good behavior, attentiveness and other qualities (f) Make learning more and more interactive and participative. (g) Motivate students to become achievers. 5. Evidence of Success The evidence of success of the practice is reflected in the students in the form of higher attendance and better grades. 6. Problem Encountered and Resources Required (1) The challenge is to remain innovative and fresh in presentation. (2) Pay attention to all the students. (3) Maintain the decorum of the class. (4) Teachers require good quality of multi-media content for the presentation

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.sariyacollege.ac.in/best_practice

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sariya College, Suriya has a priority for educating to girls of backward community. The college covers a large area. At around 25 k.m. distance, there is no degree college besides our college, before the establishment of the college, there was very less chance for girls of this region to go to college for higher study. To cultivate the vision and priority area of the college, college has provided bus facility for girls students only. Girls' students of some particular areas get benefitted from bus facility.

Provide the weblink of the institution

<http://www.sariyacollege.ac.in/distinct>

8.Future Plans of Actions for Next Academic Year

9. Future Plans of action for next academic year (500 words) ? To introduce more subjects as honours and general. ? To try to start Science stream ? To get more academic assistance from university ? Construction of multi-purpose hall ? Construction of Hostel for Boys and girls. Future Plan by I.Q.A.C. : 1. Registering the college in N.I.R.F., 2. Publish the second edition of college magazine VIHAAN 3. Organise various sports and cultural program, 4. Registration in Anti-Ragging portal, 5. Encourage teaching staff to publish the article in U.G.C. carelisted journal, Scopus, Chapter in ISBN. 6. Participation in Orientation/Refresher/Short term course/Seminar/Workshop/Conference. 7. Improvement in Student counseling committee, Remedial coaching centre, 8. Taking written feedback forms from students, parents, pass out students, teacher, and employer. 9. Registered Alumni Association. 10. Increase the numbers of M.O.U. 11. Organise Fit India Movement program. 12. Organise Ek Bharat Shreshtha Bharat Campaign 13. Organise Swachhta Pakhvada 14. Organise Sugamya Bharat Abhiyan 15. Organise Matribhasha Divas 16. Gets affiliation of new add on course. 17. To construct boundary, 18.Introduce vocational course. 19. Others.